

What type of pharmacy contracts are offered?

- **Medical:** Durable medical equipment (DME) & Vaccines
- **Medication Therapy Management (MTM):**
 - a. Commercial
 - b. Medicaid
 - c. Medicare Part D (an additional addendum that specifically outlines requirements for the Medicare population will be included)

What are the requirements to obtain any pharmacy contract?

1. An active, unrestricted Minnesota Pharmacist license
2. Be enrolled with DHS prior to applying for a Blue Cross contract, if not enrolled, the application will be denied.
3. A NPI or UMPI number
4. A Registered pharmacist degree (RPH) for Medical, commercial and Medicaid MTM contracts
5. Have a physical address in Minnesota or the bordering counties

What are the additional requirements for MTM contracts?

1. Have a Doctor of Pharmacy (Pharm D) degree for Medicare Part D MTM contract
2. Graduated from a college of pharmacy after May 1996 or passed a DHS approved Accreditation Council of Pharmacy Education (ACPE) program that has both didactic and clinical elements. To see a list of the approved courses, refer to the MHCP Pharmacy Program – Medication Therapy Management Education Requirements (PDF)
6. Practice in a pharmacy or other place of business that meets the pharmacy privacy requirements or in an ambulatory care setting, such as a clinic or hospital, as part of a multidisciplinary team
7. Have a structured member care process allowing for assessment, development of a care plan and evaluation

8. Use an electronic Medication Therapy Management Services (MTMS) documentation system that is specifically designed to optimize the therapeutic outcomes of the Member's medications
9. Provide a copy of diploma or Accreditation Council of Pharmacy Education (ACPE) program completion certificate to Blue Cross upon request

Contract Application Steps:

Step 1: Complete the contract application and practitioner change forms:

- **Contract Request Form:** make sure to indicate one of types: MTM Medicare Part D, Commercial/Medicaid MTM or the pharmacy Medical DME/Vaccines
- **MN Uniform Practitioner Change Form** for each person providing services at the location(s)

Don't forget to attach a W9 tax document for the group

Step 2: Save information and submit forms to Blue Cross Blue Shield's Provider Relations & Credentialing team:

- Email forms to:
provider.enrollment.and.credentialing@bluecrossmn.com
- Mail forms to:
Blue Cross and Blue Shield of Minnesota
Provider - PDO
PO Box 982809
El Paso, TX 79998-2809

Step 3: Forms will be screened to validate the above stated requirements are met

Step 4: Notification of approval/denial:

- The process for approved contract requests can take between 60-90 days. The timing is dependent on whether facility or practitioner credentialing by Blue Cross is needed. The Blue Cross Credentialing team will notify you via email if credentialing is required
- The contract effective date will be specified by Blue Cross and sent to individual for signature(s)

- Once signed and returned, administrative processes will proceed to ensure individual(s) are active in our network
- This process can take up to 30-45 days
- A representative will advise when claims may be submitted.