

2020-2021

STUDENT HEALTH BENEFIT PLAN

Twin Cities Campus



Student Health Benefits

UNIVERSITY OF MINNESOTA

Notice of Nondiscrimination Practices

Effective July 18, 2016

The Claims Administrator complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or gender. The Claims Administrator does not exclude people or treat them differently because of race, color, national origin, age, disability, or gender.

The Claims Administrator provides resources to access information in alternative formats and languages:

- Auxiliary aids and Services, such as qualified interpreters and written information available in other formats, are available free of charge to people with disabilities to assist in communicating with the Claims Administrator.
- Language Services, such as qualified interpreters and information written in other languages, are available free of charge to people whose primary language is not English.

If you need these Services, contact the Claims Administrator at 1-800-382-2000 or by using the telephone number on the back of your member identification card. TTY users call 711.

If you believe that Blue Cross has failed to provide these Services or discriminated in another way on the basis of race, color, national origin, age, disability, or gender, you can file a grievance with the Nondiscrimination Civil Rights Coordinator

- by email at:
Civil.Rights.Coord@bluecrossmn.com
- by mail at:
Nondiscrimination Civil Rights Coordinator
Blue Cross and Blue Shield of Minnesota and Blue Plus
M495
PO Box 64560
Eagan, MN 55164-0560
- or by telephone at:
1-800-509-5312

Grievance forms are available by contacting the Claims Administrator at the contacts listed above, by calling 1-800-382-2000 or by using the telephone number on the back of your member identification card. TTY users call 711. If you need help filing a grievance, assistance is available by contacting the Claims Administrator at the numbers listed above.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights

- electronically through the Office for Civil Rights Complaint Portal, available at:
<https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>
- by telephone at:
1-800-368-1019 or 1-800-537-7697 (TDD)
- or by mail at:
U.S. Department of Health and Human Services
200 Independence Avenue SW
Room 509F
HHH Building
Washington, DC 20201

Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>.

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This Booklet

This booklet is a description of the principal features of your health care Plan.

Member Rights and Responsibilities

You have the right as a health care Plan member to:

- be treated with respect, dignity and privacy;
- have available and accessible Medically Necessary and Appropriate Covered Services, including emergency Services, 24 hours a day, seven (7) days a week;
- be informed of your health problems and to receive information regarding Treatment alternatives and their risk in order to make an informed choice regardless if the health Plan pays for Treatment;
- participate with your Health Care Provider in decisions about your Treatment;
- give your Health Care Provider a health care directive or a living will (a list of instructions about health Treatments to be carried out in the event of incapacity);
- refuse Treatment;
- privacy of medical and financial records maintained by the health care Plan, the Claims Administrator and its Health Care Providers in accordance with existing law;
- receive information about the health care Plan, its Services, its providers, and your rights and responsibilities;
- make recommendations regarding these rights and responsibilities policies;
- have a resource at the health care Plan, the Claims Administrator or at the clinic that you can contact with any concerns about Services;
- file an appeal with the Claims Administrator and receive a prompt and fair review; and
- initiate a legal proceeding when experiencing a problem with the health care Plan or its providers.

You have the responsibility as a health care Plan member to:

- know your health care Plan benefits and requirements;
- provide, to the extent possible, information that the health care Plan, the Claims Administrator and its providers need in order to care for you;
- understand your health problems and work with your doctor to set mutually agreed upon Treatment goals;
- follow the Treatment plan prescribed by your Health Care Provider or to discuss with your provider why you are unable to follow the Treatment plan;
- provide proof of coverage when you receive Services and to update the clinic with any personal changes;
- pay Copayments at the time of Service and to promptly pay Deductibles, Coinsurance and, if applicable, charges for Services that are not covered; and,
- keep appointments for care or to give early notice if you need to cancel a scheduled appointment.

Introduction

This booklet provides you with the information you need to understand your health care Plan. You are encouraged to take the time to review this information so you understand how your health care Plan works.

This booklet replaces all other certificates/booklets you have received from the Plan Administrator before the Effective Date. For purposes of this booklet, "you" or "your" refers to the participant named on the identification (ID) card and other covered Dependents. Participant is the person for whom the Student Health Benefit Plan has provided coverage. Dependent is a covered Dependent of the participant.

The Plan Administrator has contracted with the Claims Administrator to provide coverage for its participants and their Dependents. Terms are defined in the "Terms You Should Know" section.

This booklet explains the health care Plan, eligibility, notification procedures, Covered Services, and expenses that are not covered. It is important that you read this entire booklet carefully. If you have questions about your coverage, please call Customer Service at the telephone number listed on the back of your member ID card or log onto your Claims Administrator's member website at www.bluecrossmn.com/umnshbp.

This Plan, financed and administered by University of Minnesota Twin City Campus Student Health Benefit Plan (SHBP) and benefits for International Students and Scholars, is a self-insured medical Plan effective August 24, 2020. Blue Cross and Blue Shield of Minnesota (Blue Cross) is the Claims Administrator and provides administrative services only. The Claims Administrator does not assume any financial risk or obligation with respect to Claims. Coverage is subject to all terms and conditions of this booklet, including Medical Necessity and Appropriateness.

This Student Health Benefit Plan is not subject to ERISA.

If you have any questions on your health care Plan, please call Customer Service at the telephone number listed on the back of your member ID card.

How Your Benefits Are Applied

To help you understand your coverage and how it works, here is an explanation of some benefit terms found in your "Summary of Benefits" section.

Benefit Period

The specified period of time during which charges for Covered Services must be incurred in order to be eligible for payment by the health care Plan. A charge shall be considered incurred on the date you receive the Service or Supply for which the charge is made.

Your health care Plan's benefit period is based on a Plan Year. The Plan Year is a consecutive 12-month period beginning on 08/24/2020.

Medical Cost-Sharing Provisions

Cost-sharing is a requirement that you pay part of your expenses for Covered Services. The terms "Copayment," "Deductible" and "Coinsurance" describe methods of such payment that may apply to your Plan.

You must notify the Claims Administrator regarding any discounts, coupons, coupon cards, point of service rebates, debit cards, or other forms of financial arrangements between you and a provider or manufacturer for health care items or medical Services (hereinafter referred to as "Coupons"). The dollar amount of any Coupon provided to you by providers or manufacturers will not count toward Coinsurance, Copayment, or Deductible cost-sharing responsibilities or Out-of-Pocket Limit.

Coinsurance

The Coinsurance is the specific percentage of the Allowed Amount for Covered Services that is your responsibility. Refer to the Plan Payment Level in your "Summary of Benefits" section for the Coinsurance percentage amounts.

Copayment

The Copayment for certain Covered Services is the specific, upfront dollar amount which will be deducted from the Allowed Amount by the Claims Administrator and is your responsibility. See your "Summary of Benefits" section for applicable Copayment amounts.

Deductible

The Deductible is a specified dollar amount you must pay for most Covered Services each Plan Year before the health care Plan begins to provide payment for benefits. Services such as prenatal care, Pediatric Preventive Care, and Primary Network Preventive Care Services for adults are not subject to the Deductible. See the "Summary of Benefits" section for the Deductible amount.

Out-of-Pocket Limit

The Out-of-Pocket Limit refers to the specified dollar amount of member cost-sharing incurred for Covered Services in a Plan Year. When the specified dollar amount is attained, the health care Plan begins to pay 100% of the Allowed Amount for all covered expenses. See your "Summary of Benefits" section for the Out-of-Pocket Limit.

Maximum

The greatest amount of benefits that the health care Plan will provide for Covered Services within a prescribed period of time. This could be expressed in dollars, number of days, number of visits, or number of Services.

Customer Service

**Student Health Benefit
Plan Administrator**

Office of Student Health Benefits
University of Minnesota
410 Church Street S.E., Room N323
Minneapolis, MN 55455

**(Enrollment and
eligibility verification)**

612-624-0627 or 1-800-232-9017 (out of area)

email: umshbo@umn.edu

www.shb.umn.edu

Boynton Health

612-625-3222

**Blue Cross Blue Shield
of Minnesota**

The Claims Administrator's customer service staff is available to answer your questions about your coverage and direct your calls for prior authorization, preadmission notification, preadmission certification, and emergency admission notification. Customer service staff will provide interpreter services to assist you if needed. This includes spoken language and hearing interpreters.

**(Questions on coverage
and claims)**

Monday through Friday: 7:00 a.m. - 8:00 p.m. United States Central Time

Hours are subject to change without prior notice.

**Customer Service
Telephone Number**

Claims Administrator: 651-662-5004 or toll free 1-866-870-0348

**Blue Cross Blue Shield
of Minnesota Website**

www.bluecrossmn.com/umnshbp

**BlueCard
Telephone Number**

Toll free 1-800-810-BLUE (2583)

This number is used to locate providers who participate with Blue Cross and Blue Shield plans nationwide.

BlueCard Website

www.bcbs.com

This website is used to locate providers who participate with Blue Cross and Blue Shield plans nationwide.

**Claims Administrator's
Mailing Address**

Claims review requests, and written inquiries may be mailed to the address below:

Blue Cross and Blue Shield of Minnesota
P.O. Box 64338
St. Paul, MN 55164

Prior authorization requests should be mailed to the following address:

Blue Cross and Blue Shield of Minnesota
Utilization Management Department
P.O. Box 64265
St. Paul, MN 55164

**Maternity Management
Telephone Number**

Toll free 1-866-489-6948 or 651-662-1818

Call this number to enroll in the Maternity Management program.

Stop-Smoking Support	Toll-free 1-888-662-BLUE (2583) Call to enroll in Stop-Smoking Support.
Doctor on Demand	The Plan offers Doctor on Demand -real-time access to doctors who can discuss your symptoms, provide a diagnosis and prescribe medications if needed. Doctor On Demand offers you a lower cost alternative to traditional office visits. See the Benefit Chart for further details.
Learn to Live	Learn to Live is a confidential, online mental health resource that includes assessments, self-paced digital programs and optional personalized coaching. Programs use online Cognitive Behavioral Therapy (CBT) to help individuals with issues related to stress, depression, social anxiety and insomnia. Visit learntolive.com/partners and enter the code "UMN" for access.

Benefits not administered by the Claims Administrator BCBS:

Delta Dental	Preventive/Periodontal and Pediatric Dental benefits administrator. Delta Dental of Minnesota Customer Service 651-406-5916 or toll free 800-553-9536 Monday through Friday: 7:00 a.m. - 7:00 p.m. CST Delta Dental Network Provider Locations: www.deltadentalmn.org/studentdentalplan
Travel Assistance, Medical Evacuation & Repatriation	Agents are available 24 hours a day to answer questions on medical evacuation or repatriation or provide emergency travel assistance. Visit www.shb.umn.edu to learn more.
Boynton Dental Clinic	612-624-9998
Faculty Dental Clinic	612-626-9665
Lake Superior Dental Associates	218-728-6445
Accidental Death & Dismemberment	Metropolitan Life Insurance Company (MetLife) 200 Park Avenue New York, New York 10166-0188

Special Features

Maternity Management

The Maternity Management program provides expectant mothers with education and support throughout their pregnancy. This support includes access to a specially trained Health Coach (RN) and online educational information. All pregnant women have access to the program, regardless of their risk. To request further information or to enroll call (651) 662-1818, or toll free 1-866-489-6948.

Stop-Smoking Support

Stop-Smoking Support provides a behavior change program to support members that want to reduce tobacco use. This service is available to all members 18 years of age or older, including those that use smokeless tobacco products. Stop-Smoking Support is a telephone-based service designed to help you quit using tobacco your way and at your pace. To participate, call the support line at 1-888-662-BLUE (2583). A Quit Coach will work with you one-on-one to develop a personalized quitting plan that addresses your specific concerns.

Care Management

If you or an eligible family member has an ongoing condition like diabetes or heart disease - or you experience a major health event or illness - you may be eligible to take advantage of Care Management programs. These programs are voluntary and confidential. A Health Coach (registered nurse or behavioral health specialist) can help you coordinate care and navigate the healthcare system, identify resources to assist you in achieving your personal health goals, and talk to you over the phone and provide you with information that is specific to your condition. Each member is matched with a primary health coach who gets to know you over time so you do not have to start over every time you call. If you think you are eligible to participate in the program, you may call the Customer Service telephone number listed on the back of your ID card. Once enrolled, you may choose not to participate at any time by calling the Customer Service telephone number listed on the back of your ID card.

Online Health Assessment and Online Health Coaching Programs

The Online Health Assessment and Online Health Coaching Programs are available to you at myBlueCross, the member center at the Claims Administrator's website. Taking the Online Health Assessment is your first step to a healthier lifestyle. Answer questions about your health history, nutrition, physical activity, and more. You will instantly get a report just for you. It takes just 20 minutes and is completely confidential. Then take advantage of the Online Health Coaching Programs focused on fitness, nutrition, weight loss, reducing stress, and more. Each program includes an action plan and tips for success to keep you on track.

Eligibility For Domestic Students

The Student Health Benefit Plan is available to students admitted in a degree program who pay the mandatory [Student Services Fee](#) and who are enrolled for six or more eligible credits* (three or more eligible credits during summer term).

***Eligible credits** are credits registered for that contribute towards the total count under the enrollment guidelines for being assessed the mandatory Student Services Fee and also require proof of health plan coverage or result in a charge for the Student Health Benefit Plan during the registration process.

Students enrolled for less than six credits (three credits in summer term) are not eligible for participation in the Student Health Benefit Plan. Please contact the Office of Student Health Benefits with questions about eligibility for the Student Health Benefit Plan.

Health Plan Requirement and Waiver Process

All degree seeking students registered for six (6) or more eligible credits per semester (three (3) or more eligible credits during summer term) are required by the University of Minnesota to have health plan coverage. At registration, students registering for six or more eligible credits will be automatically enrolled in the Student Health Benefit Plan unless they follow established guidelines to obtain a waiver. This information is subject to audit. If information provided during registration is found to be unverifiable, the student will be in violation of the University Student Code of Conduct and charged the nonrefundable fee for the Student Health Benefit Plan.

If students waive the Student Health Benefit Plan, they **cannot** request enrollment on the Student Health Benefit Plan without providing proof of involuntary discontinuation of coverage from a group plan within 31 days from the date of termination. If the Student Health Benefit Plan Administrator receives the application more than 31 days after the involuntary loss of coverage, the application will be rejected and the student must reapply for coverage during the next open enrollment period (the first 31 days of coverage during the subsequent Fall Semester).

Eligibility Provisions

Graduate Students Registering for 0999 Credits Working on Thesis or Plan B Paper may CONTINUE coverage after completion of coursework for up to one (1) year. The student must have been initially enrolled on the plan while taking six (6) eligible class credits the previous semester. To continue coverage the student must be registered for 0999 and submit an enrollment form and letter from the Director of Graduate studies (every semester) verifying that they are making satisfactory progress. Documentation must be received by the enrollment deadline. Students cannot re-enroll if coverage is interrupted.

Students Registering for Online Credits that result in loss of eligibility may CONTINUE coverage for one (1) semester. This provision is available once in an academic career. The student must have been initially enrolled on the plan while taking six (6) eligible class credits the previous semester. To continue coverage the student must be registered for six (6) or more credits, request to pay the Student Services Fee through One Stop, and submit an enrollment form along with a letter from their department verifying that the online credits being taken are required for their degree. Documentation must be received by the enrollment deadline. Students cannot re-enroll if coverage is interrupted.

Students registering for clinical rotations or a clinical internship may CONTINUE coverage or enroll in the plan due to an involuntary discontinuation of coverage during the term of their rotations or internship. The student must have been enrolled in six (6) eligible class credits the previous semester. To request coverage the student must request to pay the Student Services Fee through One Stop, and submit an enrollment form and letter from their department (every semester) listing the dates of their rotations/internship and verifying that they are making satisfactory progress. Documentation must be received by the enrollment deadline. If enrolling due to involuntary discontinuation of other coverage, proof of involuntary discontinuation of coverage from a group plan must be submitted within 31 days from the date of termination. Students cannot re-enroll if coverage is interrupted.

Students who are in their final semester and are expected to graduate at the end of the term but are not meeting eligibility as outlined above may CONTINUE coverage for their final semester. Enrolled credits in their final semester must be required for their degree.

The student must have been enrolled on the plan while taking six (6) eligible class credits the previous semester. To continue coverage the student must request to pay the Student Services Fee through One Stop, and submit an enrollment form and letter from their department verifying that they are making satisfactory progress and are expected to graduate at the end of the term. Documentation must be received by the enrollment deadline. Students cannot re-enroll if coverage is interrupted.

Students participating in a **Learning Abroad** experience who were enrolled in the Student Health Benefit Plan the previous term will automatically be enrolled in the Student Health Benefit Plan for the term of their Learning Abroad experience unless they submit and are approved for a waiver. Students are only eligible for a waiver if they have become eligible for and enrolled in other comparable health plan coverage. CISI insurance for Education Abroad is not eligible for a waiver. All eligible students must complete the waiver request process by the Twin Cities campus class registration deadline. Most students participating in a Learning Abroad experience do not pay the Student Services Fee during their term abroad and thus will not have access to Student Services Fee benefits at Boynton Health.

For more information on Student Services Fee benefits at Boynton Health visit boynton.umn.edu/ssf. Regular international student waiver guidelines apply.

Learning Abroad students are eligible to enroll in the Student Health Benefit Plan provided they met eligibility requirements the previous semester. Students enrolling in the Student Health Benefit Plan coverage, who were not enrolled the previous semester, must contact the Office of Student Health Benefits before the registration deadline to complete an enrollment form and provide a method of payment.

Enrollment Deadline

The Student Health Benefit Plan open enrollment deadline is September 27, 2018. The enrollment deadline for dependents is the first 31 days for fall semester coverage, or within 31 days from an eligible life event or involuntary loss of coverage.

Late Enrollees

Eligible students and their dependents **cannot enroll after the published registration and enrollment deadlines**. Exceptions will only be made for those who can demonstrate an involuntary discontinuation of coverage from a group plan. The eligible student and dependents must have been dropped from their plan within 31 days from the date of application and payment of the applicable cost of coverage for the Student Health Benefit Plan for the semester or summer session.

Applications must be submitted with certificate of credible coverage or a letter from the previous group plan verifying involuntary discontinuation of coverage and the date coverage ended. Rates will be determined on a prorated basis. (NOTE: Failure to make premium payments to your Student Health Benefit Plan, or failure to exercise your right to continue coverage, does not constitute involuntary loss of coverage). If the Student Health Benefit Plan Administrator receives the application more than 31 days after the involuntary loss of coverage, the application will be rejected and you must reapply for coverage during the next open enrollment period (the first 31 days of coverage during the subsequent Fall Semester).

Cancellation of Coverage While Remaining an Eligible Student

The Student Health Benefit Plan **cannot be cancelled** after the class registration deadline and coverage will remain in force through that term. To cancel coverage assessed on the fee statement by the registration deadline, the student must follow the established guidelines for requesting a waiver.

The only exception to the above cancellation provision will be for covered students who enter military service or who become eligible for and enroll in the Graduate Assistant Health Plan. In those cases, the Student Health Benefit Plan will be cancelled on a pro-rata basis upon written request to the Office of Student Health Benefits. The request for cancellation must be submitted with a certificate of coverage to the Office of Student Health Benefits for consideration within 31 days of enrollment in the Student Health Benefit Plan. This provision also applies to any dependent coverage that is in force for the covered student.

Loss of Coverage Due to Cancellation of Classes

Cancellation of any or all classes resulting in the loss of eligibility for the Student Health Benefit Plan will result in coverage **being cancelled effective the last day of the month in which classes were dropped, resulting in a loss of eligibility**. Refunds of the cost of the Student Health Benefit Plan follow the University refund schedule as stated in the Class Fee Refund Schedule. Students are responsible for notifying the Office of Student Health Benefits within 30 days of cancellation of classes.

IMPORTANT: Cancellation of Classes and Continuation of Coverage

Students (and their covered dependents) cannot remain covered on the Student Health Benefit Plan if they have cancelled their classes and/or lost eligibility for the plan. The only exception to this policy is if a student obtains an approved tuition refund appeal for medical reasons from the University. Students obtaining a tuition refund appeal for medical reasons may apply for re-enrollment on the Plan for the semester if covered on the plan the previous term. The provision to continue coverage is available to eligible students one term in an academic career. A Student Health Benefit Plan enrollment form must be filled out and turned into the Office of Student Health Benefits within one week of submission of the request for tuition refund appeal to the One Stop office.

The enrollment form must be submitted with proof of tuition refund appeal and payment. Upon verification of eligibility the Office of Student Health Benefits will notify the student of the outcome of the application request via their University assigned email account.

Loss of Eligibility

Students no longer meeting eligibility, resulting in termination of the Student Health Benefit Plan, may contact the Office of Student Health Benefits to obtain details regarding an extension of coverage. Coverage can be extended through the last day of the month in which the semester coverage ended. To elect an extension of coverage, an enrollment form along with payment of one month's premium are due by the last day of semester coverage.

In the event of intentional misrepresentation or intentional omission of a material fact by the Covered Person regarding eligibility, enrollment, other coverage, claims or other expenses, the Plan Sponsor has the right to rescind this Summary of Benefits or disenroll the Covered Person.

Annual Open Enrollment and Dependent Eligibility

Dependent coverage **cannot be cancelled** after the Enrollment Form has been submitted to the Office of Student Health Benefits and the coverage period for the term has begun. Coverage will remain in force through that term. Dependent enrollment is on a per semester basis and you must complete enrollment materials each semester by the applicable registration deadline in order for dependent coverage to continue.

A covered student may purchase coverage for his or her spouse, and/or dependent children.

Dependents can only be enrolled: 1) at the same time the student initially becomes eligible and is enrolled on the plan, 2) within 31 days of involuntary loss of other coverage, 3) within 31 days of marriage, birth or adoption, 4) during the Fall open enrollment period (the first 31 days of coverage during Fall Semester).

Dependent children, stepchildren, and legal wards must be under the age of 26 years.

Foster children placed with you or your spouse by an authorized placement agency or by judgment decree, or other order of any court of competent jurisdiction.

Dependents must be covered within the same enrollment period that applies to the covered student or within 31 days of becoming eligible. The period of coverage for dependents will be the same as that of the covered student.

Eligibility For International Students and Scholars

Health Plan Requirement

The University of Minnesota requires all international students, visiting scholars, and their dependents to enroll in the Student Health Benefit Plan (SHBP) unless they are covered by a United States-based employer-sponsored health plan or the Graduate Assistant Health Plan (GAHP) provided by the University of Minnesota. This requirement applies to any student who has a current University-issued I-20 or J Visa document. Visiting scholars must be at the University for more than 30 days to be eligible for coverage.

This requirement ensures that all international students, scholars and their dependents are compliant with their immigration visa requirements and the University requirement for students to have health plan coverage. This requirement also helps support academic success by guaranteeing that students and scholars have access to preventive health care and medical care in the event of illness or injury while they are enrolled at the University.

The insurance requirement described above applies to students, scholars and their dependents with a current University-issued admitting document. Coverage is guaranteed for international students and scholars from the time they arrive at the University of Minnesota and have their documents validated by International Student and Scholar Services through the point of the student's or scholar's departure. Coverage continues as long as the student or scholar meets and maintains criteria for international student or scholar eligibility.

Please contact the Office of Student Health Benefits at [Boynton Health](#) if you have questions about Student Health Benefit Plan eligibility.

Enrollment

International Students registering for classes will automatically be enrolled in the Student Health Benefit Plan and the amount will be charged to their student account. Students with dependents must enroll their dependents by filling out and submitting an enrollment form and copy of the covered student's I-20 form or J Visa (listing the eligible dependents) with payment to the Office of Student Health Benefits. International students participating in a Learning Abroad experience are required to maintain coverage under the Student Health Benefit Plan.

Visiting Scholars must enroll themselves and their dependents within 31 days of their arrival at the University by filling out and submitting an enrollment form and copy of the visiting scholars J Visa (listing the eligible dependents) with payment to the Office of Student Health Benefits. Visiting scholars must be at the University for more than 30 days to be eligible for coverage.

Dependent Enrollment:

A covered student or scholar must purchase coverage for his or her spouse, and/or dependent children. **Dependents must be enrolled when the student or scholar initially is enrolled on the Student Health Benefit Plan or within 31 days of arrival or becoming eligible for the plan. If the Student Health Benefit Plan Administrator does not receive the application when the student or scholar initially is enrolled or more than 31 days after arrival or becoming eligible for the plan, that student or scholar will have to pay premiums retroactive according to the University policy, to the date he or she was required to enroll.** Foster children placed with you or your spouse by an authorized placement agency or by judgment decree, or other order of any court of competent jurisdiction. Dependent children, stepchildren, and legal wards must be under the age of 26 years and declared as dependents on the covered student's I-20 form or J Visa. Dependents must be covered within the same enrollment period that applies to the covered student or scholar or within 31 days of becoming eligible. The period of coverage for dependents will be the same as that of the covered student or scholar.

Adding Dependents

Newborn Children

A child born to either a male or female Covered Student, Scholar, or covered dependent while this Student Health Benefit Plan is in force will be covered by this Plan from the moment of birth if enrolled within 31 days of the child's birth (see the Maternity Expense Benefit section). Coverage for newborn children will consist of coverage for sickness or injury, including necessary care or treatment of congenital defects, birth abnormalities including orthodontic and oral surgery treatment involved in the management of cleft lip and cleft palate, or premature birth.

The Covered Student must contact the Office of Student Health Benefits within 31 days of the child's birth to enroll the child for such coverage to start from the moment of birth. Dependent eligibility expires concurrently with that of the Covered Student, except under special circumstances as described under "[Dependent Eligibility and Enrollment](#)."

Adding spouse and/or stepchildren

1. If the Student Health Benefit Plan Administrator receives the application within 31 days after you become eligible, coverage for your spouse and/or stepchildren starts on the date of marriage.

Domestic Students:

2. If the Student Health Benefit Plan Administrator receives the application more than 31 days after the date of marriage the application will be rejected and you must reapply for coverage during the next open enrollment period (the first 31 days of coverage during the subsequent Fall Semester).

International Students and Scholars:

3. If the Student Health Benefit Plan Administrator receives the application more than 31 days after the date of marriage or more than 31 days after the eligible dependent arrives in the United States, you will have to pay premiums retroactive according to the University policy, to the date you were required to enroll.

Adding newborns, children placed for adoption or foster care, and court ordered dependents

1. If the Student Health Benefit Plan Administrator receives the application within 31 days of the date of birth, coverage for your newborn child starts on the date of birth.

If the Student Health Benefit Plan Administrator receives the application within 31 days of the date of placement, coverage for your adopted or foster child starts on the date of placement.

Domestic Students:

2. If the Student Health Benefit Plan Administrator receives the application more than 31 days after the date of birth, the application will be rejected and you must reapply for coverage for your newborn child during the next open enrollment period (the first 31 days of coverage during the subsequent Fall Semester).

If the Student Health Benefit Plan Administrator receives the application more than 31 days after the date of placement, the application will be rejected and you must reapply for coverage for your adopted or foster child during the next open enrollment period (the first 31 days of coverage during the subsequent Fall Semester).

International Students and Scholars:

3. If the Student Health Benefit Plan Administrator receives the application more than 31 days after the date of birth, you will have to pay premiums retroactive according to the University policy, to the date you were required to enroll.

If the Student Health Benefit Plan Administrator receives the application more than 31 days after the date of placement, you will have to pay premiums retroactive to the date you were required to enroll according to the University policy.

Adding disabled children or disabled dependents

A disabled dependent may be added to the Student Health Benefit Plan if the disabled dependent is otherwise eligible under the Plan. Coverage starts the first of the month following the day the Student Health Benefit Plan Administrator receives the application. A disabled dependent will not be denied coverage and will not be subject to any preexisting condition limitation period.

1. If the Student Health Benefit Plan Administrator receives the application within 31 days of the date of eligibility, coverage for your disabled dependent starts on the date of eligibility.

Domestic Students:

2. If the Student Health Benefit Plan Administrator receives the application more than 31 days after the date of eligibility, the application will be rejected and you must reapply for coverage for your disabled dependent during the next open enrollment period (the first 31 days of coverage during the subsequent Fall Semester).

International Students and Scholars:

3. If the Student Health Benefit Plan Administrator receives the application more than 31 days after the date of eligibility, you will have to pay premiums retroactive according to the University policy, to the date you were required to enroll.

Disabled Dependent children who reach the Dependent child age limit specified in the "Benefit Summary" while covered under this health care Plan if all of the following apply:

- chiefly Dependent upon the Group Member for support and maintenance; and,
- incapable of self-sustaining employment because of developmental disability, Mental Illness or disorder, or physical disability; and,
- for whom application for extended coverage as a disabled Dependent child is made within 31 days after reaching the age limit. After this initial proof, the Claims Administrator may request proof again two (2) years later, and each year thereafter; and,
- must have become disabled prior to reaching the limiting age.

Office of Student Health Benefits Review Process for Eligibility, Enrollment, or Other Administrative Issues

If you are disputing a determination concerning an eligibility, enrollment, or other administrative issue, you may also contact the Office of Student Health Benefits (OSHB) directly, by telephone (612-624-0627 or 1-800-232-9017), fax (612-626-5183), or by mail to Office of Student Health Benefits, University of Minnesota, 410 Church Street S.E., N323, Minneapolis, MN 55455. You must contact the Office of Student Health Benefits within 30 days of the date that the eligibility, enrollment, or other administrative issue first became apparent.

The OSHB representative will first assist you in trying to resolve the concern on an informal basis. If you are unable to resolve your concern informally, a written request for review, including the concerns you have about your eligibility, enrollment, or other administrative issue, plus supporting documentation, can be submitted. You will receive a telephone or written response from the OSHB as soon as possible, but not later than 30 days following the University's receipt of your request for review.

Office of Student Health Benefits Committee Review of Coverage Denials

If your written request for review of your eligibility, enrollment, or other administrative issue is wholly or partially denied, or if you do not agree with the response from the University of Minnesota, Office of Student Health Benefits, you may request a review by the Office of Student Health Benefits Review Committee.

Your request must be in writing and be received by fax (612-626-5183) or by mail at Office of Student Health Benefits, University of Minnesota, 410 Church Street S.E., N323, Minneapolis, MN, 55455, within 60 days of the denial of your written request for review. A written decision will be sent to you from the Office of Student Health Benefits Review Committee within 30 days of the receipt of your request for review.

Office of Student Health Benefits Director Final Review

Within 60 days of receiving a denial of your administrative concern from the Office of Student Health Benefits Review Committee, you may submit a final appeal to the Office of Student Health Benefits Director. You should submit your written request for appeal to Office of Student Health Benefits, University of Minnesota, 410 Church Street S.E., N323, Minneapolis, MN, 55455. The Office of Student Health Benefits Director will render a final written decision regarding your appeal within 45 days of your written request.

Student Health Benefit Plan Highlights

This abbreviated summary is not intended as a substitute for the detailed Student Health Benefit Plan description provided in the balance of this document. Review all details carefully, and if you have any questions, contact the Office of Student Health Benefits at 612-624-0627 or email: umshbo@umn.edu.

Coverage Dates and Costs

Semester	Dates of Coverage	Student	Spouse	Child	Children
Fall	8/24/2020–1/18/2021	\$1,272.00	\$1,878.00	\$1,434.00	\$2,100.00
Spring	1/19/2021–8/22/2021	\$1,272.00	\$1,878.00	\$1,434.00	\$2,100.00
Monthly—Visiting international scholars only	Visiting scholars	\$252.00	\$313.00	\$239.00	\$350.00

If both spouses are both enrolled at the University and are able to satisfy the eligibility requirements for this Student Health Benefit Plan, each may purchase coverage at the student-only cost. Either student may add children who are eligible dependents to their own coverage, but not both.

Summer Coverage

Students covered by the SHBP for the spring semester are automatically covered through the summer at no additional charge, even if they are not enrolled in summer classes.

The following rates are for students and dependents first enrolling in the summer session but who were not covered by the SHBP during the spring semester.

Semester	Dates of Coverage	Student	Spouse	Child	Children
Summer	5/17/2021–8/22/2021	\$648.00	\$957.00	\$731.00	\$1,070.00

MEDICAL EVACUATION & REPATRIATION BENEFITS

These Benefits are contracted by the Student Health Benefit Plan Administrator. For details, visit the Office of Student Health Benefits website, www.shb.umn.edu.

These Benefits are NOT provided by the Claims Administrator, BCBS.

ACCIDENTAL DEATH AND DISMEMBERMENT BENEFITS

These Benefits are contracted by the Student Health Benefit Plan Administrator with Metropolitan Life Insurance Company (MetLife). Contact the University of Minnesota Office of Student Health Benefits at 612-624-0627 or email umshbo@umn.edu for vendor and plan information.

These Benefits are NOT provided by the Claims Administrator, BCBS.

DENTAL BENEFITS

Preventive and periodontal dental benefits for primary members (students), and pediatric dental benefits (up to age 19) are contracted by the Student Health Benefit Plan Administrator with **Delta Dental of Minnesota**. For details, visit the Delta Dental website at www.deltadentalmn.org/studentdentalplan or contact Delta Dental at 800-553-9536. You may also contact the University of Minnesota, Office of Student Health Benefits at 612-624-0627 or email umshbo@umn.edu.

These Benefits are NOT provided by the Claims Administrator, BCBS.

Boynton Health

This benefit level is only available to students who are enrolled in the Student Health Benefit Plan and have paid the mandatory Student Services Fee (or the extended coverage fee for Boynton Health). **Student Health Benefit Plan enrollees who have not paid the Student Services Fee (including dependents) may use Boynton Health under the In-Network benefit level.**

Payment of the Student Services Fee (SSF) in combination with the Student Health Benefit Plan provides 100% coverage for most services incurred at Boynton Health, subject to the following copayment schedule.

Physical Therapy	\$5 copayment per visit
Weight Loss Program	\$20 copayment
Pharmacy	Generic drug copay: \$15 Brand name copay: \$25 For one-month or one-cycle supply of each prescription filled at Boynton Health.

Boynton Health Notes:

- Refer to Boynton Health Student Services Fee web link for SSF covered services & exclusions (boynton.umn.edu/ssf).
- Pharmacy Benefits listed above are available only at the Boynton Health Pharmacy.
- Medications are limited to FDA-approved medications and must be on the Student Health Benefit Plan's formulary maintained by the Boynton Health Pharmacy.
- If a Student Health Benefit Plan enrollee fills a prescription at a pharmacy other than Boynton Health Pharmacy, the student is responsible for submitting the claim for reimbursement to the Office of Student Health Benefits including receipts within 90 days of the date of service. Reimbursement in this situation is 50% of eligible expenses.
- Although Boynton Health is a full-service outpatient clinic, some services may not be available within the clinic. Individual psychotherapy is limited to those situations deemed appropriate for short-term therapy.

Injuries During Intercollegiate Sports Activities

Benefits for coverage of medical claims for injuries occurring during the practice or playing of intercollegiate sports under the direction and governance of the University of Minnesota Men's and Women's Athletic Department on the Twin Cities Campus are fully provided through a combination of University self-insurance and proprietary insurance products:

- The University funds the cost of medical expenses up to \$90,000 through the Athletic Department and with a separate blanket accident policy through Berkley Life and Health Insurance Company (BLHIC).
- Medical expenses in excess of \$90,000 are covered through the National Collegiate Athletic Association (NCAA) Catastrophic Insurance Program through Mutual of Omaha Insurance Company.

Intercollegiate athletes do not incur any out of pocket medical costs for injuries resulting from the practice or play of NCAA sanctioned sports.

Please contact the Athletic Department for additional information if required.

Summary of Benefits

This Summary of Benefits outlines your Covered Services. More details can be found in the "Covered Services" section.

Networks		
<p>Your provider directory lists Network Providers in our service area and may change from time to time, including as providers or the Claims Administrator initiate or terminate network contracts. Prior to receiving Services, it is recommended that you verify your provider's network status with the Claims Administrator, including whether the provider is Network for your particular plan. Not every provider is Network for every plan. For a list of providers in the directory, visit www.bluecrossmn.com/umnshbp ("Member Sign in" then "Find a Doctor") or contact Customer Service at the telephone number listed on your member ID card.</p>		
<ul style="list-style-type: none"> • Network Providers <ul style="list-style-type: none"> ▪ In Minnesota ▪ Outside Minnesota 	Aware Network Providers BlueCard Traditional Network Providers	
Benefits	Network	Out-of-Network
General Provisions		
Benefit Period	Plan Year	
The health care Plan's benefit period is based on a Plan Year. The Plan Year is a consecutive 12-month period beginning on 08/24/2020.		
Plan Payment Level - Based on the Allowed Amount	Generally, 80% until Out-of-Pocket Limit is met; then 100%	Generally, 80% until Out-of-Pocket Limit is met; then 100%
The Prescription Benefit is only available at Boynton Health Pharmacy.		
Prescription Drugs:		
Boynton Health Pharmacy:		
<ul style="list-style-type: none"> ▪ Generic drug copay 	\$15 per prescription	
<ul style="list-style-type: none"> ▪ Brand name drug copay 	\$25 per prescription	
Questions related to Specialty Drug coverage, refer to Boynton Health Pharmacy at 612-624-7655.		
Out-of-Pocket Limits - eligible medical Services		
<ul style="list-style-type: none"> • Individual • Family 	\$6,250 \$12,500	
Lifetime Maximum (per member)		
Benefits received at Boynton Health incurred by students who have paid the Student Services Fee are not charged against the Student Health Benefit Plan maximum. <ul style="list-style-type: none"> • Travel expenses for Transplants in a Blue Distinction Center only • Total benefits paid to all other providers combined 	\$5,000 Unlimited	

Benefits	Network	Out-of-Network
Office/Clinic/Urgent Care Visits		
Retail Health Clinic Visits		
• Office visit	100% after Retail Health Clinic office visit \$10 Copayment	100% after Retail Health Clinic office visit \$10 Copayment
• Lab Services	100%	100%
• All other professional Services	100%	100%
Boynton Health Physician Services		
The Student Health Benefit Plan Covers:		Boynton Health with payment of Student Services Fee
• Professional charges for outpatient treatment rendered at Boynton Health	100%	
Physician		
• Office visits	80%	80%
• Office lab Services	80%	80%
• Outpatient lab Services	80%	80%
• Office diagnostic imaging Services	80%	80%
• Outpatient diagnostic imaging Services	80%	80%
• E-Visit • Telephone consultations	100% after E-Visit or telephone consultation office visit \$10 Copayment	80%
• Professional billed Services received at a freestanding ambulatory surgical center	80%	80%
• Rabies vaccine (pre and post exposure)	100%	80%
• All other professional Services	80%	80%
Urgent Care Center Visits		
• Professional Urgent Care Services ▪ professional office visit for Urgent Care	80%	80%
▪ professional lab Services for Urgent Care	80%	80%

Benefits	Network	Out-of-Network
<ul style="list-style-type: none"> ▪ professional diagnostic imaging Services for Urgent Care 	80%	80%
<ul style="list-style-type: none"> ▪ all other professional Services for Urgent Care 	80%	80%
<ul style="list-style-type: none"> • Facility Urgent Care Services (other than urgent care Facility provider lab and diagnostic imaging Services) 	80%	80%
<ul style="list-style-type: none"> ▪ Facility lab Services for Urgent Care 	80%	80%
<ul style="list-style-type: none"> ▪ Facility diagnostic imaging Services for Urgent Care 	80%	80%
Boynton Health Preventive Care Services		
The Student Health Benefit Plan Covers:	Boynton Health with payment of Student Services Fee	
<ul style="list-style-type: none"> • Routine physical exams • Routine vision exams • Lab and x-ray 	100% of available services	
Preventive Care Services		
Adults and children age 6 and older		
<ul style="list-style-type: none"> • Routine physical exams 	100%	80%
<ul style="list-style-type: none"> • Adult Immunizations 	100%	80%
<ul style="list-style-type: none"> • Diagnostic Services and procedures 	100%	80%
<ul style="list-style-type: none"> • Routine gynecological exams, including a PAP Test 	100%	80%
<ul style="list-style-type: none"> • Mammograms 2 dimensional (2D) or 3 dimensional (3D), annual routine and Medically Necessary and Appropriate 	100%	80%
<ul style="list-style-type: none"> • Colorectal Cancer Screening 	100%	80%
<ul style="list-style-type: none"> • Preventive Care Services are limited to those on the health care Plan's Preventive Schedule and the Women's Health Preventive Schedule. Gender, age and frequency limits may apply. 		
Pediatric		
<ul style="list-style-type: none"> • Routine physical exams from birth to age 6 	100%	80%
<ul style="list-style-type: none"> • Pediatric immunizations from birth to age 18 	100%	80%

Benefits	Network	Out-of-Network
<ul style="list-style-type: none"> Diagnostic Services and procedures from birth to age 6 	100%	80%
<ul style="list-style-type: none"> Pediatric Preventive Care Services are limited to those on the health care Plan's Preventive Schedule. Gender, age and frequency limits may apply. 		
Hospital Inpatient Services		
<ul style="list-style-type: none"> Inpatient Hospital/Facility services 	80%	80%
Hospital Outpatient Services		
<ul style="list-style-type: none"> Outpatient Hospital/Facility Services, except as noted below 	80%	80%
<ul style="list-style-type: none"> Lab Services 	80%	80%
<ul style="list-style-type: none"> Diagnostic imaging Services 	80%	80%
<ul style="list-style-type: none"> Facility billed freestanding ambulatory surgical center Services 	80%	80%
Maternity		
<ul style="list-style-type: none"> Prenatal Hospital/Facility provider Services 	100%	80%
<ul style="list-style-type: none"> Prenatal professional Services 	100%	80%
<ul style="list-style-type: none"> Inpatient Hospital/Facility provider Services for: <ul style="list-style-type: none"> delivery in a Hospital/Facility postpartum care 	80%	80%
<ul style="list-style-type: none"> Professional Services for: <ul style="list-style-type: none"> delivery in a Hospital/Facility postpartum care <ul style="list-style-type: none"> office visit all other eligible Services 	80%	80%
	80%	80%
	80%	80%
Emergency Services		
<ul style="list-style-type: none"> Facility charges 	80%	Same as Network Services
<ul style="list-style-type: none"> Professional charges 	80%	Same as Network Services

Benefits	Network	Out-of-Network
Ambulance		
<ul style="list-style-type: none"> Emergency Medically Necessary and Appropriate Services from the place of departure to the nearest medical Facility equipped to treat the condition 	80%	Same as Network Services
<ul style="list-style-type: none"> Non-emergency Medically Necessary and Appropriate Services from the place of departure to nearest medical Facility equipped to treat the condition 	80%	Same as Network Services
Therapy and Rehabilitation Services		
Occupational Therapy		
<ul style="list-style-type: none"> Habilitative and rehabilitative office visits 	80%	80%
<ul style="list-style-type: none"> Habilitative and rehabilitative therapies 	80%	80%
Boynton Health Physical Therapy		
The Student Health Benefit Plan Covers:	Boynton Health with payment of Student Services Fee	
<ul style="list-style-type: none"> Professional charges for outpatient treatment rendered at Boynton Health 	100% after you pay the \$5 office visit copay.	
Physical Therapy		
<ul style="list-style-type: none"> Habilitative and rehabilitative office visits 	80%	80%
<ul style="list-style-type: none"> Habilitative and rehabilitative therapies 	80%	80%
Speech Therapy		
<ul style="list-style-type: none"> Habilitative and rehabilitative office visits 	80%	80%
<ul style="list-style-type: none"> Habilitative and rehabilitative therapies 	80%	80%
Chiropractic Services		
<ul style="list-style-type: none"> Spinal Manipulations - includes office visit 	80%	80%
<ul style="list-style-type: none"> Other chiropractic Services including therapies 	80%	80%

Benefits	Network	Out-of-Network
Mental Health/Substance Abuse Services		
Boynton Health Mental Health Care Services		
The Student Health Benefit Plan Covers:	Boynton Health with payment of Student Services Fee	
<ul style="list-style-type: none"> • Outpatient health care professional charges rendered at Boynton Health 	100%	
Mental Health Care Services		
<ul style="list-style-type: none"> • Inpatient professional Services 	80%	80%
<ul style="list-style-type: none"> • Inpatient Hospital/Residential Behavioral Health Treatment Facility Services 	80%	80%
<ul style="list-style-type: none"> • Outpatient Professional Services <ul style="list-style-type: none"> ▪ office visit ▪ all other professional Services 	100% after Doctor on Demand \$10 Copayment	80%
	80%	80%
<ul style="list-style-type: none"> • Outpatient Hospital/Facility Services 	80%	80%
Boynton Health Substance Abuse Services		
The Student Health Benefit Plan Covers:	Boynton Health with payment of Student Services Fee	
<ul style="list-style-type: none"> • Outpatient health care professional charges rendered at Boynton Health 	100%	
Substance Abuse Services		
<ul style="list-style-type: none"> • Inpatient professional Services 	80%	80%
<ul style="list-style-type: none"> • Inpatient Hospital/Residential Behavioral Health Treatment Facility Services 	80%	80%
<ul style="list-style-type: none"> • Outpatient professional Services <ul style="list-style-type: none"> ▪ office visit ▪ all other professional Services 	100% after Doctor on Demand \$10 Copayment	80%
	80%	80%

Benefits	Network		Out-of-Network
Other Services			
Pediatric Dental Administered by Delta Dental			
University of Minnesota – Pediatric Dental Plan			
Plan Benefit Highlights			
Network(s)	Delta Dental PPO	Delta Dental Premier	Non-Participating
Plan Year Maximum (9/1/20 – 8/31/21) Per person	N/A	N/A	\$1,000
Orthodontic Maximum Dentally necessary Orthodontic Care (dependent child only)	N/A	N/A	N/A
Deductible (9/1/20 – 8/31/21) Per person per plan year <i>*No deductible for diagnostic and preventive services and non-surgical periodontics</i>	\$0/person	\$0/person	\$0/person
Eligible Dependents	Students and dependent children up to age 19		
Covered Services	Dental Benefit Plan Coverage		
Diagnostic & Preventive Services Exams Cleanings X-rays Fluoride treatments Sealants Space maintainers	100%	100%	100%
Periodontics Surgical/Nonsurgical periodontics	100%	100%	100%

Benefits	Network		Out-of-Network
Basic Services Emergency treatment for relief of pain Amalgam restorations (silver fillings) Composite resin restorations (white fillings) on anterior (front) teeth Composite resin restorations (white fillings) on posterior (back) teeth will be paid at the amalgam allowance	80%	80%	80%
Endodontics Root canal therapy on permanent teeth Pulpotomies on primary teeth for dependent children	80%	80%	80%
Oral Surgery Surgical/Nonsurgical extractions All other covered oral surgery	80%	80%	80%
Major Restorative Crowns and crown repair	50%	50%	50%
Prosthetic Repairs and Adjustments Denture adjustments and repairs Bridge repair	50%	50%	50%
Prosthetics Dentures (full and partial) Bridges	50%	50%	50%
Orthodontics ***Dentally necessary Orthodontic Care (dependent children only)	50%***	50%***	50%***
<p>This is a summary of benefits only and does not guarantee coverage. For a complete list of covered services and limitations/exclusions, please refer to the Dental Benefit Plan Summary.</p> <p>*Dentists who have signed a participating network agreement with Delta Dental have agreed to accept the maximum allowable fee as payment in full. Non-participating dentists have not signed an agreement and are not obligated to limit the amount they charge; the member is responsible for paying any different to the non-participating dentists.</p>			

Benefits	Network	Out-of-Network
Pediatric Vision		
<ul style="list-style-type: none"> Medically necessary corrective lenses for children up to the age of 19 as follows: <ul style="list-style-type: none"> eyeglasses (lenses and frames); maximum of one (1) standard frame and one (1) pair of lenses per person per calendar year (see NOTES below); or contact lenses; maximum of one (1) pair of contact lenses or one (1) year supply of disposable contact lenses per person per calendar year; and eligible low vision aids prescribed by eligible Ophthalmologists or Optometrists specializing in low vision care 	100%	NO COVERAGE.
<ul style="list-style-type: none"> Lenses include: single, bifocal, trifocal, lenticular lens powers, fashion and gradient tinting, oversized glass-grey #3 prescription sunglass lenses, and polycarbonate prescription lenses with scratch resistance coating. Participating Providers maintain a "collection" of standard frames to choose from for corrective lenses for children up to the age of 19. Premium frames that are outside the "standard collection" are not covered 		
Durable Medical Equipment		
<ul style="list-style-type: none"> Durable Medical Equipment, except as noted below 	80%	80%
<ul style="list-style-type: none"> Orthotics 	80%	80%
<ul style="list-style-type: none"> Insulin pumps, glucometers, and related equipment and devices 	80%	80%
<ul style="list-style-type: none"> Custom Foot Orthoses if you have a diagnosis of diabetes with neurological manifestations of one (1) or both feet 	80%	80%
<ul style="list-style-type: none"> Prosthetics 	80%	80%
Home Infusion and Suite Infusion Therapy Services	80%	80%
Home Health Care	80%	80%
Hospice Care	80%	80%
Assisted Fertilization	NO COVERAGE	
Skilled Nursing Facility Care	80%	80%
<ul style="list-style-type: none"> Skilled Nursing Facility Care is subject to a maximum of 120 days per member per Plan Year. 		

Benefits	Network	Out-of-Network
Transplant Services	100% of the Transplant Payment Allowance for the transplant Admission when you use a Blue Distinction Centers for Transplant (BDCT) Provider	80% of the Transplant Payment Allowance when you use a Participating Transplant Provider NO COVERAGE when you use a Nonparticipating Provider

Note: Certain benefits may be subject to day, visit, and/or hour limits. In connection with such benefits, all Services you receive during your covered Plan Year will reduce the remaining number of days, visits, and/or hours available under that benefit, regardless of whether you have satisfied your Deductible.

Covered Services - Medical Program

The health care Plan provides coverage of benefits for the following Services you receive from a provider when such Services are determined to be Medically Necessary and Appropriate. All benefit limits, Deductibles and Copayment amounts are described in the "Summary of Benefits" section. Network care is covered at a higher level of benefits than Out-of-Network care.

Ambulance Service

Ambulance Service providing local transportation by means of a specially designed and equipped vehicle used only for transporting the sick and injured:

- from your home, the scene of an accident or Medical Emergency to a Hospital or Skilled Nursing Facility provider;
- between Hospitals; or
- between a Hospital and a Skilled Nursing Facility provider;

when such Facility provider is the closest institution that can provide Covered Services appropriate for your condition. If there is no Facility provider in the local area that can provide Covered Services appropriate for your condition, then ambulance Service means transportation to the closest Facility provider outside the local area that can provide the necessary Service.

Transportation and related emergency Services provided by an ambulance Service will be considered emergency ambulance Service if the injury or condition is considered emergency care. Use of an ambulance as transportation to an emergency room for an injury or condition that is not considered emergency care will not be covered as emergency ambulance Services. Refer to the "Terms You Should Know" section for a definition of Medical Emergency.

Benefits include non-emergency Medically Necessary and Appropriate prearranged or scheduled Ambulance Service requested by an attending Physician or nurse from the place of departure to the closest Facility provider that can provide the necessary Service.

No ambulance benefits will be paid for:

- ambulance transportation costs that exceed the allowable cost applicable to transport from the place of departure to the nearest medical Facility equipped to treat the condition (Example: Facility A is the closest medical Facility equipped to treat the condition but you choose to be transported to Facility B. The Plan will cover eligible Medically Necessary and Appropriate ambulance transportation costs that would otherwise apply to transportation to Facility A. If you choose to be transported by ambulance to Facility B, the cost of transportation Services in excess of the eligible ambulance transportation costs that would otherwise apply to transportation to Facility A are not covered under the Plan, and you will be responsible for those costs).

Anesthesia for Non-Covered Dental Procedures (Limited)

The health care Plan covers anesthesia and inpatient and outpatient Hospital/Facility charges when necessary to provide dental care to a covered person who is a child under age five (5); is severely disabled; or, has a medical condition that requires Hospitalization or general anesthesia for dental Treatment. For Hospital/Facility provider charges please refer to "Hospital Services." Dental Services are not covered unless otherwise noted.

Diabetes Treatment

Coverage is provided for the following when required in connection with the Treatment of diabetes and when prescribed by a Health Care Provider legally authorized to prescribe such items under the law:

- Equipment and supplies: Blood glucose monitors, monitor supplies, and insulin infusion devices
- Diabetes Education Program*: When your Health Care Provider certifies that you require diabetes education as an outpatient, coverage is provided for the following when rendered through a diabetes education program:
 - Visits Medically Necessary and Appropriate upon the diagnosis of diabetes

- Subsequent visits under circumstances whereby your Physician: a) identifies or diagnoses a significant change in your symptoms or conditions that necessitates changes in your self-management, or b) identifies, as Medically Necessary and Appropriate, a new medication or therapeutic process relating to your Treatment and/or management of diabetes

***Diabetes Education Program** - an outpatient program of self-management, training and education, including medical nutrition therapy, for the Treatment of diabetes. Such outpatient program must be conducted under the supervision of a licensed Health Care Provider with expertise in diabetes.

Diagnostic Services

Benefits will be provided for the following Covered Services when ordered by a Health Care Provider:

- Diagnostic imaging consisting of radiology, magnetic resonance imaging (MRI), ultrasound and nuclear medicine
- Diagnostic pathology consisting of laboratory and pathology tests
- Diagnostic medical procedures consisting of electrocardiogram (ECG), electroencephalogram (EEG), and other electronic diagnostic medical procedures and physiological medical testing approved by the Claims Administrator
- Allergy testing consisting of percutaneous, intracutaneous, and patch tests

Durable Medical Equipment

The rental or, upon approval by the Claims Administrator, the purchase, adjustment, repairs and replacement of Durable Medical Equipment for therapeutic use when prescribed by a Health Care Provider within the scope of his/her license. Rental costs cannot exceed the total cost of purchase.

Special dietary Treatment for Phenylketonuria (PKU) when recommended by a Physician.

Amino Acid-based Elemental Formula is a type of exempt formula which is regulated by the U.S. Food and Drug Administration (FDA) and is prescribed for infants or children with specific medical or dietary problems. An amino acid-based formula contains proteins which are broken down into their simplest and purest form making it easier for the body to process and digest. An infant or child may be placed on an amino acid-based formula if he/she is unable to digest or tolerate whole proteins found in other formulas, due to certain allergies or gastrointestinal conditions. Examples of amino acid-based elemental formulas are Neocate®, EleCare®, PurAmino™ (formerly Nutramigen® AA™ LIPIL), Vivonex®, Tolerex®, and E028 Splash. Coverage for amino acid-based elemental formula is subject to prior authorization based on medical policy.

Electric and hospital grade breast pumps.

Hearing aids (external).

You are required to obtain Prior Authorization for Durable Medical Equipment when you use Nonparticipating Providers in Minnesota or any provider outside of Minnesota. Please refer to www.bluecrossmn.com/umnshbp (choose the "Providers" tab in the lower left corner, then the "Medical Policy" tab under "Tools and Resources") or call Customer Service at the telephone number on the back of your member ID card.

Gender Dysphoria

Benefits are provided for services for or related to treatment leading to or in connection with gender affirmation surgery, hormone therapy, related preparation and follow-up treatment, care, and counseling.

Benefits are provided for Medically Necessary and Appropriate services as determined by the Claims Administrator. Coverage decisions are based on published evidence including medical standards set forth by nationally recognized medical experts in the transgender health field.

Home Health Care/Hospice Care Services

This health care Plan covers the following Services you receive from a Home Health Care Agency, Hospice or a Hospital program for Home Health Care and/or Hospice Care:

- Home Health Care visit following early maternity discharge provided by a registered nurse including, but not limited to, parent education, assistance and training in breast and bottle feeding, and conducting any necessary and appropriate clinical tests. The home visit must be conducted within four (4) days following the discharge of the mother and her newborn child.
- Skilled Nursing Services - Intermittent Hours of a Registered Nurse (RN) or Licensed Practical Nurse (LPN), excluding private-duty nursing Services also known as Skilled Nursing Care, Extended Hours
- Physical therapy, speech therapy and occupational therapy
- Medical and surgical supplies provided by the Home Health Care Agency or Hospital program for Home Health Care or Hospice Care
- Services provided by a medical technologist
- Services provided by a respiratory therapist
- Services provided by a licensed registered dietician
- Oxygen and its administration
- Medical social Service consultations by a masters level social worker
- Health aide Services when you are also receiving covered nursing Services or therapy and rehabilitation Services
- Family counseling related to the member's terminal condition
- Palliative Care
- Hospice benefits are limited to members with a terminal condition (i.e., life expectancy of six (6) months or less). The member's primary Physician must certify, in writing, a life expectancy of six (6) months or less. Hospice benefits begin on the date of Admission to a hospice program.
- Hospice program inpatient Respite Care is for the relief of the member's primary caregiver and is limited to a maximum of five (5) consecutive days at a time.
- Hospice program general Inpatient Care is for control of pain or other symptom management that cannot be managed in a less intense setting.
- Medical Services unrelated to the terminal condition under the hospice program are covered but are separate from the hospice benefit.

No Home Health Care/Hospice benefits will be provided for:

- room and board expenses in a residential hospice Facility provider;
- homemaker services;
- Maintenance Services;
- dialysis Treatment;
- custodial care; and
- food or home-delivered meals.

Home Infusion and Suite Infusion Therapy Services

Benefits will be provided when performed by a home infusion and/or suite infusion therapy provider at an infusion suite or in a home setting. This includes pharmaceuticals, pharmacy Services, intravenous solutions, medical/surgical supplies and nursing Services associated with infusion therapy. Specific adjunct non-intravenous therapies are included when administered only in conjunction with infusion therapy.

Hospital Services

This health care Plan covers the following Services received in a Facility provider. Benefits will be covered only when, and so long as, they are determined to be Medically Necessary and Appropriate for the Treatment of the member's condition.

The Plan covers kidney and cornea transplants. For kidney transplants done in conjunction with an eligible major transplant, please refer to "Transplant Services."

Inpatient Services

Bed and Board

Bed, board and general nursing Services are covered when you occupy:

- a Hospital room and board;
- a bed in a special care unit which is a designated unit which has concentrated all facilities, equipment and supportive Services for the provision of an intensive level of care for critically ill patients.

Ancillary Services

Hospital Services and supplies including, but not restricted to:

- The health care Plan covers anesthesia inpatient Hospital charges when necessary to provide dental care to a covered person who is a child under age five (5); is severely disabled; or, has a medical condition that requires Hospitalization or general anesthesia for dental Treatment. Dental Services are not covered unless otherwise noted;
- Communication Services of a private-duty nurse or personal care assistant up to 120 hours per Hospital Admission;
- use of operating, delivery and Treatment rooms and equipment;
- Prescription Drugs and medicines provided to you while you are an inpatient in a Facility provider;
- whole blood, administration of blood, blood processing, and blood derivatives;
- anesthesia, anesthesia supplies and Services rendered in a Facility provider by an employee of the Facility provider. Administration of anesthesia ordered by the attending Health Care Provider and rendered by a Health Care Provider other than the surgeon or assistant at surgery;
- medical and surgical dressings, supplies, casts and splints;
- Telemedicine Services;
- diagnostic Services; and
- therapy and rehabilitation Services.

Outpatient Services

Ancillary Services

Hospital Services and supplies including, but not restricted to:

- anesthesia and outpatient Hospital/Facility charges when necessary to provide dental care to a member who is a child under age five (5); is severely disabled; or, has a medical condition that requires Hospitalization or general anesthesia for dental Treatment. Dental Services are not covered unless otherwise noted.
- use of operating, delivery and Treatment rooms and equipment;
- Prescription Drugs and medicines provided to you while you are outpatient in a Facility;
- the surgeon or assistant at surgery;
- Telemedicine Services; and
- medical and surgical dressings, supplies, casts and splints.

Pre-Admission Testing

Tests and studies required in connection with your Admission rendered or accepted by a Hospital on an outpatient basis prior to a scheduled Admission to the Hospital as an inpatient.

Surgery

- Hospital Services and supplies for outpatient surgery including removal of sutures, anesthesia, anesthesia supplies and Services rendered by an employee of the Facility provider, other than the surgeon or assistant at surgery;
- whole blood, administration of blood, blood processing, and blood derivatives;
- anesthesia, anesthesia supplies and Services rendered in a Facility provider by an employee of the Facility provider. Administration of anesthesia ordered by the attending Health Care Provider and rendered by a Health Care Provider other than the surgeon or assistant at surgery.

Emergency Care Services

As a member, you are covered at the higher, Network level of benefits for emergency care received in *or outside* the provider network. This flexibility helps accommodate your needs when you need care *immediately*.

Your outpatient emergency room visits may be subject to a Copayment. (Refer to the "Summary of Benefits" section for your health care Plan's specific amounts.)

In true emergency situations, where you must be treated immediately, go directly to your nearest Hospital emergency provider; or call "911" or your area's emergency number. When determining if a situation is a Medical Emergency the Claims Administrator will take into consideration presenting symptoms including, but not limited to, severe pain and a reasonable layperson's belief that the circumstances required immediate medical care that could not wait until the next business day.

Once the crisis has passed, call your Physician to receive appropriate follow-up care.

Refer to the "Terms You Should Know" section for a definition of Medical Emergency.

Maternity Services

If you think you are pregnant, you may contact your Physician or go to a Network obstetrician or nurse midwife. When your pregnancy is confirmed, you may continue to receive follow-up care which includes prenatal visits, Medically Necessary and Appropriate sonograms, delivery, postpartum and newborn care in the Hospital.

Hospital, medical and surgical Services rendered by a Facility provider or professional provider for:

Prenatal Care

The comprehensive package of medical and psychosocial support provided throughout the pregnancy, including risk assessment, serial surveillance, prenatal education, and use of specialized skills and technology, when needed, as defined by Standards for Obstetric-Gynecologic Services issued by the American College of Obstetricians and Gynecologists.

Complications of Pregnancy

Physical effects directly caused by pregnancy but which are not considered from a medical viewpoint to be the effect of normal pregnancy, including conditions related to ectopic pregnancy or those that require cesarean section.

Normal Pregnancy

Normal pregnancy includes any condition usually associated with the management of a difficult pregnancy but is not considered a complication of pregnancy.

Nursery Care

Covered Services provided to the newborn child from the moment of birth, including care which is necessary for the Treatment of medically diagnosed congenital defects, birth abnormalities, prematurity and routine nursery care. Routine nursery care includes inpatient medical visits by a professional provider. To be covered as a Dependent, the newborn child must be enrolled as a Dependent under this health care Plan. Refer to the "General Information" section for further eligibility information. Please refer to the "Eligibility" section to determine when the newborn's coverage will begin if the newborn is added to the health care Plan.

Maternity Home Health Care Visit

Under federal law, group health Plans such as this health care Plan are required to provide benefits for any Hospital length of stay in connection with childbirth as follows:

- Inpatient Hospital coverage for the mother and newborn (to the extent they are covered under this health care Plan) is provided for a minimum of 48 hours following a vaginal delivery and 96 hours following a cesarean section. If the length of stay is less than these minimums, one (1) Home Health Care visit within four (4) days after discharge from the Hospital is covered under this health care Plan. Refer to "Home Health Care/Hospice Care Services."

Under federal law, the health care Plan may require that a provider obtain authorization from the health care Plan for prescribing a length of stay greater than the 48 hours (or 96 hours) mentioned above.

Medical Dental Services

Accident related dental Services

Accident-related dental Services, Treatment and/or restoration of a sound and healthy natural tooth must begin within 12 months of the date of injury or within 12 months of your effective date of coverage under this Plan. Coverage is limited to the initial Treatment (or course of Treatment) and/or initial restoration. Only Services performed within 24 months from the date of Treatment or restoration is initiated are covered. Coverage for Treatment and/or restoration is limited to re-implantation of original sound and healthy natural teeth, crowns, fillings and bridges.

Temporomandibular Joint Disorder (TMJ)

Services for surgical and nonsurgical Treatment of temporomandibular joint disorder and craniomandibular disorder, including orthognathic surgery and related orthodontia, must be covered on the same basis as any other body joint and administered or prescribed by a Physician or dentist.

Cleft Lip and Palate

Treatment of cleft lip and palate when Services are scheduled or initiated prior to the member turning age 19 including:

- dental implants
- removal of impacted teeth or tooth extractions

- related orthodontia
- related oral surgery
- bone grafts

Medical Services

For members diagnosed with end stage renal disease (ESRD), your provider is required to complete the Centers for Medicare and Medicaid Services (CMS) form 2728 ESRD Evidence Report Medicare Entitlement and/or Patient Registration. Your provider must send the completed form to CMS and the Claims Administrator. Please verify with your provider that form 2728 has been completed and submitted.

The Plan covers kidney and cornea transplants. For kidney transplants done in conjunction with an eligible major transplant, please refer to "Transplant Services."

Inpatient Medical Services

Medical care by a professional provider when you are an inpatient for a condition not related to surgery, pregnancy or Mental Illness, except as specifically provided herein:

Concurrent Care

Medical care rendered concurrently with surgery during one inpatient stay by a professional provider other than the operating surgeon for Treatment of a medical condition separate from the condition for which surgery was performed. Medical care by two or more professional providers rendered concurrently during one inpatient stay when the nature or severity of your condition requires the skills of separate Physicians.

Consultation

Consultation Services rendered to an inpatient by another professional provider at the request of the attending Health Care Provider. Consultation does not include staff consultations which are required by Facility provider rules and regulations.

Inpatient Medical Care Visits

Benefits are provided for inpatient medical care visits.

Intensive Medical Care

Medical care rendered to you when your condition requires a professional provider's constant attendance and Treatment for a prolonged period of time.

Routine Newborn Care

Professional provider visits to examine the newborn infant while the mother is an inpatient.

Outpatient Medical Care Services (Office Visits)

Medical care rendered by a professional provider when you are an outpatient for a condition not related to surgery, pregnancy or Mental Illness, except as specifically provided. Benefits include medical care visits and consultations for the examination, diagnosis and Treatment of an injury or Illness.

Please note that as a member, you enjoy many convenient options for where you can receive Outpatient Care:

- Physician's or Specialist's office
- Physician's office located in an outpatient Hospital/Hospital satellite setting
- Urgent Care Center
- Retail site, such as in a pharmacy or other retail store
- Telemedicine Services

An E-Visit is a member patient initiated, limited online evaluation and management health care Service provided by a Physician or other qualified Health Care Provider using the internet or similar secure communications network to communicate with an established member patient.

Telemedicine Services may also be referred to as televideo consultations or telehealth Services. These Services provide real-time interaction between a Physician/medical practitioner and the member both of whom are not in the same location, but are actively communicating through interactive audio and video channels.

Different types of providers and their locations may require different payment amounts. The specific amounts you are responsible for paying depend on your particular Plan benefits.

The health care Plan covers Treatment of diagnosed Lyme disease on the same basis as any other Illness.

You are entitled to receive care for the following Services at the Network level from Out-of-Network Providers if these Services are covered under your health care Plan:

- the voluntary planning of the conception and bearing of children;
- the diagnosis of Infertility;
- the testing and Treatment of a sexually transmitted disease; or,
- the testing of AIDS or other HIV-related conditions.

The health care Plan covers certain routine patient costs for approved clinical trials. Routine patient costs include items and Services that would be covered for members who are not enrolled in an approved clinical trial.

Allergy Extract/Injections

Benefits are provided for allergy extract and allergy injections including testing and serum.

Therapeutic Injections

Therapeutic injections administered by a Health Care Provider required in the diagnosis, prevention and Treatment of an injury or Illness, provided that the drugs are not usually self-administered by a member.

The health care Plan will cover off-label Prescription Drugs used for cancer Treatment as specified by law. An off-label/unlabeled use of a drug is defined as a use for a non-FDA approved indication, that is, one that is not listed on the drug's official label/prescribing information. Prescription Drugs will not be excluded on the grounds that the drug has not been approved by the federal Food and Drug Administration for the Treatment of cancer if the drug is recognized for Treatment of cancer in one of the standard compendia or in one article in the medical literature as specified by law.

Self-administered Prescription Drugs

For self-administered prescription medications/drugs, please refer to "Boynton Health Formulary".

Mental Health Care Services

Your mental health is just as important as your physical health. That is why your health care Plan provides professional, confidential mental health care that addresses your individual needs. You have access to a wide range of mental health and Substance Abuse professional providers, so you can get the appropriate level of responsive, confidential care.

Court-ordered Treatment for mental health care that is based on an evaluation and recommendation for such Treatment or Services by a Physician or a licensed psychologist, is deemed Medically Necessary and Appropriate.

Court-ordered Treatment for mental health care that is not based on an evaluation and recommendation as described above will be evaluated to determine Medical Necessity and Appropriateness. Court-ordered Treatment that does not meet the criteria above will be covered if it is determined to be Medically Necessary and Appropriate and otherwise covered under this health care Plan.

You are covered for a full range of counseling and Treatment Services. The health care Plan covers the following Services you receive from a provider to treat Mental Illness:

Inpatient Facility Services

Inpatient Hospital Services provided by a Facility provider for the Treatment of Mental Illness.

Coverage is provided on the same basis as other benefits for Treatment of emotionally disabled Dependent children in a licensed Residential Behavioral Health Treatment Facility. "Emotionally disabled child" shall have the meaning set forth by the Minnesota Commissioner of Human Services in the rules relating to residential treatment facilities.

Inpatient Medical Services

Covered inpatient medical Services provided by a Health Care Provider:

- Individual psychotherapy
- Group psychotherapy
- Psychological testing
- Counseling with family members to assist in your diagnosis and Treatment

Partial Hospitalization Mental Health Care Services

Benefits are only available for mental health care Services provided on a Partial Hospitalization basis when received through a Partial Hospitalization program. A mental health care Service provided on a Partial Hospitalization basis will be deemed an Outpatient Care visit and is subject to any Outpatient Care cost-sharing amounts.

Outpatient Mental Health Care Services

Inpatient Facility Service and inpatient medical benefits (except room and board) provided by a Facility provider or professional provider as previously described, are also available when you are an outpatient.

Coverage is provided for Treatment for pediatric autoimmune neuropsychiatric disorders associated with streptococcal infections (PANDAS) and for Treatment for pediatric acute-onset neuropsychiatric syndrome (PANS). Treatments must be recommended by your Physician and include, but are not limited to: antibiotics, medication and behavioral therapies to manage neuropsychiatric symptoms, plasma exchange, and immunoglobulin.

Admissions that qualify as "emergency holds," as the term is defined in Minnesota statutes, are considered Medically Necessary and Appropriate for the entire hold.

Serious Mental Illness Care Services

Serious Mental Illnesses include schizophrenia, schizoaffective disorder, major depressive disorder, bipolar disorder, obsessive-compulsive disorder, anorexia nervosa, bulimia nervosa and delusional disorder.

Coverage is provided for Inpatient Care and Outpatient Care for the Treatment of serious Mental Illness. A serious Mental Illness Service provided on a Partial Hospitalization basis will be deemed to be an Outpatient Care visit subject to any Outpatient Care cost-sharing amounts.

Orthotic Devices

Purchase, fitting, necessary adjustment, repairs and replacement of a rigid or semi-rigid supportive device which restricts or eliminates motion of a weak or diseased body part.

Custom Foot Orthoses are covered if you have a diagnosis of diabetes with neurological manifestations of one (1) or both feet.

Prosthetic Appliances

Purchase, fitting, necessary adjustments, repairs, and replacements of prosthetic devices and supplies which replace all or part of an absent body organ and its adjoining tissues, or replace all or part of the function of a permanently inoperative or malfunctioning body organ (excluding dental appliances and the replacement of cataract lenses). Initial and subsequent prosthetic devices to replace the removed breast(s) or a portion thereof are also covered.

Preventive Care Services

Services to treat an Illness /injury diagnosed as a result of preventive care Services may be covered under other Plan benefits. Please refer to "Summary of Benefits" and "Covered Services – Medical Program: Hospital Services and Medical Services," etc. for appropriate benefit levels.

Preventive benefits are offered in accordance with a predefined schedule based on age, sex and certain risk factors which are the recommendations of the United States Preventive Services Task Force (USPSTF), Advisory Committee on Immunization Practices (ACIP) of the Centers for Disease Control, and Health Resources and Services Administration (HRSA).

The Claims Administrator periodically reviews the schedule of Covered Services based on the requirements of the Patient Protection and Affordable Care Act of 2010, and recommendations from USPSTF, ACIP and HRSA. Therefore, the frequency and eligibility of Services is subject to change. Benefits include periodic physical examinations, well child visits, immunizations and selected diagnostic tests. For a current schedule of Covered Services, log onto the Claims Administrator's member website at, www.bluecrossmn.com/umnshbp or call Customer Service at the telephone number listed on the back of your member ID card.

Benefits for Services identified as Preventive Care are determined based on recommendations and criteria established by professional associations and experts in the field of Preventive Care (e.g., Institute for Clinical Systems Improvement (ICSI), United States Preventive Services Task Force (USPSTF), Advisory Committee on Immunization Practices (ACIP), etc.). For all other eligible Services, please refer to "Hospital Services," and "Medical Services."

Benefits are provided for surgical implants and tubal ligation for elective sterilization for females which meet the recommendations and criteria established by the United States Preventive Services Task Force (USPSTF), Advisory Committee on Immunization Practices (ACIP) of the Centers for Disease Control, and the Health Resources and Services Administration (HRSA). For more information regarding elective sterilization coverage please visit www.bluecrossmn.com/umnshbp ("Member Sign In" then "Plan Details"/"Preventive care benefit information"/"learn more") or contact Customer Service.

Benefits are provided for the full range of FDA-approved preventive contraceptive methods and for patient education/counseling, for women with reproductive capacity as prescribed which meet the recommendations and criteria established by the United States Preventive Services Task Force (USPSTF), Advisory Committee on Immunization Practices (ACIP) of the Centers for Disease Control, and the Health Resources and Services Administration (HRSA), as applicable. Medical management may apply. Please refer to Boynton Health Prescription Drugs for pharmacy drug coverage.

Services for complications related to female contraceptive drugs, devices, and Services for women of reproductive capacity may be covered under other Plan benefits. Please refer to the "Summary of Benefits" section for appropriate benefit levels.

Adult and Pediatric Care

Routine physical examinations including a complete medical history for adults, and other items and Services.

Well-woman benefits are provided for female members for items and Services including, but not limited to, an initial physical examination to confirm pregnancy, screening for gestational diabetes, coverage for contraceptive methods and counseling and breastfeeding support and counseling.

Benefits are provided for "child health supervision Services," which means pediatric preventive Services, appropriate immunizations, developmental assessments, and laboratory Services appropriate to the age of a child from birth to age six (6), and appropriate immunizations from ages six (6) to 18, as defined by Standards of Child Health Care issued by the American Academy of Pediatrics.

Adult Immunizations

Benefits are provided for adult immunizations that require administration by a Health Care Provider, including the immunizing agent, when required for the prevention of disease.

Diagnostic Services and Procedures

Benefits are provided for the following routine screening tests and procedures:

Routine Gynecological Examination and Pap Test

All female members, regardless of age, are covered for routine gynecological examinations, including a pelvic and clinical breast examination, and Papanicolaou smear (Pap test).

Mammogram Screening

- - Benefits are provided for a routine mammogram screening for all female members, 2 dimensional (2D) or 3 dimensional (3D).

Pediatric Immunizations

- - Benefits are provided to eligible Dependent children for pediatric immunizations.

Colorectal Cancer Screenings

- - Benefits are provided for the following tests or procedures when ordered by a Physician for the purpose of early detection of colorectal cancer:
 - Diagnostic laboratory and pathology screening Services such as a fecal-occult blood or fecal immunochemical test
 - Diagnostic imaging screening Services such as barium enema
 - Surgical screening Services such as flexible sigmoidoscopy and colonoscopy and Hospital Services related to such surgical screening Services
 - Such other diagnostic pathology and laboratory, diagnostic imaging, surgical screening tests and diagnostic screening Services consistent with approved medical standards and practices for the detection of colon cancer

If you are determined to be at high or increased risk, benefits are provided for a colonoscopy or any other combination of Covered Services related to colorectal cancer screening when prescribed by a Physician.

Colorectal cancer screening Services which are otherwise not described herein and are prescribed by a Physician for a symptomatic member are not considered preventive care Services. The payment for these Services will be consistent with similar Medically Necessary and Appropriate Covered Services.

- Prostate Specific Antigen (PSA) tests, digital rectal exams.

Surveillance tests for ovarian cancer

- - Surveillance tests for ovarian cancer (CA125 tumor marker, trans-vaginal ultrasound, pelvic exam).

Skilled Nursing Facility Services

Skilled Care ordered by a Physician, including room and board, general nursing care, Prescription Drugs used during a covered Admission, and physical, occupational and speech therapy.

No benefits are payable:

- after you have reached the maximum level of recovery possible for your particular condition and no longer require definitive Treatment other than routine supportive care;
- when confinement is intended solely to assist you with the activities of daily living or to provide an institutional environment for your convenience.

Spinal Manipulations

Spinal manipulations for the detection and correction by manual or mechanical means of structural imbalance or subluxation resulting from or related to distortion, misalignment, or subluxation of or in the vertebral column.

Substance Abuse Services

Benefits are provided for individual and group counseling and psychotherapy, psychological testing, and family counseling for the Treatment of Substance Abuse and include the following:

- Inpatient Hospital or Substance Abuse Treatment Facility provider Services for detoxification.
- Substance Abuse Treatment Facility provider Services for non-Hospital inpatient residential Treatment and Rehabilitation Services.
- Outpatient Hospital/Facility or Substance Abuse Treatment Facility provider or outpatient Substance Abuse Treatment Facility provider Services for rehabilitation therapy.
- Admissions that qualify as "emergency holds," as the term is defined in Minnesota statutes, are considered Medically Necessary and Appropriate for the entire hold.
- Court-ordered Treatment provided by the Department of Corrections is covered when included in a sentencing order and is based on a chemical assessment conducted by the Department of Corrections.

For purposes of this benefit, a Substance Abuse Service provided on a Partial Hospitalization basis shall be deemed an Outpatient Care visit and is subject to any Outpatient Care cost-sharing amounts.

Surgical Services

This health care Plan covers the following Services you receive from a professional provider. See the Health Care Management section for additional information which may affect your benefits.

Anesthesia

Administration of anesthesia for covered surgery when ordered by the attending Health Care Provider and rendered by a Health Care Provider other than the surgeon or the assistant at surgery. Benefits will also be provided for the administration of anesthesia for covered oral surgical procedures in an outpatient setting when ordered and administered by the attending Health Care Provider.

Assistant at Surgery

Services of a Physician or Medically Necessary and Appropriate Services of a registered nurse first assistant who actively assists the operating surgeon in the performance of covered surgery.

Surgery

- Sterilization (please refer to "Preventive Care" for female sterilization)
- Surgery performed by a professional provider. Separate payment will not be made for pre-operative and post-operative Services
- Reconstructive surgery performed on a Dependent child because of congenital disease or anomaly which has resulted in a functional defect as determined by the attending Health Care Provider. Congenital means present at birth.
- Elimination or maximum feasible Treatment of port wine stains.
- If more than one surgical procedure is performed by the same professional provider during the same operation, the total benefits payable will be the amount payable for the highest paying procedure and no allowance shall be made for additional procedures except where the Claims Administrator deems that an additional allowance is warranted.

Benefits are provided for the following limited oral surgical procedures determined to be Medically Necessary and Appropriate:

- Mandibular staple implant, provided the procedure is not done to prepare the mouth for dentures
- Facility provider and anesthesia Services rendered in a Facility provider setting in conjunction with non-covered dental procedures when determined by the Claims Administrator to be Medically Necessary and Appropriate due to your age and/or medical condition
- Accident-related dental Services from Physician or dentist for the Treatment of an injury to sound and healthy natural teeth if the Treatment begins within 12 months of either the date of the injury or first date of coverage and is completed within 24 months of the first Treatment
- The correction of a non-dental physiological condition which has resulted in a severe functional impairment
- Treatment for tumors and cysts requiring pathological examination of the jaw, cheeks, lips, tongue, roof and floor of the mouth

Therapy and Rehabilitation Services

This health care Plan covers the following Services when such Services are ordered by a Physician:

- Cardiac rehabilitation
- Chemotherapy
- Dialysis Treatment
- Infusion Therapy
- Occupational therapy
- Physical therapy

- Radiation therapy
- Respiratory therapy
- Speech therapy

Transplant Services

Benefits may be provided for Covered Services furnished by a Hospital which are directly and specifically related to the transplantation of the following human organs, bone marrow, cord blood and peripheral stem cells (refer to the "Summary of Benefits" section above for information about how transplant Services may be covered):

For members diagnosed with end stage renal disease (ESRD), your provider is required to complete the Centers for Medicare and Medicaid Services (CMS) form 2728 ESRD Evidence Report Medicare Entitlement and/or Patient Registration. Your provider must send the completed form to CMS and the Claims Administrator. Please verify with your provider that form 2728 has been completed and submitted.

The following Medically Necessary and Appropriate human organ, bone marrow, cord blood and peripheral blood stem cell transplant procedures:

- Allogeneic and syngeneic bone marrow transplant and peripheral blood stem cell and umbilical cord blood transplant procedures
- Autologous bone marrow transplant and peripheral blood stem cell transplant procedures
- Heart
- Heart-lung
- Kidney - pancreas transplant performed simultaneously (SPK)
- Liver - deceased donor and living donor
- Liver-kidney
- Lung - single or double
- Pancreas transplant - deceased donor and living donor segmental
 - Pancreas transplant alone (PTA)
 - Simultaneous pancreas - kidney transplant (SPK)
 - Pancreas transplant after kidney transplant (PAK)
- Small-bowel and small-bowel/liver

If a human organ, bone, tissue or blood stem cell transplant is provided from a living donor to a human transplant recipient:

- when both the recipient and the donor are members, each is entitled to the benefits of their health care Plan;
- when only the recipient is a member, both the donor and the recipient are entitled to the benefits of this health care Plan subject to the following additional limitations: 1) the donor benefits are limited to only those not provided or available to the donor from any other source, including, but not limited to, other insurance coverage, or any government program; and 2) benefits provided to the donor will be charged against the recipient's coverage under this health care Plan to the extent that benefits remain and are available under this health care Plan after benefits for the recipient's own expenses have been paid;
- when only the donor is a member, the donor is entitled to the benefits of this health care Plan, subject to the following additional limitations: 1) the benefits are limited to only those not provided or available to the donor from any other source in accordance with the terms of this health care Plan; and 2) no benefits will be provided to the non-member transplant recipient; and
- if any organ, tissue or blood stem cell is sold rather than donated to the member recipient, no benefits will be payable for the purchase price of such organ, tissue or blood stem cell; however, other costs related to evaluation and procurement are covered up to the member recipient's health care Plan limit.
- if you live more than 50 miles from a BDCT Provider, there may be a travel benefit available for expenses directly related to a preauthorized transplant.
- eligible transplant Services provided by Participating Transplant Providers will be paid at the Blue Distinction Centers for Transplant (BDCT) Providers level of benefits when the transplant Services are not available at a BDCT Provider.

Under the Transplant Services benefit there are no benefits payable for:

- Travel expenses for a kidney donor
- Kidney donor expenses for complications incurred after the organ is removed if the donor is not covered under this Plan
- Kidney donor expenses when the recipient is not covered for the kidney transplant under this Plan.

What Is Not Covered

Except as specifically provided in this health care Plan or as the Claims Administrator is mandated or required to provide based on state or federal law, no benefits will be provided for Services, supplies, Prescription Drugs or charges as noted below.

Exclusions

No benefits will be provided for the following:

1. Services for or related to bariatric surgery.
2. Personal comfort, hygiene and convenience items such as, but not limited to, air conditioners, humidifiers, or physical fitness equipment, stair glides, elevators/lifts or "barrier free" home modifications, whether or not specifically recommended by a professional provider.
3. Operations for cosmetic purposes done to improve the appearance of any portion of the body, and from which no improvement in physiological function can be expected, except as otherwise provided herein. Other exceptions to this exclusion are: a) surgery to correct a condition resulting from an accident; b) surgery to correct a congenital birth defect; c) surgery to correct a functional impairment which results from a covered disease or injury; and, d) Services incidental to or following surgery resulting from injury, sickness or other diseases of the involved body part.
4. Court ordered Services or confinements by a court or law enforcement officer that are not based on a behavioral health care evaluation performed by a licensed psychiatrist or doctoral level licensed psychologist as specified under Minnesota law.
5. Custodial care, domiciliary care, residential care, protective and supportive care including educational services, rest cures and convalescent care.
6. Services rendered prior to your effective date of coverage.
7. Services which are Investigative in nature, except for certain routine care for approved clinical trials.
8. Services for or related to lenses, frames, contact lenses, and other fabricated optical devices or professional Services for the fitting and/or Supply thereof, including the Treatment of refractive errors such as radial keratotomy, except as provided herein.
9. Premium frames for corrective lenses for children up to the age of 19 that are outside the standard collection.
10. Services for palliative or cosmetic foot care including flat foot conditions, the Treatment of subluxations of the foot, care of corns, bunions, (except capsular or bone surgery), calluses, toe nails (except surgery for ingrown toe nails), fallen arches, weak feet, chronic foot strain, and symptomatic complaints of the feet, except when such devices or Services are related to the Treatment of diabetes.
11. Services for or related to the LINX™ Reflux management System (considered Investigative) for the Treatment of gastroesophageal reflux disease (GERD).
12. Services for Bone Conductive Hearing Devices and Cochlear Implants.
13. Services for phototherapy devices and/or bulbs.
14. Charges for the following Services you receive from a Home Health Care Agency, hospice or a Hospital program for Home Health Care and/or Hospice Care: homemaker Services; Maintenance Services; dialysis Treatment; custodial care; food or home-delivered meals.
15. Charges for inpatient Admissions which are primarily for diagnostic studies.
16. Services for the Treatment of learning disabilities.
17. Services for or related to marriage/couples counseling.
18. Services for or related to oral surgery and anesthesia for the removal of impacted teeth, except as specified in the Benefit Chart.
19. Services for or related to oral surgery and anesthesia for removal of a tooth root without removal of the whole tooth and root canal therapy.

20. Dentures, regardless of the cause or condition, and any associated services and/or charges including bone grafts, except as covered under Pediatric Dental benefits administered by Delta Dental.
21. Dental implants and associated services and/or charges, except as specified in the Benefit Chart.
22. Services for or related to the replacement of a damaged dental bridge from an accident-related injury, except as covered under Pediatric Dental benefits administered by Delta Dental.
23. Treatments, Services, or supplies which are not based on the definition of "Medically Necessary and Appropriate" in the "Terms You Should Know" section
24. To the extent payment has been made under Medicare when Medicare is primary; however, this exclusion shall not apply when the group is obligated by law to offer you all the benefits of this health care Plan and you elect this coverage as primary.
25. To the extent benefits are provided to members of the armed forces while on active duty or to members in Veteran's Administration facilities for Service connected Illness or injury, unless you have a legal obligation to pay.
26. Charges for the covered patient's failure to keep a scheduled visit.
27. Charges billed by your provider for the completion of a Claim form.
28. Charges for any other medical or dental Service or Treatment or Prescription Drug, except as provided herein.
29. For Treatment or Services for injuries resulting from the maintenance or use of a motor vehicle, including a motor vehicle accident, if such Treatment or Service is eligible, paid or payable under a Plan or policy of motor vehicle insurance, including a certified or qualified Plan of self-insurance, or any fund or program for the payment of extraordinary medical benefits established by law, including medical benefits payable. Charges that are eligible, paid, or payable under any medical payment, automobile personal injury protection that is payable without regard to fault, including charges for Services that are applied toward any Deductible, Copayment or Coinsurance requirement of such a policy.
30. Fees, dues, nutritional supplements, food, vitamins, and exercise therapy for or related to weight loss programs.
31. Services, including dental splints, to treat Bruxism.
32. Oral surgery procedures, except as provided herein.
33. Services for or related to preventive medical evaluations for purpose of medical research, NCAA sports participation, obtaining employment or insurance, obtaining/maintaining a license of any type, or other administrative or participation exams, unless such preventive medical evaluation would normally have been provided in the absence of the third party request.
34. A general medical examination requested by a third party for: admission to an old age home, adoption, camp, driving license, immigration and naturalization, insurance certification, marriage, prison, school admission or sports competition.
35. Injury occurring during the practice or playing of intercollegiate sports under the direction and governance of the University of Minnesota Men's and Women's Intercollegiate Athletic Departments, except as specified under Injuries During Intercollegiate Sports Activities. See page 17.
36. Paternal DNA Testing.
37. For international students, expenses incurred within the insured person's home country or country of regular domicile.
38. Services which are not prescribed by or performed by or upon the direction of a professional provider.
39. Services rendered by other than ancillary providers, Facility providers or professional providers.
40. Charges for Services which are submitted by another professional provider of the same specialty for the same Services performed on the same date for the same member.
41. Services rendered by a provider who is a member of your Immediate Family.
42. Services performed by a professional provider enrolled in an education or training program when such Services are related to the education or training program.
43. For Respite Care, except as provided herein.

44. Charges for Skilled Nursing Facility provider Services after you have reached the maximum level of recovery possible for your particular condition and no longer require definitive Treatment other than routine supportive care; when confinement is intended solely to assist you with the activities of daily living or to provide an institutional environment for your convenience; or for Treatment of Substance Abuse or Mental Illness.
45. Services for or related to tobacco cessation program fees and/or supplies, except as provided herein.
46. Tobacco Cessation Drugs and Products without a prescription, except those in the Boynton Health Pharmacy Formulary.
47. Charges incurred after the date of termination of your coverage, except as provided herein.
48. Services for outpatient therapy and rehabilitation Services for which there is no expectation of restoring or improving a level of function or when no additional functional progress is expected to occur, unless Medically Necessary and Appropriate.
49. Services for or related to vision correction surgery such as the correction of myopia, hyperopia or presbyopia, including but not limited to corneal microsurgery, such as keratomileusis, keratophakia, radial keratotomy, corneal ring implants, Laser-Assisted in Situ Keratomileusis (LASIK) and all related Services.
50. Services for or related to weight reduction programs, including all diagnostic testing related to weight reduction programs, unless Medically Necessary and Appropriate.
51. Services for or related to any Illness or bodily injury which occurs in the course of employment if benefits or compensation are available, in whole or in part, under the provisions of any federal, state, or local government's workers' compensation, occupational disease or similar type legislation. This exclusion applies whether or not you Claim the benefits or compensation.
52. Services that are provided without charge, including Services of the clergy.
53. Expenses incurred for Services, supplies, medical care or Treatment received at a Health Care Provider that represents to a patient that he or she will not owe the required cost sharing amount (including, for example, Deductibles, Copayments, and Coinsurance) described in this Plan.
54. Services for or related to acupuncture, except for Medically Necessary and Appropriate acupuncture Services for the Treatment of chronic pain (defined as a duration of six (6) months); and, for the prevention and Treatment of nausea associated with surgery, chemotherapy, or pregnancy.
55. Services for Dependents if you have participant-only coverage.
56. Services that are not within the scope of licensure or certification of a provider.
57. Services that are prohibited by law or regulation.
58. Charges for furnishing medical records or reports and associated delivery charges.
59. Services for transportation, other than local ambulance Service, to the nearest medical Facility provider that can provide the necessary Services/is equipped to treat the condition, except as provided herein.
60. Ambulance transportation costs that exceed the allowable cost from the place of departure to the nearest medical Facility that can provide the necessary Service/is equipped to treat the condition.
61. Travel Transportation, or living expenses, whether or not recommended by a Physician, except as specified in the "Summary of Benefits."
62. Services for or related for Mental Illness not listed in the most recent editions of the ICD and DSM.
63. Charges for evaluations that are not performed for the purpose of diagnosing or treating mental health or Substance Abuse conditions such as: custody evaluations; parenting assessments; education classes for DUI or DWI offences; competency evaluations; adoption home status; parental competency; and domestic violence programs.
64. Services for or related to intensive behavioral therapy programs for the Treatment of Autism Spectrum Disorders including, but not limited to: Intensive Early Intervention Behavioral Therapy Services (IEIBTS), Intensive Behavioral Intervention (IBI, and Lovaas Therapy).
65. Treatment of attention deficit disorder with or without mention or presence of hyperactivity disorder (testing and evaluation is covered).

66. Services for or related to room and board for foster care, group homes, shelter care and lodging programs, Halfway House Services and Skills Training.
67. Services for or related to therapeutic support of foster care.
68. Services for or related to Substance Abuse or Addictions that are not listed in the most recent editions of the ICD and DSM.
69. Services for or related to therapeutic massage.
70. Charges for personal comfort items such as telephone, television.
71. Charges for communication Services provided on an outpatient basis or in the home.
72. Services for or related to elective cesarean (C)-section for the purpose of convenience.
73. Health care professional charges for childbirth deliveries in the home.
74. Services for or related to Experimental Infertility Treatment procedures, surrogacy Services, or cryopreservation of eggs or sperm.
75. Charges for donor ova or sperm.
76. Services for or related to preservation, storage, and thawing of human tissue, including, but not limited to: sperm; ova; embryos; stem cells; cord blood; and any other human tissue.
77. Charges for or related to reversal of sterilization.
78. Services and Prescription Drugs for or related to reproduction Treatment including assisted reproductive technology (ART), Artificial Insemination (AI), and intrauterine insemination (IUI) procedures.
79. Scalp hair prostheses (wig) for any diagnosis.
80. Charges for blood pressure monitoring devices.
81. Services provided during an E-Visit for the sole purpose of: scheduling medical appointments; reporting normal medical test results; providing educational materials; updating patient information; requesting a referral; additional communication on the same day as an onsite medical office visit; and, Services that would similarly not be charged for in an onsite medical office visit.
82. Provider initiated e-mail communications.
83. Services provided during a Telemedicine visit for the sole purpose of: scheduling appointments; filling or renewing existing prescription medications; reporting normal medical test results; providing educational materials; updating patient information; requesting a referral; and, additional communication on the same day as an onsite medical office visit; and Services that would similarly not be charged for in an onsite medical office visit.
84. Facsimile transmission communications between members and providers.
85. Charges for giving injections that can be self-administered, except as provided in Medical Policy.
86. Services related to vocational rehabilitation.
87. Services and fees for or related to health clubs and spas.
88. Maintenance Services.
89. Services for or related to recreational and educational therapy.
90. Services for or related to functional capacity evaluations for vocational purposes or the determination of disability or pension benefits.
91. Services for or related to gene therapy (for those considered Experimental) as a Treatment for inherited or acquired disorders.
92. Charges for growth hormone replacement therapy, except for Services that meet Medical Necessity and Appropriateness criteria.
93. Charges for autopsies.
94. Over the counter drugs, e.g. vitamins or dietary supplements, except those in the Boynton Health Pharmacy Formulary.

95. Services, supplies, drugs and Aftercare for or related to artificial or nonhuman organ implants.
96. Services for or related to fetal tissue transplantation.
97. Charges for routine dental care, except as provided herein.
98. Charges for Foot Orthoses, except as provided herein.
99. Services for or related to Skilled Nursing Care - Extended Hours, also referred to as private-duty nursing care.
100. Services for or related to cosmetic health Services or reconstructive surgery and related Services, and Treatment for conditions or problems related to cosmetic surgery or Services, except as provided herein.
101. Outpatient Prescription Drugs whether purchased through a Mail Service Pharmacy/90dayRx or a Retail Pharmacy, are not covered under this Plan. Refer to Boynton Health for Prescription drug coverage.
102. Services for or related to Medication Therapy Disease Management consultation.

In addition, under your Boynton Health Pharmacy benefits, no benefits will be provided for:

103. Charges for therapeutic devices or appliances (e.g., support garments and other non-medicinal substances).
104. Charges for administration of self-administered Prescription Drugs and/or injectable insulin, whether by a Physician or other person, except as provided in Medical Policy.
105. Any charges by any pharmacy provider or pharmacist, except as provided herein.
106. Charges for Investigative or non-Food and Drug Administration (FDA) approved drugs, except as specified by law.
107. Charges for Prescription Drugs for the Treatment of sexual dysfunction including, but not limited to erectile dysfunction.
108. Charges for food supplements.
109. Charges for any drugs prescribed for cosmetic purposes only.
110. Charges for any drugs which are Investigative.
111. Charges for any drug purchased through mail order.
112. Charges for cosmetic alteration medications/drugs.
113. Charges for weight loss medications/drugs.
114. Charges for drugs removed from the Boynton Formulary due to safety reasons may not be covered.

How Your Program Works

Your health care Plan lets you get the care you want from the provider you select. When you or a covered family member needs medical care, you can choose between two levels of health care Services: **Network** or **Out-of-Network**.

Boynton Health

Students paying the University's mandatory Student Services Fee (SSF) receive specific SSF benefits in addition to their SHBP benefits when they use Boynton Health. More detailed information about Student Services Fee benefits when you use Boynton Health can be found at boynton.umn.edu/ssf.

Students enrolled in the Student Health Benefit Plan who have not paid the Student Services Fee, and Student Health Benefit Plan enrolled dependents may use Boynton Health under the In-Network Provider Benefit level.

The Student Health Benefit Plan may pay higher benefits if you choose In-Network Providers.

The Student Health Benefit Plan features a large network of Participating Providers and each provider is an independent contractor and is not the Claims Administrator's agent.

Network Care

Network care is care you receive from providers in the health care Plan's network.

When you receive health care within the network, you enjoy maximum coverage and maximum convenience. You present your member ID card to the provider who submits your Claim.

Out-of-Network Care

Out-of-Network care is care you receive from providers who are not in the network.

Even when you go outside the network, you will still be covered for eligible Services. However, your benefits generally will be paid at the lower, Out-of-Network level. Additionally, Precertification may be required from the Claims Administrator before Services are received. For specific details, see your "Summary of Benefits" section.

Please note that you may incur significantly higher financial liability when you use Nonparticipating Providers compared to the cost of receiving care from Network Providers. If you receive Services from a Nonparticipating Provider, you will be responsible for any Deductibles or Coinsurance plus the DIFFERENCE between what the Claims Administrator would reimburse for the Nonparticipating Provider and the actual charges the Nonparticipating Provider bills. This difference does not apply to your Out-of-Pocket Limit. This is in addition to any applicable Deductible, Copay or Coinsurance. Benefit payments are calculated on the Claims Administrator's Allowed Amount, which is typically lower than the amount billed by the provider. In addition, participating facilities may have nonparticipating professionals practicing at the Facility and you may be responsible for significantly higher out-of-pocket expenses for the nonparticipating professional Services.

Out-of-Area Care

Your health care Plan also provides coverage for you and your eligible Dependents who are temporarily away from home, or those Dependents who permanently reside away from home.

Services received from providers across the country who are part of the local Blue Cross and Blue Shield Traditional Network will be covered at the higher level of benefits. If you receive Covered Services from a provider who is not part of the local Blue Cross and Blue Shield Traditional Network, these Services will be covered at the lower, Out-of-Network level of benefits.

If you are traveling and an urgent injury or illness occurs, you should seek Treatment from the nearest Hospital, emergency room or clinic:

- If the Illness or injury is a true emergency, it will be covered at the higher benefit level, regardless of whether the provider is in the local Blue Cross and Blue Shield Traditional Network. If the Treatment results in an Admission, the local Blue Cross and Blue Shield Traditional Network Provider must obtain Precertification from the Claims Administrator. However, it is important that you confirm the Claims Administrator's determination of Medical Necessity and Appropriateness.

If the Admission is not considered to be Medically Necessary and Appropriate, you will be responsible for all costs associated with the stay. For specific details, see the Health Care Management section of this booklet.

- If the Illness or injury is not an emergency, you are required to use providers in the local Blue Cross and Blue Shield Traditional Network in order to be covered at the higher benefit level. If you receive care from an Out-of-Network Provider, benefits for eligible Services will be provided at the lower, Out-of-Network level of benefits.

General Provider Payment Methods

Participating Providers

- Several industry-standard methods are used to pay Health Care Providers. If the provider is "participating" they are under contract and the method of payment is part of the contract. Most contracts and payment rates are negotiated or revised on an annual basis.
- Depending upon your health care Plan, a Participating Provider may be a Network Provider or may be an Out-of-Network Provider. Payment will be based upon which network the Participating Provider is in for your health care Plan. See "How Your Program Works" for additional detail on Covered Services received in the Network and Out-of-Network.
- **Non-Institutional or Professional (i.e., doctor visits, office visits) Participating Provider Payments**
 - **Fee-for-Service** - Providers are paid for each Service or bundle of Services. Payment is based on the amount of the provider's billed charges.
 - **Discounted Fee-for-Service** - Providers are paid a portion of their billed charges for each Service or bundle of Services. Payment may be a percentage of the billed charge or it may be based on a fee schedule that is developed using a methodology similar to that used by the federal government to pay providers for Medicare Services.
 - **Discounted Fee-for-Service, Withhold and Bonus Payments** - Providers are paid a portion of their billed charges for each Service or bundle of Services, and a portion (generally 5-20%) of the provider's payment is withheld. As an incentive to promote high quality and cost-effective care, the provider may receive all or a portion of the withhold amount based upon the cost-effectiveness of the provider's care. In order to determine cost-effectiveness, a per member per month target is established. The target is established by using historical payment information to predict average costs. If the provider's costs are below this target, providers are eligible for a return of all or a portion of the withhold amount and may also qualify for an additional bonus payment.

In addition, as an incentive to promote high quality care and as a way to recognize those providers that participate in certain quality improvement projects, providers may be paid a bonus based on the quality of the provider's care to its members. In order to determine quality of care, certain factors are measured, such as member/patient satisfaction feedback on the provider, compliance with clinical guidelines for preventive Services or specific disease management processes, immunization administration and tracking, and tobacco cessation counseling.

Payment for high cost cases and selected preventive and other Services may be excluded from the discounted fee-for-Service and withhold payment. When payment for these Services is excluded, the provider is paid on a discounted fee-for-Service basis, but no portion of the provider's payment is withheld.

- Institutional (i.e., Hospital and other Facility provider) Participating Provider Payments
 - Inpatient Care
 - **Payments for each Case (case rate)** - Providers are paid a fixed amount based upon the member's diagnosis at the time of Admission, regardless of the number of days that the member is hospitalized. This payment amount may be adjusted if the length of stay is unusually long or short in comparison to the average stay for that diagnosis ("outlier payment"). This method is similar to the payment methodology used by the federal government to pay providers for Medicare Services.
 - **Payments for each Day (per diem)** - Providers are paid a fixed amount for each day the member spends in the Hospital or Facility provider.
 - **Percentage of Billed Charges** - Providers are paid a percentage of the Hospital's or Facility provider's billed charges for inpatient or outpatient Services, including home Services.
 - Outpatient Care
 - **Payments for each Category of Services** - Providers are paid a fixed or bundled amount for each category of outpatient Services a member receives during one (1) or more related visits.
 - **Payments for each visit** - Providers are paid a fixed or bundled amount for all related Services a member receives in an outpatient or home setting during one (1) visit.
 - **Payments for each Patient** - Providers are paid a fixed amount per member per Plan Year for certain categories of outpatient Services.

Special Incentive Payments

As an incentive to promote high quality, cost effective care and as a way to recognize that those providers participate in certain quality improvement projects, providers may be paid extra amounts following the initial adjudication of a Claim based on the quality of the provider's care to their members and further based on Claims savings that the provider may generate in the course of rendering cost effective care to its member. Certain providers also may be paid in advance of a Claim adjudication in recognition of their efficiency in managing the total cost of providing high quality care to members and for implementing quality improvement programs. In order to determine quality of care, certain factors are measured to determine a provider's compliance with recognized quality criteria and quality improvement. Areas of focus for quality may include, but are not limited to: Services for diabetes care; tobacco cessation; colorectal cancer screening; and breast cancer screening, among others. Cost of care is measured using quantifiable criteria to demonstrate that a provider is meeting specific targets to manage Claims costs. These quality and cost of care payments to providers are determined on a quarterly or annual basis and will not directly be reflected in a Claims payment for Services rendered to an individual member. Payments to providers for meeting quality improvement and cost of care goals and for recognizing efficiency are considered Claims payment.

Pharmacy Payment

Four (4) kinds of pricing are compared and the lowest amount of the four (4) is paid:

- the average wholesale price of the Prescription Drug, less a discount, plus a dispensing fee;
- the pharmacy's retail price;
- the maximum allowable cost the Claims Administrator determines by comparing market prices (for Generic Drugs only); or,
- the amount of the pharmacy's billed charge.

Nonparticipating Providers

Nonparticipating Providers are not Network Providers. Payment for Covered Services provided by a Nonparticipating Provider will be at the Out-of-Network level. See "How Your Program Works" for additional detail on Covered Services received in the Network and Out-of-Network.

When you use a Nonparticipating Provider, benefits are substantially reduced and you will likely incur significantly higher out-of-pocket expenses. A Nonparticipating Provider does not have any agreement with Blue Cross or another Blue Cross and/or Blue Shield Plan. For Services received from a Nonparticipating Provider (other than those described under "Special Circumstances" below), the Allowed Amount will be based upon one of the following payment options to be determined at the Claims Administrators' discretion: (1) a percentage, not less than 100%, of the Medicare Allowed Charge for the same or similar Service; (2) a percentage, not less than 100%, of the Medicare Advantage Allowed Charge for the same or similar Service; (3) a percentage of billed charges; (4) pricing determined by another Blue Cross or Blue Shield Plan; or, (5) pricing based on: provider reimbursement databases, median costs from a benchmark of claims, or fee negotiations. The payment option selected by the Claims Administrator may result in an Allowed Amount that is a lower amount than calculated by another payment option. When the Medicare Allowed Charge or Medicare Advantage Allowed Charge is not available, the pricing method may also be determined by factors such as type of Service, Place of Service, reason for care, and type of provider at the point the Claim is received by the Claims Administrator. The Allowed Amount for a Nonparticipating Provider is usually less than the Allowed Amount for a Participating Provider for the same Service and can be significantly less than the Nonparticipating Provider's billed charges. You will be paid the benefit under the health care Plan and you are responsible for paying the Nonparticipating Provider. The only exception to this is stated in "Claims Procedures," "Claims Payment." The amount you pay does not apply toward any Out-of-Pocket Limit contained in the Plan.

In determining the Allowed Amount for Nonparticipating Providers, the Claims Administrator makes no representations that the Allowed Amount is a usual, customary or reasonable charge from a provider. See "Allowed Amount" under "Terms You Should Know" for a more complete description of how payments will be calculated for Services provided by Nonparticipating Providers.

- Example

The following table illustrates the different out-of-pocket costs you may incur using nonparticipating versus Participating Providers. The example presumes that your Deductible has been satisfied and that the health care Plan covers 80% for Participating Providers and 60% for Nonparticipating Providers.

It also presumes that the Allowed Amount for a Nonparticipating Provider will be less than for a Participating Provider. The difference in the Allowed Amount between a Participating and Nonparticipating Provider could be more or less than the 20% difference in the example below.

	Participating Provider	Nonparticipating Provider
Provider Charge:	\$150	\$150
Allowed Amount:	\$100	\$80
Claims Administrator Pays:	80% (\$80)	60% (\$48)
Coinsurance You Owe:	20% (\$20)	40% (\$32)
Difference Up to Billed Charge You Owe:	None	\$70 (\$150 minus \$80)
You Pay:	\$20	\$102

Special Circumstances

There may be circumstances where you require medical or surgical care and you do not have the opportunity to select the provider of care. For example, some Hospital-based providers (e.g., anesthesiologists) or independent lab providers may not be Participating Providers. Typically, when you receive care from Nonparticipating Providers, you are responsible for the difference between the Allowed Amount and the provider's billed charges. However, in circumstances where you needed care such as in a participating Hospital and were not able to choose the Provider who rendered such care (Nonparticipating Providers in a participating hospital or your Physician sending lab samples to a Nonparticipating Lab), Minnesota law provides that you may not be responsible for any amounts above what would have been required to pay (such as cost sharing and Deductibles) had you used a Participating Provider, unless you gave advance written consent to the Nonparticipating Provider. If you receive a bill from a Nonparticipating Provider while using a participating Hospital or Facility, and you did not provide written consent to receive the Nonparticipating Provider's Services, you should submit the bill to the Claims Administrator for processing. If you have questions, please contact Customer Service. The extent of reimbursement in certain Medical Emergency circumstances may also be subject to state and federal law – please refer to "Emergency Care Services" for coverage of benefits.

The above is a general summary of our provider payment methodologies only. Further, while efforts are made to keep this form as up-to-date as possible, provider payment methodologies may change from time to time and every current provider payment methodology may not be reflected in this summary.

Please note that some of these payment methodologies may not apply to your particular Plan.

Women's Health and Cancer Rights Act

Under the federal Women's Health and Cancer Rights Act of 1998 and Minnesota law, you are entitled to the following Services:

1. All stages of reconstruction of the breast on which the mastectomy has been performed;
2. surgery and reconstruction of the other breast to produce a symmetrical appearance; and,
3. prosthesis and physical complications at all stages of mastectomy, including lymphedema, in a manner determined in consultation with the attending Physician and patient.

Coverage may be subject to annual Deductible, Copayment, and Coinsurance provisions as may be deemed appropriate and as are consistent with those established for other benefits under the Plan or coverage.

Coverage of Health Care Services on the Basis of Gender

Federal law prohibits denying or limiting health Services, that are ordinarily or exclusively available to individuals of one sex, to a transgender individual based on the fact that the individual's sex assigned at birth, gender identity, or gender otherwise recorded is different from the one to which such health Services are ordinarily or exclusively available. Eligible, Covered Services must be Medically Necessary and Appropriate, and remain subject to any requirements outlined in the Claims Administrator's medical policy and/or federal law.

Inter-Plan Programs

Out-of-Area Services

Overview

The Claims Administrator has a variety of relationships with other Blue Cross and/or Blue Shield Licensees. Generally, these relationships are called "Inter-Plan Arrangements." These Inter-Plan Arrangements work based on rules and procedures issued by the Blue Cross Blue Shield Association ("Association"). Whenever you access health care Services outside the geographic area the Claims Administrator serves, the Claim for those Services may be processed through one of these Inter-Plan Arrangements. The Inter-Plan Arrangements are described below.

When you receive care outside of the Claims Administrator's service area, you will receive it from one of two kinds of providers. Most providers ("Participating Providers") contract with the local Blue Cross and/or Blue Shield Plan in that geographic area ("Host Blue"). Some providers ("Nonparticipating Providers") don't contract with the Host Blue. The Claims Administrator explains how both kinds of providers are paid.

Inter-Plan Programs Eligibility - Claim Types

All Claim types are eligible to be processed through Inter-Plan Arrangements, as described above, except for all dental care benefits except when paid as medical Claims/benefits, and those Prescription Drug benefits or vision care benefits that may be administered by a third party contracted by the Plan Administrator to provide the specific Service or Services.

BlueCard® Program

Under the BlueCard® Program, when you receive covered health care Services within the geographic area served by a Host Blue, the Claims Administrator will remain responsible for doing what the Claims Administrator agreed to in the contract. However, the Host Blue is responsible for contracting with and generally handling all interactions with its Participating Providers.

Whenever you receive covered health care Services outside the Claims Administrator's service area and the Claim is processed through the BlueCard Program, the amount you pay for covered health care Services is calculated based on the lower of:

- the billed charges for your Covered Services; or,
- the negotiated price that the Host Blue makes available to the Claims Administrator.

Often, this "negotiated price" will be a simple discount that reflects an actual price that the Host Blue pays to your Health Care Provider. Sometimes, it is an estimated price that takes into account special arrangements with your Health Care Provider or provider group that may include types of settlements, incentive payments, and/or other credits or charges. Occasionally, it may be an average price, based on a discount that results in expected average savings for similar types of Health Care Providers after taking into account the same types of transactions as with an estimated price.

Estimated pricing and average pricing also take into account adjustments to correct for over- or underestimation of modifications of past pricing of Claims, as noted above. However, such adjustments will not affect the price the Claims Administrator has used for your Claim because they will not be applied after a Claim has already been paid.

Special Cases: Value-Based Programs

BlueCard® Program

If you receive covered health care Services under a Value-Based Program inside a Host Blue's service area, you will not be responsible for paying any of the provider incentives, risk-sharing, and/or Care Coordinator fees that are a part of such an arrangement, except when a Host Blue passes these fees to the Claims Administrator through average pricing or fee schedule adjustments. Additional information is available upon request.

Value-Based Programs: Negotiated (non-BlueCard Program) Arrangements

If the Claims Administrator has entered into a Negotiated Arrangement with a Host Blue to provide Value-Based Programs to employer on your behalf, the Claims Administrator will follow the same procedures for Value-Based Programs administration and Care Coordinator fees as noted above for the BlueCard Program.

Inter-Plan Programs: Federal/State Taxes/Surcharges/Fees

Federal or state laws or regulations may require a surcharge, tax or other fee that applies to self-funded accounts. If applicable, the Claims Administrator will include any such surcharge, tax or other fee as part of the Claim charge passed on to you.

Nonparticipating Providers Outside the Claims Administrator's Service Area

When covered health care Services are provided outside of the Claims Administrator's service area by Nonparticipating Providers, the amount you pay for such Services will normally be based on either the Host Blue's Nonparticipating Provider local payment or the pricing arrangements required by applicable state law. In these situations, you may be responsible for the difference between the amount that the Nonparticipating Provider bills and the payment the Claims Administrator will make for the covered health care Services as set forth in this paragraph. Federal or state law, as applicable, will govern payments for Out-of-Network emergency Services.

Blue Cross Blue Shield Global® Core

If you are outside the United States, the Commonwealth of Puerto Rico, and the U.S. Virgin Islands (hereinafter "BlueCard Service Area"), you may be able to take advantage of Blue Cross Blue Shield Global® Core when accessing covered health care Services. Blue Cross Blue Shield Global® Core is unlike the BlueCard Program available in the BlueCard Service Area in certain ways. For instance, although Blue Cross Blue Shield Global® Core assists you with accessing a network of inpatient, outpatient and professional providers, the network is not served by a Host Blue. As such, when you receive care from providers outside the BlueCard Service Area, you will typically have to pay the providers and submit the Claims yourself to obtain reimbursement for these Services.

If you need medical assistance services (including locating a doctor or Hospital) outside the BlueCard Service Area, you should call the service center at 1.800.810.BLUE (2583) or call collect at 1.804.673.1177, 24 hours a day, seven days a week. An assistance coordinator, working with a medical professional, can arrange a Physician appointment or hospitalization, if necessary.

Inpatient Services

In most cases, if you contact the service center for assistance, Hospitals will not require you to pay for covered inpatient Services, except for your Deductibles, Coinsurance, etc. In such cases, the Hospital will submit your Claims to the service center to begin Claims processing. However, if you paid in full at the time of Service, you must submit a Claim to receive reimbursement for covered health care Services. You must contact the Claims Administrator to obtain Precertification for non-emergency inpatient Services.

Outpatient Services

Physicians, urgent care centers and other outpatient providers located outside the BlueCard Service Area will typically require you to pay in full at the time of Service. You must submit a Claim to obtain reimbursement for covered health care Services.

Submitting a Blue Cross Blue Shield Global® Core Claim

When you pay for covered health care Services outside the BlueCard Service Area, you must submit a Claim to obtain reimbursement. For institutional and professional Claims, you should complete a Blue Cross Blue Shield Global® Core Claim form and send the Claim form with the provider's itemized bill(s) to the Service center (the address is on the form) to initiate Claims processing. Following the instructions on the Claim form will help ensure timely processing of your Claim. The Claim form is available from the Claims Administrator, the service center or online at www.bcbsglobalcore.com. If you need assistance with your Claim, submission, you should call the service center at 1-800-810-BLUE (2583) or call collect at 1-804-673-1177, 24 hours a day, seven days a week.

Out-of-Country Benefits

Eligible Services coordinated through the Blue Cross Blue Shield Global® Core (see "Inter-Plan Programs," "Blue Cross Blue Shield Global® Core") program will process at the Network level of coverage.

Call the Blue Cross Blue Shield Global® Core service center within 24 hours of a Medical Emergency at 1-804-673-1177. You will be advised by the service center if Services are not eligible under this program.

If you do not call the Blue Cross Blue Shield Global® Core service center or Services are not eligible under this program, eligible Services will process at the Out-of-Network level of benefits.

Services not covered under the Plan will not be considered for benefits.

Your Provider Network

Your provider network is your key to receiving the higher level of benefits. The network includes: thousands of Physicians; a wide range of Specialists; a wide variety of mental health and Substance Abuse providers; community and specialty Hospitals; and laboratories in the health care Plan service area.

To determine if your Physician is in the network, call the Customer Service toll-free telephone number listed on the back of your member ID card.

Getting your care "through the network" also assures you get quality care. All Physicians are carefully evaluated before they are accepted into the network. The Claims Administrator considers educational background, office procedures and performance history to determine eligibility. Then the Claims Administrator monitors care on an ongoing basis through office record reviews and member satisfaction surveys.

Please note that while you or a family member can use the Services of any network Physician or Specialist without a referral and receive the maximum coverage under your health care Plan, you are encouraged to select a personal Physician. This helps establish an ongoing relationship based on knowledge and trust and helps make your care consistent. Your personal Physician can help you select an appropriate Specialist and work closely with that Specialist when the need arises. In addition, primary care providers or their covering Physicians are on call 24/7.

Remember:

If you want to enjoy the higher level of benefits, it is *your* responsibility to ensure that you receive Network care. You may want to double-check any provider recommendations to make sure the doctor or Facility provider is in the Network. Your provider directory lists Network Providers in our service area and may change from time to time, including as providers or the Claims Administrator initiate or terminate network contracts. Prior to receiving Services, it is recommended that you verify your Provider's Network status with the Claims Administrator, including whether the provider is a Network Provider for your particular Plan.

Not every provider is a Network Provider for every Plan. For a list of providers in the directory, visit www.bluecrossmn.com/umnshbp ("Member Sign in" then "Find a Doctor") or call the Customer Service toll-free telephone number listed on the back of your member ID card. For benefit information, refer to the "Summary of Benefits."

How to Get Your Physicians' Professional Qualifications

To view Board Certification information, Hospital affiliation or other professional qualifications of your provider, visit your member website at www.bluecrossmn.com/umnshbp, or call Customer Service at the telephone number listed on the back of your member ID card.

Health Care Management

Medical Management

The Claims Administrator reviews Services to verify that they are Medically Necessary and Appropriate and that the Treatment provided is the proper level of care. All applicable terms and conditions of your Plan including exclusions, Deductibles, Copayments, and Coinsurance provisions continue to apply with an approved Prior Authorization, Admission notification, Precertification, or emergency admission notification.

Prior Authorization, Admission notification, Precertification, or emergency admission notification are required.

Prior Authorization

Prior Authorization is a process that involves a benefits review and determination of Medical Necessity and Appropriateness before a Service is rendered. The Claims Administrator's Prior Authorization list describes the Services for which Prior Authorization is required. The Prior Authorization list is subject to change due to changes in the Claims Administrator's medical policy. The Claims Administrator reserves the right to revise, update and/or add to this list at any time without notice. The most current list is available on the Claims Administrator's website at www.bluecrossmnonline.com or call Customer Service at the telephone number listed on the back of your member ID card. They will direct your call.

For **inpatient Hospital/Facility Services**, all Network Providers and Minnesota Out-of-Network Participating Providers are required to obtain Prior Authorization for you. You are required to obtain Prior Authorization when you use Nonparticipating Providers, or any Out-of-Network Participating Providers outside Minnesota. Some of these providers may obtain Prior Authorization for you. Verify with your providers if this is a Service they will perform for you or not. **Network Providers and Minnesota Out-of-Network Participating Providers who do not obtain Prior Authorization are responsible for the charges. When you use a Nonparticipating Provider, or any Out-of-Network Participating Provider outside Minnesota, if Prior Authorization is not obtained and if it is found, at the point the Claim is processed, that Services were not Medically Necessary and Appropriate, you are liable for all of the charges.**

For **outpatient Hospital/Facility Services or professional Services**, Minnesota Network Providers and Minnesota Out-of-Network Participating Providers are required to obtain Prior Authorization for you. You are required to obtain Prior Authorization when you use Nonparticipating Providers and any provider outside of Minnesota. Some of these providers may obtain Prior Authorization for you. Verify with your providers if this is a Service they will perform for you or not. **Minnesota Network Providers and Minnesota Out-of-Network Participating Providers who do not obtain Prior Authorization are responsible for the charges. When you use a Nonparticipating Provider, or any provider outside Minnesota, if Prior Authorization is not obtained and if it is found, at the point the Claim is processed, that Services were not Medically Necessary and Appropriate, you are liable for all of the charges.**

The Claims Administrator requires that you or the provider contact them at least 10 working days prior to the provider scheduling the care/Services to determine if the Services are eligible. The Claims Administrator will notify you of their decision within 10 working days, provided that the Prior Authorization request contains all the information needed to review the Service.

Expedited review determination

The Claims Administrator will use an expedited review determination when the application of a standard review could seriously jeopardize your life or health or if the attending health care professional believes an expedited review is warranted. When an expedited review is requested, the Claims Administrator will notify you as expeditiously as the medical condition requires, but no later than 72 hours from the initial request, unless more information is needed to determine whether the requested benefits are covered. If the expedited determination is to not authorize Services, you may submit an expedited appeal. See the "Appeals of Adverse Benefit Determinations" section for more information about submitting an expedited appeal.

The Claims Administrator prefers that all requests for Prior Authorization be submitted to them in writing to ensure accuracy. Please call Customer Service at the telephone number listed on the back of your member ID card for the appropriate mailing address for Prior Authorization requests.

Notifications

- **Admission notification** is a process whereby the provider, or you, inform the Claims Administrator that you will be admitted for inpatient hospitalization Services. This notice is required in advance of being admitted for the following type of non-emergency Admission. You are required to call the Claims Administrator within 48 hours or as soon as reasonably possible following the Admission.
 - Admission notification is required for an Admission for normal pregnancy, labor and delivery.
- **Emergency Admission notification** is a process whereby the provider, or you, inform the Claims Administrator within 48 hours of an emergency Admission, or as soon as reasonably possible following the Admission.

Network Providers and Minnesota Out-of-Network Participating Providers are required to provide Admission notification and emergency Admission notification for you. If those providers do not provide notification for you, then those providers are responsible for the charges if the Admission is found to be not Medically Necessary and Appropriate.

If you are going to receive care from Nonparticipating Providers, or any Out-of-Network Participating Provider outside Minnesota, you are required to provide notification to the Claims Administrator. Some of these providers may provide notification for you. Verify with your provider if this is a Service they will perform for you or not. **For Claims from a Nonparticipating Provider or any Out-of-Network Participating Provider outside Minnesota, if Admission notification is not obtained and it is found, at the point the Claim is processed, that Services were not Medically Necessary and Appropriate, you are liable for all the charges.**

You may also be required to obtain Prior Authorization for the Services or procedures while you are inpatient; for instance if you are having elective surgery while inpatient at a Nonparticipating Provider. Please refer to "Prior Authorization" in this section to determine if you, or your provider, are responsible for obtaining any required Prior Authorization(s).

To provide notification, call Customer Service at the telephone number listed on the back of your member ID card. They will direct your call.

Precertification

Precertification is a process to provide a review and determination related to a specific request for care or Services. Precertification includes concurrent/length-of-stay review for inpatient Admissions. This notice is required in advance of being admitted for Inpatient Care for the following types of non-emergency Admissions. You or the provider are required to contact the Claims Administrator within 48 hours prior to the inpatient Admission to determine if the Services are eligible.

Precertification is required for the following types of Admissions/facilities:

1. Acute medical and acute behavioral health Admissions;
2. Acute rehabilitation (ACR) Admissions;
3. Long-term acute care (LTAC) Admissions;
4. Skilled Nursing Facilities; and,
5. Residential Behavioral Health Treatment Facilities.

Network Providers and Out-of-Network Participating Providers are required to provide Precertification for you. If those providers do not provide Precertification for you, then those providers are responsible for the charges.

If you are going to receive non-emergency Inpatient Care from Nonparticipating Providers you are required to obtain Precertification from the Claims Administrator. Some of these providers may obtain Precertification for you. Verify with your provider if this is a Service they will perform for you or not. **When you use a Nonparticipating Provider if Precertification is not obtained and it is found, at the point the Claim is processed, that Services were not Medically Necessary and Appropriate, you are liable for all the charges.**

You may also be required to obtain Prior Authorization for the Services or procedures while you are inpatient; for instance, if you are having elective surgery while inpatient at a Nonparticipating Provider. Please refer to "Prior Authorization" in this section to determine if you, or your provider, are responsible for obtaining any required Prior Authorization(s).

To provide Precertification, call Customer Service at the telephone number listed on the back of your member ID card. They will direct your call.

Overview

The following chart is an overview of the information outlined in the previous section. For more detail, refer to the previous section.

Services received from:	Prior Authorization Outpatient	Admission Notification Inpatient	Emergency Admission Notification	Precertification Inpatient
Network Provider	Network Provider is responsible to request this for you and the provider must send the request in writing at least 10 working days prior to Services.	Network Provider is responsible for completing the notification and the provider must call within 48 hours of Admission or as soon as reasonably possible.	Network Provider is responsible for completing the notification and the provider must call within 48 hours of Admission or as soon as reasonably possible.	Network Provider is responsible to request this for you and the provider must call within 48 hours prior to Admission.
Minnesota Out-of-Network Participating Provider	Minnesota Out-of-Network Participating Provider is responsible to request this for you and the provider must send the request in writing at least 10 working days prior to Services.	Minnesota Out-of-Network Participating Provider is responsible for completing the notification and the provider must call within 48 hours of Admission or as soon as reasonably possible.	Minnesota Out-of-Network Participating Provider is responsible for completing the notification and the provider must call within 48 hours of Admission or as soon as reasonably possible.	Minnesota Out-of-Network Participating Provider is responsible to request this for you and the provider must call within 48 hours prior to Admission.
Out-of-Network Participating Provider outside of Minnesota	You are responsible for obtaining the Prior Authorization from the Claims Administrator and you must send the request in writing at least 10 working days prior to Services.	You are responsible for completing the notification to the Claims Administrator and you must call within 48 hours of Admission or as soon as reasonably possible.	You are responsible for completing the notification to the Claims Administrator and you must call within 48 hours of Admission or as soon as reasonably possible.	Out-of-Network Participating Provider outside of Minnesota is responsible to request this for you and the provider must call within 48 hours prior to Admission.
Nonparticipating Provider	You are responsible for obtaining the Prior Authorization from the Claims Administrator and you must send the request in writing at least 10 working days prior to Services.	You are responsible for completing the notification to the Claims Administrator and you must call within 48 hours of Admission or as soon as reasonably possible.	You are responsible for completing the notification to the Claims Administrator and you must call within 48 hours of Admission or as soon as reasonably possible.	You are responsible for obtaining the prior approval from the Claims Administrator and you must call within 48 hours prior to Admission.

Continuity of Care

Continuity of Care for New Members

If you are a member of a group that is new to the Claims Administrator, this section applies to you. If you are currently receiving care from an Out-of-Network Physician or Specialist, you may request to continue to receive care from this Physician for a special medical need or condition for a reasonable period of time before transferring to a Network Physician as required under the terms of your coverage under the health care Plan. The Claims Administrator will authorize this continuation of care for a terminal illness in the final stages or for the rest of your life if a Physician, Advanced Practice Nurse, or physician assistant certifies that your life expectancy is 180 days or less. The Claims Administrator will also authorize this continuation of care if you are engaged in a current course of Treatment for any of the following conditions or situations:

Continuation for up to 120 days if you:

1. have an acute condition;
2. have a life-threatening mental or physical illness;
3. have a physical or mental disability rendering you unable to engage in one (1) or more major life activities provided that the disability has lasted or can be expected to last for at least one (1) year, or that has a terminal outcome;
4. have a disabling or Chronic Condition in an acute phase or that is expected to last permanently;
5. are receiving culturally appropriate Services from a provider with special expertise in delivering those Services; or,
6. are receiving Services from a provider that speaks a language other than English.

Continuation through the postpartum period (six (6) weeks post-delivery) for a pregnancy beyond the first trimester.

Transition to Network Providers

The Claims Administrator will assist you in making the transition from an Out-of-Network to a Network Provider if you request them to do so. Please contact Customer Service for a written description of the transition process, procedures, criteria, and guidelines.

Limitation

Continuity of Care applies only if your provider agrees to: 1) adhere to all of the Claims Administrator's Prior Authorization requirements and, 2) provide the Claims Administrator with necessary medical information related to your care.

Continuity of Care does not apply to Services that are not covered under the health care Plan, does not extend benefits beyond any existing limits, dollar maximums, or coverage termination dates, and does not extend benefits from one Plan to another.

Provider Termination for Cause

If it is known that the Claims Administrator has terminated its relationship with your provider for cause, the Claims Administrator will not authorize continuation of care with, or transition of care to, that provider. Your transition to a Network Provider must occur on or prior to the date of such termination for you to continue to receive Network benefits.

Continuity of Care for Current Members

If you are a current member or Dependent, this section applies to you. If the relationship between your Network clinic or Physician and the Claims Administrator ends, rendering your clinic or provider Out-of-Network, and the termination was by the Claims Administrator and was not for cause, you may request to continue to receive care for a special medical need or condition for a reasonable period of time before transferring to an Participating Provider as required under the terms of your coverage under the health care Plan. The Claims Administrator will authorize this continuation of care for a terminal illness in the final stages or for the rest of your life if a Physician, Advanced Practice Nurse, or physician assistant certifies that your life expectancy is 180 days or less. The Claims Administrator will also authorize this continuation of care if you are engaged in a current course of Treatment for any of the following conditions or situations:

Continuation for up to 120 days if you:

1. have an acute condition;
2. have a life-threatening mental or physical illness;
3. have a physical or mental disability rendering you unable to engage in one (1) or more major life activities provided that the disability has lasted or can be expected to last for at least one (1) year, or that has a terminal outcome;
4. have a disabling or Chronic Condition in an acute phase or that is expected to last permanently;
5. are receiving culturally appropriate Services from a provider with special expertise in delivering those Services; or,
6. are receiving Services from a provider that speaks a language other than English.

Continuation through the postpartum period (six (6) weeks post-delivery) for a pregnancy beyond the first trimester.

Transition to Network Providers

The Claims Administrator will assist you in making the transition from an Out-of-Network to a Network Provider if you request them to do so. Please contact Customer Service for a written description of the transition process, procedures, criteria, and guidelines.

Limitation

Continuity of Care applies only if your provider agrees to: 1) adhere to all of the Claims Administrator's Prior Authorization requirements and 2) provide the Claims Administrator with necessary medical information related to your care.

Continuity of Care does not apply to Services that are not covered under the health care Plan, does not extend benefits beyond any existing limits, dollar maximums, or coverage termination dates, and does not extend benefits from one Plan to another.

Provider Termination for Cause

If it is known that the Claims Administrator has terminated its relationship with your provider for cause, the Claims Administrator will not authorize continuation of care with, or transition of care to, that provider. Your transition to a Network Provider must occur on or prior to the date of such termination for you to continue to receive Network benefits.

General Information

Fraudulent Practices

Coverage for you or your Dependent will be terminated if you or your Dependent engage in fraud of any type, including, but not limited to, submitting fraudulent misstatements about your medical history or eligibility status on the application for coverage; submitting fraudulent, altered, or duplicate billings for personal gain; and/or allowing another party not eligible for coverage under the health care Plan to use your or your Dependent's coverage.

Payments Made in Error

Payments made in error or overpayments may be recovered by the Claims Administrator as provided by law or equity. This includes the right to recoup from any future benefits to be paid to or on behalf of you or your eligible dependents. Payment made for a specific Service or erroneous payment shall not make the Claims Administrator or the Plan Administrator liable for further payment for the same Service.

Your claims may be reprocessed due to errors in the Allowed Amount paid to Network Providers, Out-of-Network Participating Providers, or Nonparticipating Providers. Claim reprocessing may result in changes to the amount you paid at the time your Claim was originally processed.

Liability for Health Care Expenses

Charges That Are Your Responsibility

Network Providers

When you use Network Providers for Covered Services, payment is based on the Allowed Amount. You are not required to pay for charges that exceed the Allowed Amount. You are required to pay the following amounts:

1. Deductibles and Coinsurance;
2. Copayments;
3. charges that exceed the benefit maximum; and,
4. charges for Services that are not covered.

Out-of-Network Providers

Out-of-Network Participating Providers

When you use Out-of-Network Participating Providers for Covered Services, payment is based on the Allowed Amount. You may not be required to pay for charges that exceed the Allowed Amount. All Out-of-Network Participating Providers in Minnesota accept the Claims Administrator's payment based on the Allowed Amount. Most Out-of-Network Participating Providers outside Minnesota accept the Claims Administrator's payment based on the Allowed Amount. However, contact your Out-of-Network Participating Provider outside Minnesota to verify if they accept the Claims Administrator's payment based on the Allowed Amount (to determine if you will have additional financial liability). You are required to pay the following amounts:

1. charges that exceed the Allowed Amount if the Out-of-Network Participating Provider outside Minnesota does not accept the Claims Administrator's payment based on the Allowed Amount;
2. Deductibles and Coinsurance;
3. Copayments;
4. charges that exceed the benefit maximum; and,
5. charges for Services that are not covered.

Nonparticipating Providers

When you use Nonparticipating Providers for Covered Services, payment is still based on the Allowed Amount. However, because a Nonparticipating Provider has not entered into a network contract with the Claims Administrator or the local Blue Cross and/or Blue Shield Plan, the Nonparticipating Provider is not obligated to accept the Allowed Amount as payment in full. This means that you may have substantial out-of-pocket expense when you use a Nonparticipating Provider. You are required to pay the following amounts:

1. charges that exceed the Allowed Amount;
2. Deductibles and Coinsurance;
3. Copayments;
4. charges that exceed the benefit maximum;
5. charges for Services that are not covered including Services that the Claims Administrator determined are not covered based on Claims coding guidelines; and,
6. charges for Services that are Investigative or not Medically Necessary and Appropriate.

Medical Policy Committee and Medical Policies

The Claims Administrator applies medical policies in order to determine benefits consistently for members. Internally developed policies are subject to approval by the Claims Administrator's Medical Policy Committee, which consists of independent community Physicians who represent a variety of medical specialties as well as a clinical psychologist and pharmacist. The remaining policies are approved by other external specialists. For all policies, the Claims Administrator's goal is to find the right balance between making improved Treatments available and guarding against unsafe or unproven approaches. From time-to-time, new medical policies may be created or existing medical policies may change. Covered benefits will be determined in accordance with the Claims Administrator's policies in effect at the time Treatment is rendered or, if applicable, Prior Authorization may also be required. Internally developed medical policies can be found at the member website. All medical policies are available upon request.

Termination of Your Coverage

Coverage ends on the earliest of the following dates:

1. For you and your dependents, the date on which the Student Health Benefit Plan terminates.
2. For you and your dependents, the date on which:
 - a. you are no longer eligible.
 - b. you enter military services for duty lasting more than 31 days.
3. For the spouse, the date the spouse is no longer eligible for coverage. This is the date on which the participant and spouse divorce.
4. For a dependent child, the date the dependent child is no longer eligible for coverage. This is the date on which:
 - a. a covered stepchild is no longer eligible because the participant and spouse divorce.
 - b. the dependent child reaches the dependent-child age limit.
 - c. the disabled dependent is no longer eligible.

Extension of Benefits

If you or your Dependent is confined as an inpatient on the date coverage ends due to the replacement of the Claims Administrator, the health care Plan will automatically extend coverage until the date you or your Dependent is discharged from the Facility or the date Plan maximums are reached, whichever is earlier. Coverage is extended only for the person who is confined as an inpatient, and only for inpatient charges incurred during the Admission.

For purposes of this provision, "replacement" means that the administrative service agreement with the Claims Administrator has been terminated and your participant maintains continuous group coverage with a new Claims Administrator or insurer.

Coordination of Benefits

This section applies when you have health care coverage under more than one (1) Plan, as defined below. If this section applies, you should look at the Order of Benefits Rules first to determine which Plan determines benefits first. Your benefits under this Plan are not reduced if the Order of Benefits Rules require this Plan to pay first. Your benefits under this Plan may be reduced if another Plan pays first.

Definitions

These definitions apply only to this section.

1. "Plan" is any of the following that provides benefits or Services for, or because of, medical or dental care or Treatment:
 - a. group insurance or group-type coverage, whether insured or uninsured. This includes prepayment, group practice, individual practice coverage, and group coverage other than school accident-type coverage;
 - b. coverage under a government Plan or one required or provided by law;
 - c. individual coverage.
 - d. The medical payment ("medpay") or personal injury protection benefit available to you under an automobile insurance policy.

"Plan" does not include a state Plan under Medicaid (Title XIX, Grants to States for Medical Assistance Programs, of the United States Social Security Act as amended from time to time). "Plan" does not include any benefits that, by law, are excess to any private or other nongovernmental program.

"Plan" does not include Hospital indemnity, specified accident, specified disease, or limited benefit insurance policies.

Each contract or other arrangement for coverage is a separate Plan. Also, if an arrangement has two (2) parts and this section applies only to one (1) part, each of the parts is a separate Plan.

2. "This Plan" means the part of the Plan document that provides health care benefits.
3. "Primary Plan/secondary Plan" is determined by the Order of Benefits Rules.

When this Plan is a primary Plan, its benefits are determined before any other Plan and without considering the other Plan's benefits. When this Plan is a secondary Plan, its benefits are determined after those of the other Plan and may be reduced because of the other Plan's benefits.

When you are covered under more than two (2) Plans, this Plan may be a primary Plan as to some Plans, and may be a secondary Plan as to other Plans.

Notes:

- a. If you are covered under this Plan and Medicare: this Plan will comply with the Medicare Secondary Payor ("MSP") provisions of federal law, rather than the Order of Benefits Rules in this section, to determine which Plan is a Primary Plan and which is a Secondary Plan. Medicare will be primary and this Plan will be secondary only to the extent permitted by MSP rules. When Medicare is the Primary Plan, this Plan will coordinate benefits up to Medicare's Allowed Amount.
 - b. If you are covered under this Plan and TRICARE: this Plan will comply with the TRICARE provisions of federal law, rather than the Order of Benefits Rules in this section, to determine which Plan is a Primary Plan and which is a Secondary Plan. TRICARE will be primary and this Plan will be secondary only to the extent permitted by TRICARE rules. When TRICARE is the Primary Plan, this Plan will coordinate benefits up to TRICARE'S Allowed Amount.
4. "Allowable expense" means the necessary, reasonable, and customary item of expense for health care, covered at least in part by one (1) or more Plans covering the person making the Claim. "Allowable expense" does not include an item of expense that exceeds benefits that are limited by statute or this Plan. "Allowable expense" does not include outpatient Prescription Drugs, except those eligible under Medicare (see number 3 above).

When a Plan provides benefits in the form of Services, the reasonable cash value of each Service rendered will be considered both an allowable expense and a benefit paid.

5. "Claim determination period" means a Plan Year. However, it does not include any part of a year the person is not covered under this Plan, or any part of a year before the date this section takes effect.

Order of Benefits Rules

1. General: When a Claim is filed under this Plan and another Plan, this Plan is a Secondary Plan and determines benefits after the other Plan, unless:
 - a. the other Plan has rules coordinating its benefits with this Plan's benefits; and
 - b. the other Plan's rules and this Plan's rules, in part 2. below, require this Plan to determine benefits before the other Plan.
2. Rules: this Plan determines benefits using the first of the following rules that applies:
 - a. The Plan that covers a person as automobile insurance medical payment ("medpay") or personal injury protection coverage determines benefits before a Plan that covers a person as a group health Plan enrollee.
 - b. Non-Dependent/Dependent: The Plan that covers the person as an employee, member, or subscriber (that is, other than as a Dependent) determines its benefits before the Plan that covers the person as a Dependent.
 - c. Dependent child of parents not separated or divorced: When this Plan and another Plan cover the same child as a Dependent of different persons, called "parents":
 - 1) the Plan that covers the parent whose birthday falls earlier in the year determines benefits before the Plan that covers the parent whose birthday falls later in the year; but
 - 2) if both parents have the same birthday, the Plan that has covered the parent longer determines benefits before the Plan that has covered the other parent for a shorter period of time.

However, if the other Plan does not have this rule for children of married parents, and instead the other Plan has a rule based on the gender of the parent, and if as a result the Plans do not agree on the order of benefits, the rule in the other Plan determines the order of benefits.
 - d. Dependent child of parents divorced or separated: If two (2) or more Plans cover a Dependent child of divorced or separated parents, this Plan determines benefits in this order:
 - 1) first, the Plan of the parent with physical custody of the child;
 - 2) then, the Plan that covers the spouse of the parent with physical custody of the child;
 - 3) finally, the Plan that covers the parent not having physical custody of the child; or
 - 4) in the case of joint physical custody, c. above applies.

However, if the court decree requires one (1) of the parents to be responsible for the health care expenses of the child, and the Plan that covers that parent has actual knowledge of that requirement, that Plan determines benefits first. This does not apply to any Claim determination period or Plan Year during which any benefits are actually paid or provided before the Plan has that actual knowledge.
 - e. Active/inactive employee: The Plan that covers a person as an employee who is neither laid-off nor retired (or as that employee's Dependent) determines benefits before a Plan that covers that person as a laid-off or retired employee (or as that employee's Dependent). If the other Plan does not have this rule, and if as a result the Plans do not agree on the order of benefits, then this rule is ignored.
 - f. Longer/shorter length of coverage: If none of the above determines the order of benefits, the Plan that has covered an employee, member, or subscriber longer determines benefits before the Plan that has covered that person for a shorter time.

Effect on Benefits of This Health Care Plan

When this section applies:

1. When the Order of Benefits Rules require this health care Plan to be a secondary Plan, this part applies. Benefits of this health care Plan may be reduced.
2. Reduction in this Plan's benefits may occur under circumstances such as the following:

When the sum of:

- a. the benefits payable for allowable medical expenses under this health care Plan, without applying coordination of benefits, and,

- b. the benefits payable for allowable medical expenses under the other Plans, without applying coordination of benefits or a similar provision, whether or not Claim is made, exceed those allowable medical expenses in a Claim determination period. In that case, the benefits of this health care Plan are reduced so that benefits payable under all Plans do not exceed allowable medical expenses.

When medical benefits of this health care Plan are reduced, each benefit is reduced in proportion and charged against any applicable benefit limit of this health care Plan.

Right to Receive and Release Needed Information

Certain facts are needed to apply these coordination of benefits rules. The Claims Administrator has the right to decide which facts are needed. The Claims Administrator may get needed facts from, or give them to, any other organization or person. They do not need to tell, or get the consent of, any person to do this. Each person claiming benefits under this Plan must provide any facts needed to pay the Claim.

Facility of Payment

A payment made under another Plan may include an amount that should have been paid under This Plan. If this happens, this Plan may pay that amount to the organization that made that payment. That amount will then be considered a benefit under this Plan. This Plan will not have to pay that amount again. The term "payment made" includes providing benefits in the form of Services, in which case "payment made" means reasonable cash value of the benefits provided in the form of Services.

Right of Recovery

If this Plan pays more than it should have paid under these coordination of benefit rules, this Plan may recover the excess from any of the following:

1. the persons this Plan paid for whom this Plan has paid;
2. insurance companies; and
3. other organizations.

The amount paid includes the reasonable cash value of any benefits provided in the form of Services.

Reimbursement and Subrogation

This Plan maintains both a right of reimbursement and a separate right of subrogation. **As an express condition of your participation in this Plan, you agree that the health care Plan has the subrogation rights and reimbursement rights explained below.**

The Health Care Plan's Right of Subrogation

If you or your Dependents receive benefits under this Plan arising out of an Illness or injury for which a responsible party is or may be liable, this Plan shall be subrogated to your Claims and/or your Dependents' Claims against the responsible party.

Obligation to Reimburse the Health Care Plan

You are obligated to reimburse the health care Plan in accordance with this provision if the health care Plan pays any benefits and you, or your Dependent(s), heirs, guardians, executors, trustees, or other representatives recover compensation or receive payment related in any manner to an Illness, accident or condition, regardless of how characterized, from a responsible party, a responsible party's insurer or your own (first party) insurer. You must reimburse the health care Plan for 100 percent of benefits paid by the health care Plan before you or your Dependents, including minors, are entitled to keep or benefit by any payment, regardless of whether you or your Dependent has been fully compensated and regardless of whether medical or dental expenses are itemized in a settlement agreement, award or verdict.

You are also obligated to reimburse the health care Plan from amounts you receive as compensation or other payments as a result of settlements or judgments, including amounts designated as compensation for pain and suffering, non-economic damages and/or general damages. The health care Plan is entitled to recover from any Plan, person, entity, insurer (first party or third party), and/or insurance policy (including no-fault automobile insurance, an uninsured motorist's Plan, a homeowner's Plan, a renter's Plan, or a liability Plan) that is or may be liable for:

1. the accident, injury, sickness, or condition that resulted in benefits being paid under the health care Plan; and/or
2. the medical, dental, and other expenses incurred by you or your Dependents for which benefits are paid or will be paid under the health care Plan.

Until the health care Plan has been fully reimbursed, all payments received by you, your Dependents, heirs, guardians, executors, trustees, attorneys or other representatives in relation to a judgment or settlement of any Claim of yours or of your Dependent(s) that arises from the same event as to which payment by the health care Plan is related shall be held by the recipient in constructive trust for the satisfaction of the health care Plan's subrogation and/or reimbursement Claims.

Complying with these obligations to reimburse the health care Plan is a condition of your continued coverage and the continued coverage of your Dependents.

Duty to Cooperate

You, your Dependents, your attorneys or other representatives must cooperate to secure enforcement of these subrogation and reimbursement rights. This means you must take no action - including, but not limited to, settlement of any Claim - that prejudices or may prejudice these subrogation or reimbursement rights. As soon as you become aware of any Claims for which the health care Plan is or may be entitled to assert subrogation and reimbursement rights, you must inform the health care Plan by providing written notification to the Claims Administrator of:

1. the potential or actual Claims that you and your Dependents have or may have;
2. the identity of any and all parties who are or may be liable; and
3. the date and nature of the accident, injury, sickness or condition for which the health care Plan has or will pay benefits and for which it may be entitled to subrogate or be reimbursed.

You and your Dependents must provide this information as soon as possible, and in any event, before the earlier of the date on which you, your Dependents, your attorneys or other representatives:

1. agree to any settlement or compromise of such Claims; or
2. bring a legal action against any other party.

You have a continuing obligation to notify the Claims Administrator of information about your efforts or your Dependents' efforts to recover compensation.

In addition, as part of your duty to cooperate, **you and your Dependents must complete and sign all forms and papers, including a Reimbursement Agreement**, as required by the health care Plan and provide any other information required by the health care Plan. A violation of the reimbursement agreement is considered a violation of the terms of the health care Plan.

The health care Plan may take such action as may be necessary and appropriate to preserve its rights, including bringing suit in your name or intervening in any lawsuit involving you or your Dependent(s) following injury. The health care Plan may require you to assign your rights of recovery to the extent of benefits provided under the health care Plan.

The health care Plan may initiate any suit against you or your Dependent(s) or your legal representatives to enforce the terms of this Plan. The health care Plan may commence a court proceeding with respect to this provision in any court of competent jurisdiction that the health care Plan may elect.

Attorney's Fees and Other Expenses You Incur

The health care Plan will not be responsible for any attorneys' fees or costs incurred by you or your Dependents in connection with any Claim or lawsuit against any party, unless, prior to incurring such fees or costs, the health care Plan in the exercise of its sole and complete discretion has agreed in writing to pay all or some portion of fees or costs. The common fund doctrine or attorneys' fund doctrine shall not govern the allocation of attorney's fees incurred by you or your Dependents in connection with any Claim or lawsuit against any other party and no portion of such fees or costs shall be an offset against the health care Plan's right to reimbursement without the express written consent of the Claims Administrator.

The Plan Administrator may delegate any or all functions or decisions it may have under this Reimbursement and Subrogation section to the Claims Administrator.

What May Happen to Your Future Benefits

If you or your Dependent(s) obtain a settlement, judgment, or other recovery from any person or entity, including your own automobile or liability carrier, without first reimbursing the health care Plan, the health care Plan in the exercise of its sole and complete discretion, may determine that you, your Dependents, your attorneys or other representatives have failed to cooperate with the health care Plan's subrogation and reimbursement efforts. If the health care Plan determines that you have failed to cooperate the health care Plan may decline to pay for any additional care or Treatment for you or your Dependent(s) until the health care Plan is reimbursed in accordance with the health care Plan terms or until the additional care or Treatment exceeds any amounts that you or your Dependent(s) recover. This right to offset will not be limited to benefits for the insured person or to Treatment related to the injury, but will apply to all benefits otherwise payable under the health care Plan for you and your Dependents.

Interpretation

In the event that any Claim is made that any part of this subrogation and right of recovery provision is ambiguous or questions arise concerning the meaning or intent of any of its terms, the Claims Administrator shall have the sole authority and discretion to resolve all disputes regarding the interpretation of this provision.

Identification (ID) Card

If your card is lost or stolen, please contact Customer Service immediately. You can also request additional or replacement cards online by logging onto www.bluecrossmn.com/umnshbp.

Claims Procedures

Under Department of Labor regulations, Claimants are entitled to a full and fair review of any Claims made under this Plan. The Claims procedures described in this booklet are intended to comply with those regulations by providing reasonable procedures governing the filing of Claims, notification of benefit decisions, and appeals of adverse benefit determinations. A Claimant must follow these procedures in order to obtain payment of benefits under this Plan. If the Claims Administrator, in its sole discretion, determines that a Claimant has not incurred a covered expense or that the benefit is not covered under this Plan, no benefits will be payable under this Plan. All Claims and questions regarding Claims should be directed to the Claims Administrator.

Types of Claims

A "Claim" is any request for a Plan benefit made in accordance with these Claims procedures. You become a "Claimant" when you make a request for a Plan benefit in accordance with these Claims procedures. There are four types of Claims, each with different Claim and appeal rules. The primary difference is the timeframe within which Claims and appeals must be determined. A communication regarding benefits that is not made in accordance with these procedures will not be treated as a Claim.

Pre-Service Claim

A "Pre-Service Claim" is any request for a Plan benefit where the Plan specifically conditions receipt of the benefit, in whole or in part, on receiving approval in advance of obtaining the medical care, unless the Claim involves urgent care, as defined below. If the Plan does not require a Claimant to obtain approval of a medical Service prior to getting Treatment, then there is no "Pre-Service Claim." The Claimant simply follows these Claims procedures with respect to any notice that may be required after receipt of Treatment, and files the Claim as a Post-Service Claim.

Urgent Care Claim

An "Urgent Care Claim" is a special type of Pre-Service Claim. An "Urgent Care Claim" is any Pre-Service Claim for medical care or Treatment with respect to which the application of the time periods that otherwise apply to Pre-Service Claims could seriously jeopardize the life or health of the Claimant or the Claimant's ability to regain maximum function, or, in the opinion of a Physician with knowledge of the Claimant's medical condition, would subject the Claimant to severe pain that cannot be adequately managed without the care or Treatment that is the subject of the Claim. The Claims Administrator will determine whether a Pre-Service Claim involves urgent care, provided that, if a Physician with knowledge of the Claimant's medical condition determines that a Claim involves urgent care, the Claim will be treated as an Urgent Care Claim.

IMPORTANT: If a Claimant needs medical care for a condition that could seriously jeopardize his or her life, there is no need to contact the Claims Administrator for prior approval. The Claimant should obtain such care without delay.

Concurrent Care Claim

A "Concurrent Care Claim" arises when the Claims Administrator has approved an ongoing course of Treatment to be provided over a period of time or number of Treatments, and either (a) the Claims Administrator determines that the course of Treatment should be reduced or terminated, or (b) the Claimant requests extension of the course of Treatment beyond that which the Claims Administrator has approved. If the Plan does not require a Claimant to obtain approval of a medical Service prior to getting Treatment, then there is no need to contact the Claims Administrator to request an extension of a course of Treatment. The Claimant follows these Claims procedures with respect to any notice that may be required after receipt of Treatment, and files the Claim as a Post-Service Claim.

Post-Service Claim

A "Post-Service Claim" is any request for a Plan benefit that is not a Pre-Service Claim or an Urgent Care Claim.

Change in Claim Type

The Claim type is determined when the Claim is initially filed. However, if the nature of the Claim changes as it proceeds through these Claims procedures, the Claim may be re-characterized. For example, a Claim may initially be an Urgent Care Claim. If the urgency subsides, it may be re-characterized as a Pre-Service Claim. It is very important to follow the requirements that apply to your particular type of Claim. If you have any questions regarding the type of Claim and/or what Claims procedure to follow, contact the Claims Administrator.

Filing Claims

Except for Urgent Care Claims, discussed below, a Claim is made when a Claimant (or authorized representative) submits a request for Plan benefits to the Claims Administrator. A Claimant is not responsible for submitting Claims for Services received from Network or Out-of-Network Participating Providers. These providers will submit Claims directly to the local Blue Cross and Blue Shield Plan on the Claimant's behalf and payment will be made directly to these providers. If a Claimant receives Services from Nonparticipating Providers, they may have to submit the Claims themselves. If the provider does not submit the Claims on behalf of the Claimant, the Claimant should send the Claims to the Claims Administrator. The necessary forms may be obtained by contacting the Claims Administrator. A Claimant may be required to provide copies of bills, proof of payment, or other satisfactory evidence showing that they have incurred a covered expense that is eligible for reimbursement.

Payment of a Claim does not preclude the right of the Claims Administrator to deny future Claims or take any action it determines appropriate, including Rescission of the contract and seeking repayment of Claims already paid.

Urgent Care Claims

An Urgent Care Claim may be submitted to the Claims Administrator by calling the telephone number located on the back of your ID card.

Pre-Service Claims

A Pre-Service Claim (including a Concurrent Care Claim that is also a Pre-Service Claim) is considered filed when the request for approval of Treatment or Services is made and received by the Claims Administrator.

Post-Service Claims

A Post-Service Claim must be filed within 30 days following receipt of the medical Service, Treatment or product to which the Claim relates unless (a) it was not reasonably possible to file the Claim within such time; and (b) the Claim is filed as soon as possible and in no event (except in the case of legal incapacity of the Claimant) later than 12 months after the date of receipt of the Service, Treatment or product to which the Claim relates.

Incorrectly Filed Claims

These Claims procedures do not apply to any request for benefits that is not made in accordance with these Claims procedures, except that (a) in the case of an incorrectly-filed Pre-Service Claim, the Claims Administrator will notify the Claimant as soon as possible but no later than five (5) days following receipt of the incorrectly-filed Claim; and (b) in the case of an incorrectly-filed Urgent Care Claim, the Claims Administrator will notify the Claimant as soon as possible, but no later than 24 hours following receipt of the incorrectly-filed Claim. The notice will explain that the request is not a Claim and describe the proper procedures for filing a Claim. The notice may be oral unless the Claimant specifically requests written notice.

Timeframes for Deciding Claims

Urgent Care Claims

The Claims Administrator will decide an Urgent Care Claim as soon as possible, taking into account the medical exigencies, but no later than 72 hours after receipt of the Claim.

Pre-Service Claims

The Claims Administrator will decide a Pre-Service Claim within a reasonable time appropriate to the medical circumstances, but no later than 15 days after receipt of the Claim.

Concurrent Care Extension Request

If a Claim is a request to extend a concurrent care decision involving urgent care and if the Claim is made at least 24 hours prior to the end of the approved period of time or number of Treatments, the Claims Administrator will decide the Claim within 24 hours after receipt of the Claim. Any other request to extend a concurrent care decision will be decided in the otherwise applicable timeframes for Pre-Service, Urgent Care, or Post-Service Claims.

Concurrent Care Reduction or Early Termination

The Claims Administrator's decision to reduce or terminate an approved course of Treatment is an adverse benefit determination that a Claimant may appeal under these Claims procedures, as explained below.

The Claims Administrator will notify the Claimant of the decision to reduce or terminate an approved course of Treatment sufficiently in advance of the reduction or termination to allow the Claimant to appeal the adverse benefit determination and receive a decision on appeal before the reduction or termination.

Post-Service Claims

The Claims Administrator will decide a Post-Service Claim within a reasonable time, but no later than 30 days after receipt of the Claim.

Extensions of Time

A Claimant may voluntarily agree to extend the timeframes described above. In addition, if the Claims Administrator is not able to decide a Pre-Service or Post-Service Claim within the timeframes described above due to matters beyond its control, these timeframes may be extended for up to 15 days, provided the Claimant is notified in writing prior to the expiration of the initial timeframe applicable to the Claim. The notice will describe the matters beyond the Claims Administrator's control that justify the extension and the date by which the Claims Administrator expects to render a decision. No extension of time is permitted for Urgent Care Claims.

Incomplete Claims

If any information needed to process a Claim is missing, the Claim will be treated as an incomplete Claim. If an Urgent Care Claim is incomplete, the Claims Administrator will notify the Claimant as soon as possible, but no later than 24 hours following receipt of the incomplete Claim. The notice will explain that the Claim is incomplete, describe the information necessary to complete the Claim and specify a reasonable time, no less than 48 hours, within which the Claim must be completed. The notice may be oral unless the Claimant specifically requests written notice. The Claims Administrator will decide the Claim as soon as possible but no later than 48 hours after the earlier of (a) receipt of the specified information, or (b) the end of the period of time provided to submit the specified information.

If a Pre-Service or Post-Service Claim is incomplete, the Claims Administrator will notify the Claimant as soon as possible. The notice will explain that the Claim is incomplete and describe the information needed to complete the Claim. The timeframe for deciding the Claim will be suspended from the date the Claimant receives the notice until the date the necessary information is provided to the Claims Administrator. The Claims Administrator will decide the Claim following receipt of the requested information and provide the Claimant with written notice of the decision.

Notification of Initial Benefit Decision

The Claims Administrator will provide the Claimant with written notice of an adverse benefit determination on a Claim. A decision on a Claim is an "adverse benefit determination" if it is (a) a denial, reduction, or termination of, or (b) a failure to provide or make payment (in whole or in part) for a benefit. The Claims Administrator will provide the Claimant written notice of the decision on a Pre-Service or Urgent Care Claim whether the decision is adverse or not. The Claims Administrator may provide the Claimant with oral notice of an adverse benefit determination on an Urgent Care Claim, but written notice will be furnished no later than three (3) days after the oral notice.

Appeals of Adverse Benefit Determinations

Appeal Procedures

A Claimant has a right to appeal an adverse benefit determination under these Claims procedures. These appeal procedures provide a Claimant with a reasonable opportunity for a full and fair review of an adverse benefit determination.

The Claims Administrator will follow these procedures when deciding an appeal:

1. An adverse benefit determination includes a denial, reduction, termination of or failure to make a payment for a benefit, or a Rescission of coverage;
2. A Claimant must file an appeal within 180 days following receipt of a notice of an adverse benefit determination;

3. A Claimant will have the opportunity to submit written comments, documents, records, other information, other evidence, and testimony relating to the Claim for benefits;
4. The individual who reviews and decides the appeal will be a different individual than the individual who made the initial benefit decision and will not be a subordinate of that individual, and no individual who reviews and decides appeals is compensated or promoted based on the individual's support of a denial of benefits;
5. The Claims Administrator will give no deference to the initial benefit decision;
6. The Claims Administrator will take into account all comments, documents, records, and other information submitted by the Claimant relating to the Claim, without regard to whether such information was submitted or considered in the initial benefit decision;
7. The Claims Administrator will, in deciding an appeal of any adverse benefit determination that is based in whole or in part upon a medical judgment, consult with a health care professional with the appropriate training and experience who is neither the same individual who was consulted regarding the initial benefit decision nor a subordinate of that individual;
8. The Claims Administrator will provide the Claimant, upon request, the names of any medical or vocational experts whose advice was obtained in connection with the initial benefit decision, even if the Claims Administrator did not rely upon their advice;
9. The Claims Administrator will provide the Claimant, upon request and free of charge, reasonable access to, and copies of, all documents, records, and other information relevant to the Claimant's Claim; any internal rule, guideline, protocol or other similar criterion relied upon in making the initial benefit decision; an explanation of the scientific or clinical judgment for the determination, applying the terms of the Plan to the Claimant's medical circumstances; and information regarding any voluntary appeals offered by the Claims Administrator;
10. The Claims Administrator will provide a Claimant any new evidence considered, generated, or relied upon prior to making a final benefit determination;
11. The Claims Administrator will provide a Claimant any new rationale for an adverse benefit determination prior to making a final benefit determination; and
12. The Claims Administrator will provide required notices in a culturally and linguistically appropriate manner as directed by the Plan Administrator.

Filing Appeals

A Claimant must file an appeal within 180 days following receipt of the notice of an adverse benefit determination. A Claimant's failure to comply with this important deadline may cause the Claimant to forfeit any right to any further review under these Claims procedures or in a court of law. An appeal is filed when a Claimant (or authorized representative) submits a written request for review to the Claims Administrator. A Claimant is responsible for submitting proof that the Claim for benefits is covered and payable under the Plan.

Urgent Care Appeals

An urgent care appeal may be submitted to the Claims Administrator by telephone at 1-866-873-5943. The Claims Administrator will transmit all necessary information, including the Claims Administrator's determination on review, by telephone, fax, or other available similar methods.

Timeframes for Deciding Appeals

Urgent Care Claims

The Claims Administrator will decide the appeal of an Urgent Care Claim as soon as possible, taking into account the medical exigencies, but no later than 72 hours after receipt of the request for review.

Pre-Service Claims

The Claims Administrator will decide the appeal of a Pre-Service Claim within a reasonable time appropriate to the medical circumstances, but no later than 30 days after receipt of the written request for review.

Post-Service Claims

The Claims Administrator will decide the appeal of a Post-Service Claim within a reasonable period, but no later than 60 days after receipt of the written request for review.

Concurrent Care Claims

The Claims Administrator will decide the appeal of a decision to reduce or terminate an initially approved course of Treatment before the proposed reduction or termination takes place. The Claims Administrator will decide the appeal of a denied request to extend a concurrent care decision in the appeal timeframe for Pre-Service, Urgent Care, or Post-Service Claims described above, as appropriate to the request.

Notification of Appeal Decision

The Claims Administrator will provide the Claimant with written notice of the appeal decision. The notification will include the reason for the final adverse benefit determination, reference to the relevant Plan provision(s)[and other information as required by ERISA]. The Claims Administrator may provide the Claimant with oral notice of an adverse decision on an Urgent Care Claim appeal, but written notice will be furnished no later than three (3) days after the oral notice. If the Claimant does not receive a written response to the appeal within the timeframes described above, the Claimant may assume that the appeal has been denied. Unless these procedures are deemed to be exhausted, the decision by the Claims Administrator on review will be final, binding and conclusive and will be afforded the maximum deference permitted by law. **These Claims procedures must be exhausted before any legal action is commenced.**

Following notification of the appeal decision, a Claimant may appeal further to a voluntary internal appeal or to an external appeal (for eligible Claims). An adverse benefit determination relating to a Claimant's failure to meet eligibility requirements is not eligible for external review.

Voluntary Appeals

A voluntary appeal may be available to a Claimant receiving an adverse decision on a Pre-Service or Post-Service Claim appeal. A Claimant must file a voluntary appeal within 60 days following receipt of the adverse Pre-Service or Post-Service Claim appeal decision. A voluntary appeal is filed when a Claimant (or authorized representative) submits a written request for a voluntary appeal to the Claims Administrator. The Claims Administrator will provide the Claimant with written notice of voluntary appeal decision. For more information on the voluntary appeals process, contact the Claims Administrator.

External Review

Standard External Review

You may file a request for an external review within four (4) months after the date of receipt of a notice of an adverse benefit determination or final internal adverse benefit determination. The 4 month external review process period begins on the 30th calendar day following our receipt of the appeal.

External review applies to claims which involve:

- a. medical judgement in the making of the decision;
 - b. preexisting condition review; or
 - c. coverage rescission determinations.
1. Within five (5) business days following the date of receipt of the external review request, the Claims Administrator will complete a preliminary review of the request to determine whether:
 - a. you are or were covered under the Plan at the time the health care item or Service was requested or, in the case of a retrospective review, were covered under the Plan at the time the health care item or Service was provided;
 - b. the adverse benefit determination or the final adverse benefit determination is not based on the fact that you were not eligible under the Plan;

- c. you have exhausted the Plan's internal appeal process (unless exhaustion is not required); and
 - d. you have provided all the information and forms required to process an external review. You will be notified if the request is not eligible for external review. If your request is not complete, but eligible, the Claims Administrator will tell you what information or materials are needed to complete the request and will give you 48 hours (or more) to provide the required information.
2. The Claims Administrator will assign an accredited independent review organization (IRO) to conduct the external review.

The IRO will utilize legal experts where appropriate to make coverage determinations under the Plan and will notify you in writing of the request's eligibility and acceptance for external review. You may submit additional information in writing to the IRO within 10 business days that the IRO must consider when conducting the external review.

The Claims Administrator will provide documents and any information considered in making the adverse benefit determination or final internal adverse benefit determination to the IRO.

The IRO will review all of the information and documents timely received and is not bound by the Claims Administrator's prior determination. The IRO may consider the following in reaching a decision:

- a. your medical records;
- b. the attending health care professional's recommendation;
- c. reports from appropriate health care professionals and other documents submitted by the Claims Administrator, you, or your treating provider;
- d. the terms of the Plan;
- e. evidence-based practice guidelines;
- f. any applicable clinical review criteria developed and used by the Claims Administrator; and
- g. the opinion of the IRO's clinical reviewer or reviewers after considering information noted above as appropriate.

The IRO will provide written notice of the final external review decision within 45 days after the IRO receives the request for external review. The notice will contain a general description of the reason for the request for external review and a discussion of the principal reason or reasons for its decision, including the rationale for its decision and any evidence-based standards that were relied on in making its decision. Decisions of the IRO related to medical necessity of the claim will be considered final.

Expedited External Review

1. You may request an expedited external review when you receive:
 - a. an adverse benefit determination that involves a medical condition for which the timeframe for completion of an expedited internal appeal under the interim final regulations would seriously jeopardize your life or health or would jeopardize your ability to regain maximum function and you have filed a request for an expedited internal appeal; or
 - b. a final internal adverse benefit determination, if you have a medical condition where the timeframe for completion of a standard external review would seriously jeopardize your life or health or would jeopardize your ability to regain maximum function, or if the final internal adverse benefit determination concerns an Admission, availability of care, continued stay, or health care item or Service for which you received emergency Services, but have not been discharged from a Facility.
2. Immediately upon receipt of the request for expedited external review, the Claims Administrator will determine whether the request meets the reviewability requirements noted above for standard external review and will notify you of its eligibility determination.
3. When the Claims Administrator determines that your request is eligible for external review an IRO will be assigned. The Claims Administrator will provide all necessary documents and information considered in making the adverse benefit determination or final internal adverse benefit determination to the IRO by any available expeditious method.

The IRO must consider the information or documents provided and is not bound by the Claims Administrator's prior determination.

4. The IRO will provide notice of the final external review decision as expeditiously as your medical condition or circumstances require, but in no event more than 72 hours after the IRO receives the request for an expedited external review. If the IRO's notice is not in writing, the IRO must provide written confirmation of the decision within 48 hours to the Claimant and the Plan.

Additional Provisions

Authorized Representative

A Claimant may appoint an "authorized representative" to act on his or her behalf solely with respect to an appeal of an adverse benefit determination or an inquiry concerning an adverse benefit decision. To appoint an authorized representative, a Claimant must complete a form that can be obtained from the Claims Administrator. However, in connection with an Urgent Care Claim, the Claims Administrator will permit a health care professional with knowledge of the Claimant's medical condition to act as the Claimant's authorized representative without completion of this form. Once an authorized representative is appointed, all future communication from the Claims Administrator will be made with the representative rather than the Claimant, unless the Claimant provides specific written direction otherwise. An assignment for purposes of payment (e.g., to a health care professional) does not constitute an appointment of an authorized representative under these Claims procedures. Any reference in these Claims procedures to Claimant is intended to include the authorized representative of such Claimant.

A Claimant may not assign to any other person or entity his or her right to legally challenge any decision, action, or inaction of the Claims Administrator.

Office of Student Health Benefits Review Process for Eligibility, Enrollment, or Other Administrative Issues

If you are disputing a determination concerning an eligibility, enrollment, or other administrative issue, you may also contact the Office of Student Health Benefits (OSHB) directly, by telephone (612-624-0627 or 1-800-232-9017), fax (612-626-5183), or by mail to Office of Student Health Benefits, University of Minnesota, 410 Church Street S.E., N323, Minneapolis, MN 55455. You must contact the Office of Student Health Benefits within 90 days of the date that the eligibility, enrollment, or other administrative issue first became apparent.

The OSHB representative will first assist you in trying to resolve the concern on an informal basis. If you are unable to resolve your concern informally, a written request for review, including the concerns you have about your eligibility, enrollment, or other administrative issue, plus supporting documentation, can be submitted. You will receive a telephone or written response from the OSHB as soon as possible, but not later than 30 days following the University's receipt of your request for review.

Office of Student Health Benefits Review Committee Appeal Process

In certain limited circumstances, if your claim for benefits under the plan is wholly or partially denied at the level of the Independent Review Organization (IRO), you may request a review of your claim by the Office of Student Health Benefits Review Committee. Reviews by the Office of Student Health Benefits Review Committee are limited to issues related to the procedures and processes used by the Claims Administrator in making claims decisions and not to the medical necessity of the claim where the final decision is made by the IRO. You may also request a review by the Office of Student Health Benefits Review Committee if you do not agree with the response from the OSHB for eligibility, enrollment or other administrative issues.

Your request must be in writing and be received by fax (612-626-0808) or by mail at Office of Student Health Benefits, University of Minnesota, 410 Church Street S.E., N323, Minneapolis, MN, 55455, within 60 days of the denial of your coverage. A written decision will be sent to you from the Office of Student Health Benefits Review Committee within 30 days of the receipt of your request for review.

Office of Student Health Benefits Director Final Review

Within 60 days of receiving a denial of coverage from the Office of Student Health Benefits Review Committee, you may submit a final appeal to the Office of Student Health Benefits Director. You should submit your written request for appeal to Office of Student Health Benefits, University of Minnesota, 410 Church Street S.E., N323, Minneapolis, MN, 55455. The Office of Student Health Benefits Director will render a final written decision regarding your appeal within 45 days of your written request.

Claims Payment

When a Claimant uses Network or Out-of-Network Participating Providers, the Plan pays the provider. When a Claimant uses a Nonparticipating Provider, the Plan pays the Claimant. A Claimant may not assign his or her benefits to a Nonparticipating Provider, except when parents are divorced. In that case, the custodial parent may request, in writing, that the Plan pay a Nonparticipating Provider for Covered Services for a child. When the Plan pays the provider at the request of the custodial parent, the Plan has satisfied its payment obligation. This provision may be waived for ambulance providers in Minnesota and certain institutional and medical/surgical providers outside the state of Minnesota at the discretion of the Claims Administrator.

The Plan does not pay Claims to providers or to employees for Services received in countries that are sanctioned by the United States Department of Treasury's Office of Foreign Assets Control (OFAC), except for Medical Emergency Services when payment of such Services is authorized by OFAC. Countries currently sanctioned by OFAC include Cuba, Iran, and Syria. OFAC may add or remove countries from time to time.

No Third Party Beneficiaries

The Plan benefits described in this benefit booklet are intended solely for the benefit of you and your covered Dependents. No person who is not a Plan participant or Dependent of a Plan participant may bring a legal or equitable Claim or cause of action pursuant to this benefit booklet as an intended or third party beneficiary or assignee hereof.

Release of Records

Claimants agree to allow all Health Care Providers to give the Claims Administrator needed information about the care that they provide to them. This includes information about care received prior to the Claimants enrollment with the Claims Administrator where necessary. The Claims Administrator may need this information to process Claims, conduct utilization review, Care Management, quality improvement activities, reimbursement and subrogation, and for other health Plan activities as permitted by law. If a provider requires special authorization for release of records, Claimants agree to provide this authorization. A Claimant's failure to provide authorization or requested information may result in denial of the Claimant's Claim.

Right of Examination

The Claims Administrator and the Plan Administrator each have the right to ask a Claimant to be examined by a provider during the review of any Claim. The Plan pays for the exam whenever either the Claims Administrator or the Plan Administrator requests the exam. A Claimant's failure to comply with this request may result in denial of the Claimant's Claim.

General Provisions

Student Health Benefit Plan Administration

Student Health Benefit Plan Administrator

The general administration of the Student Health Benefit Plan and the duty to carry out its provisions is vested in the University of Minnesota, Office of Student Health Benefits. The Office of Student Health Benefits will perform such duties on behalf of the University, provided it may delegate such duty or any portion thereof to a named person, including employees and agents of the University, and may from time to time revoke such authority and delegate it to another person. Any delegation of responsibility must be in writing and accepted by the designated person. Notwithstanding any designation or delegation of final authority with respect to claims, the Student Health Benefit Plan Administrator generally has final authority to administer the Plan.

Powers and Duties of the Student Health Benefit Plan Administrator

The Student Health Benefit Plan Administrator will have the authority to control and manage the operation and administration of the Plan. This will include all rights and powers necessary or convenient to carry out its functions as Plan Administrator. Without limiting that general authority, the Plan Administrator will have the express authority to:

1. construe and interpret the provisions of the Plan and decide all questions of eligibility.
2. prescribe forms, procedures, policies, and rules to be followed by you and other persons claiming benefits under the Plan;
3. prepare and distribute information to you explaining the Plan;
4. receive from you and any other parties the necessary information for the proper administration of eligibility requirements under the Plan;
5. receive, review, and maintain reports of the financial condition and receipts and disbursements of the Plan; and
6. to retain such actuaries, accountants, consultants, third party administration service providers, legal counsel, or other specialists, as it may deem appropriate or necessary for the effective administration of the Plan.

Actions of the Student Health Benefit Plan Administrator

The Student Health Benefit Plan Administrator may adopt such rules as it deems necessary, desirable, or appropriate. All determinations, interpretations, rules, and decisions of the Student Health Benefit Plan Administrator shall be made in its sole discretion and shall be conclusive and binding upon all persons having or claiming to have any interest or right under the Plan. All rules and decisions of the Student Health Benefit Plan Administrator will be uniformly and consistently applied so that all individuals who are similarly situated will receive substantially the same treatment.

The Student Health Benefit Plan Administrator may contract with one (1) or more service agents, including the Claims Administrator, to assist in the handling of claims under the Plan and/or to provide advice and assistance in the general administration of the Plan. Such service agent(s) may also be given the authority to make payments of benefits under the Plan on behalf of and subject to the authority of the Student Health Benefit Plan Administrator. Such service agent(s) may also be given the authority to determine claims in accordance with procedures, policies, interpretations, rules, or practices made, adopted, or approved by the Student Health Benefit Plan Administrator.

Termination or Changes to the Student Health Benefit Plan

No agent can legally change the Student Health Benefit Plan or waive any of its terms.

The University reserves the power at any time to terminate, modify or amend, in whole or in part, any or all provisions of the Student Health Benefit Plan. Any amendment to this Student Health Benefit Plan may be effected by a written resolution adopted by the University of Minnesota's Students Health Benefits Office. The Student Health Benefit Plan Administrator will communicate any adopted changes to the covered persons.

Funding

This Student Health Benefit Plan is funded by contributions from the plan and/or participants. Benefits are paid from the Plan's general assets. Your contribution towards the cost of coverage under the Student Health Benefit Plan will be determined by the Plan each year and communicated to you prior to the effective date of any change in the cost of coverage.

Controlling Law

Except as they may be subject to federal law, any questions, claims, disputes, or litigation concerning or arising from the Student Health Benefit Plan will be governed by the laws of the State of Minnesota.

Customer Service

Whether it is for help with a Claim or a question about your benefits, you can call your Customer Service telephone number or log onto the Claims Administrator's member website both located on the back of your ID card.

A Customer Service representative can also help you with any coverage inquiry. Representatives are trained to answer your questions quickly, politely and accurately.

The Customer Service staff will provide interpreter services to assist you if needed. This includes spoken language and hearing interpreters.

XVIII: Notice of Privacy Practices

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

Please share this Notice with your covered spouse, as well as any other covered dependents. This Notice also applies to their medical information.

A. University of Minnesota-Sponsored Student Health Benefit Plan Covered by this Notice

This notice describes the practices of the following group health plan (collectively, the “Plan”) and will apply to you to the extent you participate in these plans. If you participate in other plans, you may receive additional notices: Student Health Benefit Plan.

B. Your Protected Health Information

This Notice describes your rights concerning your protected health information (“PHI”) and how the Student Health Benefit Plan may use and disclose that information. Your PHI is individually identifiable information about your past, present, or future health or medical condition, health care services provided to you, or the payment for healthcare services. Federal law including the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) requires the Student Health Benefit Plan to provide you with this Notice. If you would like to receive this Notice in another language or format, please use the Contact Information at the end of this Notice to contact us for assistance.

C. How the Student Health Benefit Plan Uses and Discloses your PHI

The Student Health Benefit Plan may use and disclose your PHI:

- **For Treatment** or the coordination of your care. For example, we may disclose information about your medical providers to emergency physicians to help them obtain information that will help in providing medical care to you.
- **For Payment** purposes, such as determining your eligibility for benefits, facilitating payment for services you receive, and coordinating benefits with other plans you may have. For example, we may share your PHI with third party administrators we hire to process claims and provide other administrative services.
- **For Health Care Operations** necessary to operate and manage our business activities related to providing and managing your health care coverage. For example, the Student Health Benefit Plan might suggest a disease management or wellness program that could help improve your health, or we may analyze data to determine how to improve services. Although our plan administrators are independent organizations, contracted separately with the University to safeguard your PHI, they may share PHI for the treatment, health care, and payment operations described in this notice.
- **To the Plan Sponsor**, the University of Minnesota, in order to provide summary health information and enrollment and disenrollment information. In addition, provided that the University of Minnesota as the Plan Sponsor agrees, as required by federal law, to certain restrictions on its use and disclosure of any information we share, we may share other health information with the Plan Sponsor for purposes of plan administration.
- **To the Health Plan Components within the Student Health Benefit Plan** in order to facilitate claims payment and certain health care operations of the other plans.

- **To Persons Involved With Your Care** or those who help pay for your care (such as a family member) when you are incapacitated, in an emergency, or when you agree or fail to object when given the opportunity. If you are unavailable or unable to object, we will use our best judgment to decide if the disclosure is in your best interest.
- **To Organizations Referred to as Business Associates** that perform functions on our behalf or provide us with services, if the information is necessary for such functions or services. For example, we periodically retain an organization to audit our Plan administrators, to assure we are receiving high quality services. Such an auditing organization and any of our other business associates are required, under contract with us, to protect the privacy of your information and are not allowed to use or disclose any information other than as specified in our contract.
- **For Plan Evaluation**, determining plan rates, underwriting, or making decisions about enhancements and modifications for future plans and coverage. We do not use and are not permitted to use any PHI that is genetic information for underwriting purposes.
- **For Public Health Activities** such as reporting or preventing disease outbreaks.
- **For Reporting Victims of Abuse, Neglect, or Domestic Violence** to government authorities that are authorized by law to receive such information, including a social service or protective service agency.
- **For Health Oversight Activities** to a health oversight agency for activities authorized by law, such as licensure, governmental audits, and fraud and abuse investigations.
- **For Judicial or Administrative Proceedings** such as in response to a court order, subpoena, discovery request, or other lawful process.
- **For Law Enforcement Purposes** such as responding to requests from administrative agencies, responding to requests to locate missing persons, reporting criminal activity, or providing information about victims of crime.
- **To Provide Information Regarding Decedents** to a coroner or medical examiner to identify a deceased person, determine a cause of death, or as authorized by law. We may also disclose information to funeral directors as necessary to carry out their duties.
- **For Organ Procurement Purposes** to entities that handle procurement, banking, or transplantation of organs, eyes, or tissue to facilitate donation and transplantation.
- **For Research Purposes** such as research related to the evaluation of certain treatments or the prevention of disease or disability, if the research study meets applicable privacy law requirements.
- **To Avoid a Serious Threat to Health or Safety** to you, another person, or the public. For example, we may disclose information to public health agencies or law enforcement authorities in the event of an emergency or natural disaster.
- **For Specialized Government Functions** such as national security and intelligence activities, protective services for the President of the United States and others, and military and veteran activities (if you are a member of the Armed Forces). If you are an inmate at a correctional institution, we may use or disclose your PHI to provide health care to you or to protect your health and safety or that of others or the security of the correctional institution.
- **For Workers' Compensation** as authorized by, or to the extent necessary to comply with, state workers' compensation laws that govern job-related injuries or illness.

The Student Health Benefit Plan will not use or disclose your PHI without your written authorization:

- **For marketing purposes**, unless the marketing is in the form of a face-to-face interaction with you (such as at a University health and benefits fair) or involves providing you with a gift of nominal value (such as mailing you a calendar highlighting certain dates related to your Wellness Program or health plan coverage).
- **As part of a sale to a third party**, unless the transaction is specifically permitted under HIPAA, such as the sale of an entire business operation.
- **Where your PHI is psychotherapy notes**, unless the use and disclosure is required by law, is at issue in a legal action brought by you, is related to treatment, payment, or healthcare operations, or certain other limited circumstances such as oversight of the provider who treated you.
- **For any other purpose** not identified in this Notice.

If you give us authorization to release your PHI, we cannot guarantee that the person to whom the information is provided will not disclose the information. You may take back or "revoke" your written authorization at any time in writing, except if we have already acted based on your authorization. To revoke your authorization, send a written request to the address listed in the Contact Information section included in this Notice.

D. Your Rights Concerning your PHI:

- **You have the right to ask to restrict** uses or disclosures of your PHI for treatment, payment, or health care operations. You also have the right to ask to restrict disclosures to family members or to others who are involved in your health care or payment for your health care. Any such requests must be in writing and must state the specific restriction you are requesting. Submit your request in writing to the address listed in the Contact Information section of this Notice. Please note that while we will try to honor your request, we are not required to agree to any restriction.
- **You have the right to ask to receive confidential communications** of your PHI in a certain manner or at a certain place (for example, by sending information to a P.O. Box instead of your home address). We will accommodate reasonable requests where you indicate that a disclosure of all or part of your PHI could endanger you. Your request must be made in writing or via email using the information listed in the Contact Information section of this Notice.
- **You have the right to inspect and obtain a copy** of your PHI that is maintained in a "designated record set." The designated record set consists of records used in making payment, claims determinations, medical management, and other decisions. You must make a written request to inspect and copy your PHI. Mail your request to the address listed in the Contact Information section included in this Notice. We may charge a reasonable fee for any copies. In certain limited circumstances, we may deny your request to inspect and copy your PHI. If we deny your request, you have the right to have the denial reviewed. If we maintain an electronic health record containing your health information, when and if we are required by law, you will have the right to request that we send a copy of your health information in an electronic format to you or to a third party that you identify. We may charge a reasonable fee for sending the electronic copy of your health information.
- **You have the right to ask to amend PHI** we maintain about you if you believe the information is wrong or incomplete. Your request must be in writing and must provide the reasons for the requested amendment. Mail your request to the address listed in the Contact Information section of this Notice. If we deny your request, you may have a statement of your disagreement added to your health information.

- **You have the right to receive an accounting** of certain disclosures of your PHI made by the Student Health Benefit Plan during the six years prior to your request. This accounting will not include disclosures of information made: (a) for treatment, payment, and health care operations purposes; (b) to you or pursuant to your authorization; (c) to correctional institutions or law enforcement officials; and (d) certain other disclosures for which federal law does not require us to provide an accounting. Your request must be in writing and mailed to the address listed in the Contact Information section of this Notice. If you make multiple requests for an accounting of disclosures in any 12 month period, we may charge you a reasonable fee to provide the accounting.
- **You have the right to a paper copy of this notice.** You may ask for a copy of this notice at any time. Even if you have agreed to receive this notice electronically, you are still entitled to a paper copy of this notice. Submit your request in writing by mail or email using the information listed in the Contact Information section of this Notice.

E. Complaints

You may file a complaint if you believe your privacy rights have been violated. Use the mailing address, email address, or phone number listed in the Contact Information section of this Notice to file your complaint with us. You may also file a complaint with the Secretary of the U.S. Department of Health and Human Services. We will not take any action against you for filing a complaint.

F. The Student Health Benefit Plan's Duties Concerning your PHI

The Student Health Benefit Plan is required to maintain the privacy of your protected health information, provide you this Notice of its legal duties and privacy practices, follow the terms of the Notice currently in effect, and provide you with notice in the event of a breach of any of your unsecured PHI. The Student Health Benefit Plan reserves the right to change the terms of this Notice at any time. Any new Notice will be effective for all PHI that the Student Health Benefit Plan then maintains, as well as any PHI the Student Health Benefit Plan later receives or creates. Unless otherwise required by law, any new Notice will be effective as of its effective date.

G. Contact Information

If you have questions or need further information, please contact:

Office of Student Health Benefits
University of Minnesota
410 Church Street S.E., N323
Minneapolis, MN 55455

612-624-0627 or 1-800-232-9017
umshbo@umn.edu

Effective Date of this Notice: September 23, 2013

Terms You Should Know

90dayRx - Participating 90dayRx Retail Pharmacies and Mail Service Pharmacy used for the dispensing of a supply of long-term Prescription Drug refills.

Accountable Care Organization (ACO) - A group of Physicians, other health care professionals, Hospitals, and other Health Care Providers that accept a shared responsibility to deliver a broad set of medical Services to a defined set of patients.

Admissions - A period of one (1) or more days and nights while you occupy a bed and receive Inpatient Care in a Facility.

Advanced Practice Nurses - Licensed registered nurses who have gained additional knowledge and skills through an organized program of study and clinical experience that meets the criteria for advanced practice established by the professional nursing organization having the authority to certify the registered nurse in the advanced nursing practice. Advanced Practice Nurses include clinical nurse Specialists (C.N.S.), nurse practitioners (N.P.), certified registered nurse anesthetists (C.R.N.A.), and certified nurse midwives (C.N.M.).

Aftercare/Continuing Care Services - The stage following discharge, when the patient no longer requires Services at the intensity required during primary Treatment.

Allowed Amount - The amount that payment is based on for a given Covered Service of a specific provider. The Allowed Amount may vary from one provider to another for the same Service. All benefits are based on the Allowed Amount, except as specified in the "Summary of Benefits." For Network Providers, the Allowed Amount is the negotiated amount of payment that the Network Provider has agreed to accept as full payment for a Covered Service at the time your Claim is processed. The Claims Administrator periodically may adjust the negotiated amount of payment at the time your Claim is processed for Covered Services at Network Providers as a result of expected settlements or other factors. The negotiated amount of payment with Network Providers for certain Covered Services may not be based on a specified charge for each Service. Through annual or other global settlements, rebates, prospective payments or other methods, the Claims Administrator may adjust the amount due to Network Providers without reprocessing individual Claims. These annual or other global adjustments will not cause any change in the amount you paid at the time your Claim was processed. If the payment to the provider is decreased, the amount of the decrease is credited to the Claims Administrator, and the percentage of the Allowed Amount paid by the Claims Administrator is lower than the stated percentage for the Covered Service. If the payment to the provider is increased, the Claims Administrator pays that cost on your behalf, and the percentage of the Allowed Amount paid is higher than the stated percentage.

The Allowed Amount for All Nonparticipating Providers

For Nonparticipating Providers, the Allowed Amount may also be determined by the provider type, provider location, and the availability of certain pricing methods. The Allowed Amount may not be based upon or related to a usual, customary or reasonable charge. The Claims Administrator will pay the stated percentage of the Allowed Amount for a Covered Service. In most cases, the Claims Administrator will pay this amount to you. The determination of the Allowed Amount is subject to all business rules as defined in the Claims Administrator's Provider Policy and Procedure Manual. As a result, the Claims Administrator may bundle Services, take multiple procedure discounts and/or other reductions as a result of the procedures performed and billed on the Claim. No fee schedule amounts include any applicable tax.

The Allowed Amount for Nonparticipating Providers In Minnesota

For Nonparticipating Provider Services within Minnesota, except those described under Special Circumstances below, the Allowed Amount will be based upon one of the following payment options to be determined at the Claims Administrator's discretion: (1) a percentage, not less than 100%, of the Medicare Allowed Charge for the same or similar Service; (2) a percentage of billed charges; or, (3) pricing based upon a nationwide provider reimbursement database. The payment option selected by the Claims Administrator may result in an Allowed Amount that is a lower amount than if calculated by another payment option. When the Medicare Allowed Charge is not available, the pricing method may also be determined by factors such as type of Service, Place of Service, reason for care, and type of provider at the point the Claim is received by the Claims Administrator.

The Allowed Amount for Nonparticipating Provider Services Outside Minnesota

For Nonparticipating Provider Physician or clinic Services outside of Minnesota, except those described under Special Circumstances below, the Allowed Amount will be based upon one of the following payment options to be determined at the Claims Administrator's discretion: (1) a percentage, not less than 100%, of the Medicare Allowed Charge for the same or similar Service; (2) a percentage of billed charges; (3) pricing determined by another Blue Cross or Blue Shield Plan; or, (4) fee negotiations. The payment option selected by the Claims Administrator may result in an Allowed Amount that is a lower amount than if calculated by another payment option. When the Medicare Allowed Charge is not available, the pricing method may also be determined by factors such as type of Service, Place of Service, reason for care, and type of provider at the point the Claim is received by the Claims Administrator.

Special Circumstances

There may be circumstances where you require immediate medical or surgical care and you do not have the opportunity to select the provider of care, such as in the event of a Medical Emergency. Some Hospital-based providers (e.g., anesthesiologists) may not be Participating Providers. Typically, when you receive care from Nonparticipating Providers, you are responsible for the difference between the Allowed Amount and the provider's billed charges. However, in circumstances where you needed care, and were not able to choose the provider who rendered such care, the Claims Administrator may pay an additional amount. The extent of reimbursement in these circumstances may also be subject to federal law. The extent of reimbursement in certain Medical Emergency circumstances may also be subject to state and federal law - please refer to "Emergency Care Services" for coverage of benefits.

If you have questions about the benefits available for Services to be provided by a Nonparticipating Provider, you will need to speak with your provider and you may call Customer Service at the telephone number listed on the back of your member ID card for more information.

Applied Behavioral Analysis - The design, implementation and evaluation of environmental modifications, using behavioral stimuli and consequences, to produce socially significant improvement in human behavior or to prevent loss of attained skill or function, including the use of direct observation, measurement and functional analysis of the relations between environment and behavior.

Artificial Insemination (AI) - The introduction of semen from a donor (which may have been a preserved specimen), into a woman's vagina, cervical canal, or uterus by means other than sexual intercourse.

Assisted Fertilization - Any method used to enhance the possibility of conception through retrieval or manipulation of the sperm or ovum. This includes, but is not limited to, Artificial Insemination, In Vitro Fertilization (IVF), Gamete Intra-Fallopian Transfer (GIFT), Zygote Intra-Fallopian Transfer (ZIFT), Tubal Embryo Transfer (TET), Peritoneal Ovum Sperm Transfer, Zona Drilling, and sperm microinjection.

Autism Spectrum Disorders - Any of the pervasive developmental disorders defined by the most recent edition of the Diagnostic and Statistical Manual of Mental Disorders, or its successor, including autistic disorder, Asperger's disorder and pervasive developmental disorder not otherwise specified.

BlueCard Program - A Blue Cross and Blue Shield program which allows you to access covered health care Services while traveling outside of your service area. You must use Network Providers of a Host Blue and show your member ID card to secure BlueCard Program access.

Board-Certified - A designation given to those Physicians who, after meeting strict standards of knowledge and practices, are certified by the professional board representing their specialty.

Boynton Health – Benefits - The highest benefit level provided to students covered under this Student Health Benefit Plan during the time that they are paying the Student Services Fee.

Brand Drug - A recognized trade name Prescription Drug product, usually either the innovator product for new Prescription Drugs still under patent protection or a more expensive product marketed under a brand name for multi-source Prescription Drugs and noted as such in the pharmacy database used by the Claims Administrator.

Calendar Year - The period starting on January 1st of each year and ending at midnight December 31st of that year.

Care/Case Management Plan - A plan for health care Services developed for a specific patient by a care/case managers after an assessment of the patient's condition in collaboration with the patient and the patient's health care team. The Plan sets forth both the immediate and the ongoing skilled health care needs of the patient to sustain or achieve optimal health status.

Care Coordination - Organized, information-driven patient care activities intended to facilitate the appropriate responses to your health care needs across the continuum of care.

Chronic Condition - Any physical or mental condition that requires long-term monitoring and/or management to control symptoms and to shape the course of the disease.

Claim - A request for Precertification or prior approval of a Covered Service or for the payment or reimbursement of the charges or costs associated with a Covered Service. Claims include:

- **Pre-Service Claim** - A request for Precertification or prior approval of a Covered Service which under the terms of your coverage must be approved before you receive the Covered Service.
- **Urgent Care Claim** - A Pre-Service Claim which, if decided within the time periods established for making non-urgent care Pre-Service Claim decisions, could seriously jeopardize your life, health or ability to regain maximum function or, in the opinion of a Physician with knowledge of your medical condition, would subject you to severe pain that cannot be adequately managed without the Service. Whether a request involves an Urgent Care Claim will be determined by your attending Health Care Provider.
- **Post-Service Claim** - A request for payment or reimbursement of the charges or costs associated with a Covered Service that you have received.

Claims Administrator - Blue Cross and Blue Shield of Minnesota (Blue Cross).

Compound Drug - A prescription where two (2) or more drugs/medications are mixed together. All of these drugs/medications must be FDA-approved. The end product must not be available in an equivalent commercial form. A prescription will not be considered as a compound prescription if it is reconstituted or if, to the active ingredient, only water or sodium chloride solutions are added. The Compound Drug must also be FDA-approved for use in the condition being treated and in the dosage form being dispensed.

Covered Services - A health Service or Supply that is eligible for benefits when performed and billed by an eligible provider. You incur a charge on the date a Service is received or a Supply or a drug is purchased.

Cycle - One (1) partial or complete fertilization attempt extending through the implantation phase only.

Deductible - The Deductible is a specified dollar amount you must pay for most Covered Services each Plan Year before the health care Plan begins to provide payment for benefits. Services such as prenatal care, Pediatric Preventive Care, and Primary Network Preventive Care Services for adults are not subject to the Deductible. See the "Summary of Benefits" section for the Deductible amount. The dollar amount reimbursed or paid by a Coupon will not count toward your Deductible.

Dependent - Your spouse, child to the Dependent child age limit specified in the "Who is an Eligible Dependent" section, child whom you or your spouse have adopted or been appointed legal guardian to the Dependent child age limit specified in the "Who is an Eligible Dependent" section, grandchild who meets the eligibility requirements as defined in the "Who is an Eligible Dependent" section to the Dependent child age limit specified in the "Who is an Eligible Dependent" section, disabled Dependent or Dependent child as defined in the "Who is an Eligible Dependent" section, or any other person whom state or federal law requires be treated as a Dependent under this health coverage.

Designated Agent - An entity that has contracted, either directly or indirectly, with the Claims Administrator to perform a function and/or Service in the administration of this health care Plan. Such function and/or Service may include, but is not limited to, medical management and provider referral.

Durable Medical Equipment - Medical equipment prescribed by a Physician that meets each of the following requirements:

1. able to withstand repeated use;
2. used primarily for a medical purpose;
3. generally not useful in the absence of illness or injury;
4. determined to be reasonable and necessary; and, represents the most cost-effective alternative.

E-Visit - A member initiated, limited online evaluation and management health care Service provided by a Physician or other qualified Health Care Provider using the internet or similar secure communications network to communicate with an established member.

Enrollment Date - The first day of coverage, or if there is a Waiting Period, the first day of the Waiting Period (typically the date employment begins).

Experimental/Investigative - The use of any Treatment, Service, procedure, Facility, equipment, Prescription Drug, device or Supply (intervention) which is not determined by the Claims Administrator to be medically effective for the condition being treated. The Claims Administrator will consider an intervention to be Experimental/Investigative if: the intervention does not have Food and Drug Administration (FDA) approval to be marketed for the specific relevant indication(s); or, available scientific evidence does not permit conclusions concerning the effect of the intervention on health outcomes; or, the intervention is not proven to be as safe and as effective in achieving an outcome equal to or exceeding the outcome of alternative therapies; or, the intervention does not improve health outcomes; or, the intervention is not proven to be applicable outside the research setting. If an intervention, as defined above, is determined to be Experimental/Investigative at the time of the Service, it will not receive retroactive coverage, even if it is found to be in accordance with the above criteria at a later date. Medical researchers constantly experiment with new medical equipment, Prescription Drugs and other technologies. In turn, health care Plans must evaluate these technologies. The Claims Administrator believes that decisions for evaluating new technologies, as well as new applications of existing technologies, for medical and behavioral health procedures, pharmaceuticals and devices should be made by medical professionals. Certain routine patient costs for participation in an approved clinical trial will not be considered Experimental/Investigative. Routine patient costs include items and Services that would be covered if the member was not enrolled in an approved clinical trial.

Facility - A provider that is a Hospital, Skilled Nursing Facility, Residential Behavioral Health Treatment Facility, or outpatient behavioral health Treatment Facility licensed under state law in the state in which it is located to provide the health Services billed by that Facility. Facility may also include a licensed home infusion therapy provider, freestanding ambulatory surgical center, a Home Health Care Agency, or freestanding birthing center when Services are billed on a Facility Claim.

Foot Orthoses - Appliances or devices used to stabilize, support, align, or immobilize the foot in order to prevent deformity, protect against injury, or assist with function. Foot Orthoses generally refer to orthopedic shoes, and devices or inserts that are placed in shoes including heel wedges and arch supports. Foot Orthoses are used to decrease pain, increase function, correct some foot deformities, and provide shock absorption to the foot. Orthoses can be classified as pre-fabricated or custom-made. A pre-fabricated orthoses is manufactured in quantity and not designed for a specific member. A custom-fitted orthoses is specifically made for an individual member.

Generic Drug - A Prescription Drug that is available from more than one manufacturing source and accepted by the FDA as a substitute for those products having the same active ingredients as a Brand Drug and listed in the FDA "Approved Drug Products with Therapeutic Equivalence Evaluations," otherwise known as the Orange Book, and noted as such in the pharmacy database used by the Claims Administrator.

Habilitative Services - Services, including devices, that are expected to make measurable or sustainable improvement within a reasonable period of time and assist a member to attain, maintain, or improve daily living skills or functions never learned or acquired due to a disabling condition.

Halfway House - Specialized residences for individuals who no longer require the complete facilities of a Hospital or institution but are not yet prepared to return to independent living.

Health Care Provider - A health care professional, licensed for independent practice, certified or otherwise qualified under state law, in the state in which the Services are rendered, to provide the health Services billed by that health care professional. Health care professionals include only Physicians, chiropractors, mental health professionals, Advanced Practice Nurses, physician assistants, audiologists, physical, speech, and occupational therapists, licensed nutritionists, licensed registered dietitians, and licensed acupuncture practitioners. Health care professional also includes Supervised Employees of: Minnesota Rule 29 behavioral health Treatment facilities licensed by the Minnesota Department of Human Services and doctors of medicine, osteopathy, chiropractic, or dental surgery.

Home Health Care Agency - A Medicare-approved or other preapproved Facility that sends health care professionals and home health aides into a person's home to provide health Services.

Hospice Care - A coordinated set of Services provided at home or in an inpatient Hospital setting for covered individuals suffering from a terminal disease or condition.

Hospital - A Facility that provides diagnostic, therapeutic and surgical Services to sick and injured persons on an inpatient or outpatient basis. Such Services are performed by or under the direction of a staff of licensed doctors of medicine (M.D.), or osteopathy (D.O.). A Hospital provides 24-hour-a-day professional registered nursing (R.N.) Services.

Host Blue - A Blue Cross and/or Blue Shield organization outside of Minnesota that has contractual relationships with Network Providers in its designated service area that require such Network Providers to provide Services to members of other Blue Cross and/or Blue Shield organizations.

Illness - A sickness, injury, pregnancy, Mental Illness, Substance Abuse, or condition involving a physical disorder.

Immediate Family - Your spouse, child, stepchild, parent, brother, sister, mother-in-law, father-in-law, brother-in-law, sister-in-law, daughter-in-law, son-in-law, grandchild, grandparent, stepparent, stepbrother or stepsister.

Infertility - The requirement for any reproductive technology (pharmacological or procedural) to conceive.

Inpatient Care - Care that provides 24-hour-a-day professional registered nursing (R.N.) Services for short-term medical and behavioral health Services in a Hospital setting.

Lifetime Maximum - The cumulative maximum payable for Covered Services incurred by a member during their lifetime or by each covered Dependent during their lifetime under all health care Plans with the employer. The Lifetime Maximum does not include amounts which are the member's responsibility, such as Deductibles, Coinsurance, Copayments, and other amounts. Refer to the "Summary of Benefits" section for specific dollar maximums on certain Services.

Mail Service Pharmacy - A pharmacy that dispenses Prescription Drugs through the U.S. Mail.

Maintenance Services - Services that are neither habilitative nor rehabilitative that are not expected to make measurable or sustainable improvement within a reasonable period of time, unless they are Medically Necessary and Appropriate and part of specialized therapy for the member's condition.

Medical Emergency - Medically Necessary and Appropriate care which a reasonable layperson believes is immediately necessary to preserve life, prevent serious impairment to bodily functions, organs, or parts, or prevent placing the physical or mental health of the member in serious jeopardy.

Medically Necessary and Appropriate (Medical Necessity and Appropriateness) - Services, supplies or covered medications that a provider, exercising prudent clinical judgment, would provide to a member for the purpose of preventing, evaluating, diagnosing or treating an Illness, injury, disease or its symptoms, and that are: (i) in accordance with generally accepted standards of medical practice; and (ii) clinically appropriate, in terms of type, frequency, extent, site and duration, and considered effective for the member's Illness, injury or disease; and (iii) not primarily for the convenience of the member, Physician, or other Health Care Provider, and not more costly than an alternative Service or sequence of Services at least as likely to produce equivalent therapeutic or diagnostic results as to the diagnosis or Treatment of that member's Illness, injury or disease. The Claims Administrator reserves the right, utilizing the criteria set forth in this definition, to render the final determination as to whether a Service, Supply or covered medication is Medically Necessary and Appropriate. No benefits will be provided unless the Claims Administrator determines that the Service, Supply or covered medication is Medically Necessary and Appropriate.

Medicare - A federal health insurance program established under Title XVIII of the Social Security Act. Medicare is a program for people age 65 or older; some people with disabilities under age 65; and, people with end-stage renal disease. The program includes Part A, Part B, and Part D. Part A generally covers some costs of Inpatient Care in Hospitals and Skilled Nursing Facilities. Part B generally covers some costs of Physician, medical, and other Services. Part D generally covers outpatient Prescription Drugs defined as those drugs covered under the Medicaid program plus insulin, insulin-related supplies, certain vaccines, and smoking cessation agents. Medicare Parts A, B, and D do not pay the entire cost of Services and are subject to cost-sharing requirements and certain benefit limitations.

Mental Illness - A mental disorder as defined in the *International Classification of Diseases (ICD)* and *Diagnostic and Statistical Manual for Mental Disorders (DSM)*. It does not include substance dependence, nondependent Substance Abuse, or developmental disability.

Methadone Maintenance - The Treatment of heroin or other morphine-like drug dependence where you are taking methadone hydrochloride daily in prescribed doses to replace the previous heroin or other morphine-like drug abuse.

Network - Depending on where you receive Services, the Network is designated as one of the following:

- When you receive Services within the health care Plan service area, the designated Network for professional providers and Facility providers is the Aware Network.
- When you receive Services within the Claims Administrator's service area, the designated Network for professional providers and Facility providers is the Aware Network.
- When you receive Services outside Minnesota, the designated participating Network for professional providers and Facility providers is the local Traditional Network.

Network Provider - An ancillary provider, professional provider or Facility provider who has entered into an agreement, either directly or indirectly, the Claims Administrator or with any licensee of the Blue Cross and Blue Shield Association located out-of-area, pertaining to payment as a participant in a Network for Covered Services rendered to a member.

Neuro-Psychological Examinations - Examinations for diagnosing brain dysfunction or damage and central nervous system disorders or injury. Services may include interviews, consultations, and testing to assess neurological function associated with certain behaviors.

Nonparticipating Provider - A provider who has not entered into a Network contract with the Claims Administrator or the local Blue Cross and/or Blue Shield Plan.

Out-of-Network Participating Provider - Providers who have a contract with the Claims Administrator or the local Blue Cross and/or Blue Shield Plan (Participating Providers), but are not Network Providers because the contract is not specific to this Plan.

Out-of-Network Provider - A provider with a Blue Cross contract that is not specific to this plan; and, Nonparticipating Providers.

Out-of-Pocket Limit - The Out-of-Pocket Limit refers to the specified dollar amount of member cost-sharing incurred for Covered Services in a Plan Year. When the specified dollar amount is attained, the Claims Administrator begins to pay 100% of the Allowed Amount for all covered expenses. See your "Summary of Benefits" section for the Out-of-Pocket Limit. The dollar amount reimbursed or paid by a Coupon will not count toward your Out-of-Pocket Limit.

Outpatient Behavioral Health Treatment Facility - A Facility that provides outpatient Treatment by, or under the direction of, a doctor of medicine (M.D.) or osteopathy (D.O.) for mental health disorders, alcoholism, Substance Abuse, or Addiction. An Outpatient Behavioral Health Treatment Facility does not, other than incidentally, provide educational or recreational Services as part of its Treatment program.

Outpatient Care - Health Services a patient receives without being admitted to a Facility as an inpatient. Care received at ambulatory surgery centers is considered Outpatient Care.

Palliative Care - Any eligible Treatment or Service specifically designed to alleviate the physical, psychological, psychosocial, or spiritual impact of a disease, rather than providing a cure for members with a new or established diagnosis of a progressive, debilitating Illness. Services may include medical, spiritual, or psychological interventions focused on improving quality of life by reducing or eliminating physical symptoms, enabling a patient to address psychological and spiritual problems, and supporting the patient and family.

Partial Hospitalization - The provision of medical, nursing, counseling or therapeutic mental health care Services or Substance Abuse Services on a planned and regularly scheduled basis in a Facility provider designed for a member or client who would benefit from more intensive Services than are generally offered through outpatient Treatment but who does not require Inpatient Care.

Participating Pharmacy - A pharmaceutical provider that participates in a Network for the dispensing of Prescription Drugs.

Participating Provider - A provider who has entered into either a specific Network contract or a general broader Network contract with the Claims Administrator or the local Blue Cross and/or Blue Shield Plan.

Physician - A doctor of medicine (M.D.), osteopathy (D.O.), dental surgery (D.D.S.), medical dentistry (D.M.D.), podiatric medicine (D.P.M.), or optometry (O.D.) practicing within the scope of his or her license.

Place of Service - Industry standard Claim submission standards (established by the Medicare program) used by clinic and Hospital providers.

Plan - The Plan of benefits established by the Plan Administrator.

Plan Year - A 12-month period which begins on the effective date of the Plan and each succeeding 12-month period thereafter.

Precertification (Preauthorization/Prior Authorization) - The process through which selected Covered Services are pre-approved by the Claims Administrator.

Prescription Drugs - Drugs, including insulin, that are required by federal law to be dispensed only by prescription of a health professional who is authorized by law to prescribe the drug.

Rehabilitative Services - Services, including devices, that are expected to make measurable or sustainable improvement within a reasonable period of time and assist a member to regain, maintain, or prevent deterioration of daily living skills or functions acquired but then lost or impaired due to an illness, injury, or disabling condition.

Rescission - A cancellation or discontinuation of coverage.

Residential Behavioral Health Treatment Facility - A Facility licensed under state law in the state in which it is located that provides inpatient Treatment by, or under the direction of, a doctor of medicine (M.D.) or osteopathy (D.O.) for mental health disorders, alcoholism, Substance Abuse, or substance Addiction. The Facility provides continuous, 24-hour supervision by a skilled staff who are directly supervised by health care professionals. Skilled nursing and medical care are available each day. A Residential Behavioral Health Treatment Facility does not, other than incidentally, provide educational or recreational Services as part of its Treatment program.

Respite Care - Short-term inpatient or home care provided to the member when necessary to relieve family members or other persons caring for the member.

Retail Health Clinic - A clinic located in a retail establishment or worksite that provides medical Services for a limited list of eligible symptoms (e.g., sore throat, cold). If the presenting symptoms are not on the list, the member will be directed to seek Services from a Physician or Facility provider. Retail Health Clinics are staffed by eligible nurse practitioners or other eligible Health Care Providers that have a practice arrangement with a Physician. The list of available medical Services and/or treatable symptoms is available at the Retail Health Clinic. Access to Retail Health Clinic Services is available on a walk-in basis.

Retail Pharmacy - Any licensed pharmacy that you can physically enter to obtain a Prescription Drug.

Services - Health care Services, procedures, Treatments, Durable Medical Equipment, medical supplies, and Prescription Drugs.

Skilled Care - Services rendered other than in a Skilled Nursing Facility that are Medically Necessary and Appropriate and provided by a licensed nurse or other licensed health care professional. A Service shall not be considered Skilled Care merely because it is performed by, or under the direct supervision of, a licensed nurse. Services such as tracheotomy suctioning or ventilator monitoring, that can be safely and effectively performed by a non-medical person (or self-administered) without direct supervision of a licensed nurse, shall not be regarded as Skilled Care, whether or not a licensed nurse actually provides the Service. The unavailability of a competent person to provide a non-skilled Service shall not make it Skilled Care when a licensed nurse provides the Service. Only the Skilled Care component(s) of combined Services that include non-Skilled Care are covered under the Plan.

Skilled Nursing Care - Extended Hours - Extended hours home care (skilled nursing Services) are continuous and complex skilled nursing Services greater than two (2) consecutive hours per date of Service in the member's home. Skilled Nursing Care - Extended Hours Services provide complex, direct, Skilled Nursing Care to develop caregiver competencies through training and education to optimize the member's health status and outcomes. The frequency of the nursing tasks is continuous and temporary in nature and is not intended to be provided on a permanent, ongoing basis.

Skilled Nursing Care - Intermittent Hours - Intermittent skilled nursing Services consist of up to two (2) consecutive hours per date of Service in the member's home provided by a licensed registered nurse or licensed practical nurse who are employees of an approved Home Health Care Agency.

Skilled Nursing Facility - A Medicare-approved Facility that provides skilled transitional care, by or under the direction of a doctor of medicine (M.D.) or osteopathy (D.O.), after a Hospital stay. A Skilled Nursing Facility provides 24-hour-a-day professional registered nursing (R.N.) Services.

Skills Training - Training of basic living and social skills that restore a patient's skills essential for managing his or her illness, Treatment, and the requirements of everyday independent living.

Specialist - A Physician who limits his or her practice to a particular branch of medicine or surgery.

Specialty Drugs - Specialty Drugs are designated complex injectable and oral drugs that have very specific manufacturing, storage, and dilution requirements that are subject to restricted distribution by the U.S. Food and Drug Administration (FDA); or require special handling, provider coordination, or patient education that cannot be provided by a Retail Pharmacy. Specialty Drugs are drugs including, but not limited to drugs used for: growth hormone Treatment; multiple sclerosis; rheumatoid arthritis; hepatitis C; and, hemophilia.

Specialty Pharmacy Network - A pharmaceutical specialty provider that participates in a Network for the dispensing of certain oral medications and injectable drugs.

Step Therapy - Step Therapy includes, but is not limited to medications in specific categories or drug classes. If your Physician prescribes one of these medications, there must be documented evidence that you have tried another eligible medication that is safe, more clinically effective, and in some cases more cost-effective before the Step Therapy medication will be paid under the drug benefit.

Substance Abuse and/or Addictions - Alcohol, drug dependence or other Addictions as defined in the most current edition of the *International Classification of Diseases (ICD)* and *Diagnostic and Statistical Manual for Mental Disorders (DSM)*.

Supervised Employees - Health care professionals employed by a doctor of medicine, osteopathy, chiropractic, dental surgery, or a Minnesota Rule 29 behavioral health Treatment Facility licensed by the Minnesota Department of Human Services. The employing M.D., D.O., D.C., D.D.S., or mental health professional must be physically present and immediately available in the same office suite more than 50% of each day when the employed health care professional is providing Services. Independent contractors are not eligible.

Supply - Equipment that must be Medically Necessary and Appropriate for the medical Treatment or diagnosis of an illness or injury or to improve functioning of a malformed body part. Supplies are not reusable, and usually last for less than one (1) year.

Supplies do not include such things as:

1. alcohol swabs;
2. cotton balls;
3. incontinence liners/pads;
4. Q-tips;
5. adhesives; and,
6. informational materials.

Telemedicine Services - Telemedicine Services may also be referred to as televideo consultations or telehealth Services. These Services provide real-time interaction between a Physician/medical practitioner and the member both of whom are not in the same location, but are actively communicating through interactive audio and video channels.

Tobacco Cessation Drugs and Products - Prescription Drugs and over-the-counter products that aid in reducing or eliminating the use of nicotine.

Totally Disabled (or Total Disability) - A condition resulting from Illness or injury as a result of which, and as certified by a Physician, for an initial period of 24 months, you are continuously unable to perform all of the substantial and material duties of your regular occupation. However: (i) after 24 months of continuous disability, "Totally Disabled" (or Total Disability) means your inability to perform all of the substantial and material duties of any occupation for which you are reasonably suited by education, training or experience; (ii) during the entire period of Total Disability, you may not be engaged in any activity whatsoever for wage or profit and must be under the regular care and attendance of a Physician, other than your Immediate Family. If you do not usually engage in any occupation for wages or profits, "Totally Disabled" (or Total Disability) means you are substantially unable to engage in the normal activities of an individual of the same age and sex.

Treatment - The management and care of a patient for the purpose of combating Illness or injury. Treatment includes medical care, surgical care, diagnostic evaluation, giving medical advice, monitoring and taking medication.

Value-Based Program - An outcomes-based payment arrangement and/or a coordinated care model facilitated with one or more local providers that is evaluated against cost and quality metrics/factors and is reflected in provider payment.

Waiting Period - The period of time that must pass before you or your Dependents are eligible for coverage under this Plan.

The Blue Cross® and Blue Shield® Association is an association of independent Blue Cross and Blue Shield Plans.

You are hereby notified, your health care benefit program is between the Employer, on behalf of itself and its employees and Blue Cross and Blue Shield of Minnesota. Blue Cross is an independent corporation operating under licenses from the Blue Cross and Blue Shield Association ("the Association"), which is a national association of independent Blue Cross and Blue Shield companies throughout the United States. Although all of these independent Blue Cross and Blue Shield companies operate from a license with the Association, each of them is a separate and distinct operation. The Association allows Blue Cross Blue Shield to use the familiar Blue Cross and Blue Shield words and symbols. Blue Cross Blue Shield shall be liable to the Employer, on behalf of itself and its employees, for any Blue Cross Blue Shield obligations under your health care benefit program.

